

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	FLANDEZ		
FIRST NAME	ART RUSSEL		NAME EXTENSION (JR., SR)
MIDDLE NAME	REOMA		
3. DATE OF BIRTH (mm/dd/yyyy)	12/18/1985	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Hilongos, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.62	17. RESIDENTIAL ADDRESS	874-A A. Mabini Street
8. WEIGHT (kg)	56		House/Block/Lot No. Street
9. BLOOD TYPE	O		Zone 2
10. GSIS ID NO.	006-0017-6353-1		Subdivision/Village Barangay
11. PAG-IBIG ID NO.	1700-0031-0343		Baybay Leyte
12. PHILHEALTH NO.		City/Municipality Province	6521
13. SSS NO.	n.a.	18. PERMANENT ADDRESS	874-A A. Mabini Street
14. TIN NO.	933-268-584		House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.	V00212		Zone 2
			Subdivision/Village Barangay
			Baybay Leyte
		City/Municipality Province	6521
19. TELEPHONE NO.	n.a.		
20. MOBILE NO.	09090121212		
21. E-MAIL ADDRESS (if any)	Art.Flandez@vsu.edu.ph		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	n.a.		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)	n.a.	n.a.
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	FLANDEZ			
FIRST NAME	DOMINGO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	PIEZA			
25. MOTHER'S MAIDEN NAME				
SURNAME	REOMA			
FIRST NAME	ROSILA			
MIDDLE NAME	BADILLA			
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND


26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
				From	To			
	ELEMENTARY	Franciscan College of the Immaculate Conception (FCIC)	Elementary	1992	1998	Graduated	1998	-
	SECONDARY	Franciscan College of the Immaculate Conception (FCIC)	High School	1998	2002	Graduated	2002	With Honors
	VOCATIONAL / TRADE COURSE	n.a.	n.a.	n.a.	n.a.	n.a.	n.a.	n.a.
	COLLEGE	Leyte State University (LSU)	Bachelor of Science in Biology major in Marine Biology	2002	2006	Graduated	2006	Cum Laude
	GRADUATE STUDIES	University of San Carlos (USC)	Master of Science in Marine Biology	June 2006	Summer 2010	25 units	-	-
		Vrije Universiteit Brussel (VUB) Universiteit Gent (UGent) Universiteit Antwerpen (UA)	Master of Science in Marine and Lacustrine Science and Management	Sept 2010	Sept 2012	Graduated	2012	VLIR-UOS Scholarship / Graduated w/ Distinction



[illegible]

V. WORK EXPERIENCE

[illegible]

SIGNATURE		DATE	15 Oct 2019	CS FORM 212 (Revised 2017), Page 2 of 4
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*[Handwritten signature]*

15 Oct 2019



## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Marine Lab, Institute of Tropical Ecology, Visayas State University and EURONATUR – Project: Save Pawikan Campaign for Cuatro Islas and the Visayan Sea	17/04/2006	03/06/2006		Ecological Volunteer

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
OBE in the 4th Industrial Revolution (ASSERT National Convention on OBE)	08/11/2019	10/11/2019			ASSERT, Inc. and Santa Isabel College of Manila
51st Annual FIMFS Convention	16/10/2019	18/10/2019			Federation of Institutions for Marine and Freshwater Science (FIMFS) & Southern Leyte State University
Educational Technology Echo-Seminar	23/07/2019	24/07/2019			College of Arts and Sciences, VSU
Annual In-House Review	02/07/2019	02/07/2019			ODREX, VSU
Training on Open Data Kit (ODK)	07/03/2019	07/03/2019			Dept. of Statistics, VSU
50th Annual FIMFS Convention	24/10/2019	26/10/2019			Federation of Institutions for Marine and Freshwater Science (FIMFS) & Silliman University
Seminar-Workshop on Classification and Regression Trees (CART)	16/02/2018	17/02/2018	16.0		Dept. of Statistics, VSU
35th Association of Systematic Biologists of the Philippines Symposium and Annual Meeting	31/05/2017				Association of Systematic Biologists of the Philippines
Philippine Association of Marine Science (PAMS) 14th National Convention	7/13/2017	15/07/2017			Philippine Association of Marine Science (PAMS)
From Field to Lab: A Training Workshop for Open-source Software	16/07/2017	16/07/2017			Philippine Association of Marine Science (PAMS)
Training- Workshop of Accreditors on Outcomes-Based Quality Assurance	03/10/2017	05/10/2017			AACCCUP
Giant Clam Conservation and Assessment Training	27/04/2017	28/04/2017			US Peace Corps and LGU Hinunangan, So. Leyte
Training on New Computerized Enrollment System (Cumulus 1)	24/05/2017	26/05/2017			Visayas State University
Workplace Training	16/06/2017				Visayas State University
Workshop in Preparation for Level III Phase 2 AACCCUP Accreditation	20/06/2017	21/06/2017			QAC, Visayas State University
Orientation on Policies of Probationary Status Among New Permanent Employees	26/09/2017				Visayas State University
Forum on Localizing Industrial Development	28/09/2017				ISRDS, Visayas State University
Seminar / Training in OBE syllabus making	27/10/2017				Visayas State University
Forum on Conflict on Natural Resource Management and Utilization	07/11/2017				Visayas State University
Design and Production of IEC materials	14/11/2017	15/11/2017			Visayas State University
Intellectual Property Foundation Course for VSU Junior Faculty / Researcher	05/12/2017	06/12/2017			Visayas State University

