	LIPPINES		1.	NAME OF EM	IDI OVEE			
BC-CSC FORM NO. 1								
(Position Description form)			(Fa	mily Name)		(Middle Name)		
2. DEPARTMENT, CORPORATION OR					OFFICE	(whate wante)		
CY/LOCAL GO	OVERNME	ENT						
VISAYAS STATE UNIVERSITY			NCRC-V					
4 DEPARTMENT/DDANGH/DD/IGION			C WYODY					
4. DEI ARTMENT/BRANCH/DIVISION			5.	5. WORK STATION/PLACE OF WORK				
NCRC-V			BAYBAY, LEYTE					
6A. PRES. APPROP. 6B. PREV. APPROP.			. 7A. SALARY 7B. OTHER					
						PERA, ACA and		
ORD. NO. ORD. NO.			ACTUAL		ADDITIONAL			
ITEM					COMPENSATION			
				P 14,857.00		ALLOWANCE		
8. OFFICIAL DESIGNATION OF POSITION				9. WORKING OR PROPOSED TITLE				
ENCE RESEA	RCH ASS	ISTANT		SCI	ENCE RESEAR	CH ASSISTANT		
) CI ACCIETO A	TION OF THE	TTC						
POSITION POSITION			11. OCCUPATIONAL GROUP TITLE (Leave blank)					
OCAL GOVER	ENMENT I	POSITION,	CHE	CK GOVERN	MENT UNIT ANT	LINITS CLASS		
MUNICIPALITY / /		CIT	CITY / PROVINCE / /					
1^{ST} 2^{NI}		3^{RD}		4 TH	5 TH	6TH		
/	/	/ /		/ /	/ /	/ /		
MENT OF DU	TIES AND	RESPONS	SIBIL	ITIES. (If mo	re space is needed,	please attach additional		
				=		•		
Assist the project/study leaders in the implementation of Research, Development,								
Supervise th	Supervise the laborers in implementing the getting the							
Gather data analyze and prepare reports; and								
Does other	activities o	s requeste	d by	the supervisor	are			
			/	20014130				
	ORM NO. 1 Description form TMENT, COR TMENT, COR TYLOCAL GO YAS STATE TMENT/BRAT NCRC APPROP. D RES./ NO. AL DESIGNAT CNCE RESEA CLASSIFICAT ON DCAL GOVER ICIPALITY / 2 ^N MENT OF DU Assist the Extension of Supervise th Gather data	Assist the project/st Extension and Product Supervise the laborers Gather data, analyze	ORM NO. 1 Description form) TMENT, CORPORATION OR CY/LOCAL GOVERNMENT AYAS STATE UNIVERSITY TMENT/BRANCH/DIVISION NCRC-V APPROP. D RES./ NO. ORD. NO. ITEM AL DESIGNATION OF POSITION CNCE RESEARCH ASSISTANT OCLASSIFICATION OF THIS ON DCAL GOVERNMENT POSITION, ICIPALITY / / 2 ND 3 RD / / / MENT OF DUTIES AND RESPONS Assist the project/study leader Extension and Production activity Supervise the laborers in implement Gather data, analyze and preparations.	ORM NO. 1 Description form) TMENT, CORPORATION OR CY/LOCAL GOVERNMENT ASSISTATE UNIVERSITY TMENT/BRANCH/DIVISION NCRC-V APPROP. D RES./ NO. ORD. NO. ITEM AL DESIGNATION OF POSITION CNCE RESEARCH ASSISTANT OCLASSIFICATION OF THIS DN DCAL GOVERNMENT POSITION, CHE ICIPALITY / CIT 2 ND 3 RD COCAL GOVERNMENT POSITION, CHE ICIPALITY / CIT 2 ND 3 RD MENT OF DUTIES AND RESPONSIBIL Assist the project/study leaders i Extension and Production activities o Supervise the laborers in implementin Gather data, analyze and prepare re-	ORM NO. 1 VESTRA Description form) TMENT, CORPORATION OR CY/LOCAL GOVERNMENT YAS STATE UNIVERSITY TMENT/BRANCH/DIVISION NCRC-V APPROP. D RES./ NO. ORD. NO. ITEM P 14 AL DESIGNATION OF POSITION CNCE RESEARCH ASSISTANT CCLASSIFICATION OF THIS D CLASSIFICATION OF THIS CITY / / ATH ASSIST THE MICROLOGY ACTUAL ACT	ORM NO. 1 VESTRA JEREMIAS JESEMIAS Given Name) Given Name) JESTRA JESTA JEST		

	*				
14. POSITION TITL SUPERVISOR Study L		E	15. POSITION TITLE OF NEXT HIGHER SUPERVISOR		
		g erg lige	Center Direc	ctor	
17. WINCITINES, EQ	OIFMENT, TOOL	S, EIC. USE	D REGULARLY IN THE PERFOR	MANCE OF WORK	
,	Calcu	llator, meter s	tick, weighing scale and etc.		
17. CONTACTS			18. WORKING CONDITIONS		
	Occasional	Frequent	10. WORKING CONDITIONS		
General Public	X		Normal Working Condition		
Other Agencies	X		Field work	X	
Supervisor		X	Field Trips	Λ	
Management		X	Exposed to Varied Weather	X	
Other (Specify)			Other (Specify)	A	
19. I CERTIFY that th	ne above answers a	are accurate an	d complete		
			and		
6-18-	2014		JEREMIAS S. VESTRA		
Da	ite		Signature of Employee		
	TO BE FILL	ED UP OUT E	BY IMMEDIATESUPERVISOR		
20. DESCRIBE BRIE	FLY THE GENE	RAL FUNCTI	ON OF THE POSITION OF THE U	INIT OR SECTION	
of Visayan Fa	rmers.		rities on all aspects of coconut for t	the benefit	
21. DESCRIBE BRIE	FLY THE GENER	RAL FUNCTION	ONS OF THE POSITION.		
			ectives of the study		
22. Indicate the require	ed qualification by	y years and ki	nd of education considered in filling	10 IIn a vacancy of this	
position. (Keep the	position in mind	rather than the	e qualification of the incumbent. The	is item should be filled	
for all position other	r than teaching.				
Education : BS I	DEGREE with sp	ecific area of	specialization plus other requirem	ients	
Experience: Not	required		, and the second second	TARROW .	
22 LICENSE OF OF					
23. LICENSE OR CE	ERTIFICATE RE	QUIRED TO	DO THIS WORK, IF ANY.		
		Not 1	equired		
23b. I HEREBY CER	TIFY that the abo	ove answers a	re accurate and complete.		
			^ A		
6-	18 - Wi4 Date		ALFREDO G. D	INGAL	
	Date		Signature and Title of Jmm		
APPROVED				Nabet A1901	

Date

JOSE L. BACUSMO Dead of Agency