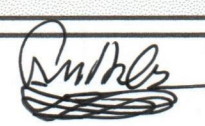
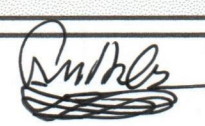


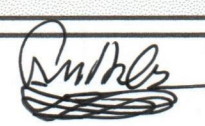
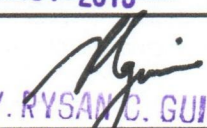
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31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Skills: free-hand drawing, computer-aided graphics, website building	Best Paper (Dr. Angel Alcala Award) – Flandez, A.R. and Espinosa, E.D. during the 48th Annual National Convention of the Federation of Institutions for Marine and Freshwater Sciences (FIMFS) at University of Eastern Philippines, Catarman, Northern Samar. (September 2016)	Federation of Institutions for Marine and Freshwater Sciences (FIMFS) – Lifetime Member
Hobbies: snorkelling, SCUBA diving, multimedia editing	Recognition as Thesis Adviser for the 2016 Phi Delta Outstanding Thesis in the Physical and Environmental Sciences, Visayas State University. (April 2016)	Philippine Society of Lactic Acid Bacteria (PSLAB)
	Best Poster (2nd place) - Paa, J.P.E., and Flandez, A.R.R. - 28th Heinrich Schoenig Biosymposium, University of San Carlos, Cebu City, Philippines. (March 2016)	VSU Faculty Association (VSUFA)
	Best Poster during the 47th Annual National Convention of the Federation of Institutions for Marine and Freshwater Sciences (FIMFS) at Eastern Samar State University, Borongan, Eastern Samar. (October 2015)	VSU Alumni Association

(Continue on separate sheet if necessary)

SIGNATURE		DATE	15 Oct 2014	CS FORM 212 (Revised 2017), Page 3 of 6
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree? <span style="float: right;"><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</span></p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)? <span style="float: right;"><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</span></p> <p style="text-align: right;">If YES, give details: _____</p>														
<p>35. a. Have you ever been found guilty of any administrative offense? <span style="float: right;"><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</span></p> <p>b. Have you been criminally charged before any court? <span style="float: right;"><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</span></p> <p style="text-align: right;">If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>														
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? <span style="float: right;"><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</span></p> <p style="text-align: right;">If YES, give details: _____</p>														
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? <span style="float: right;"><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</span></p> <p style="text-align: right;">If YES, give details: _____</p>														
<p>38. a. Have you ever been a candidate in a national or local election held within the last 10 years except Barangay election)? <span style="float: right;"><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</span></p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? <span style="float: right;"><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</span></p> <p style="text-align: right;">If YES, give details: _____</p>														
<p>39. Have you acquired the status of an immigrant or permanent resident of another country? <span style="float: right;"><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</span></p> <p style="text-align: right;">If YES, give details (country): _____</p>														
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group? <span style="float: right;"><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</span></p> <p>b. Are you a person with disability? <span style="float: right;"><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</span></p> <p>c. Are you a solo parent? <span style="float: right;"><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</span></p> <p style="text-align: right;">If YES, please specify: _____</p> <p style="text-align: right;">If YES, please specify ID No: _____</p> <p style="text-align: right;">If YES, please specify ID No: _____</p>														
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Bernardita P. Germano, Dr.rer.nat.</td> <td>Vancouver, Canada</td> <td>778-737-0524</td> </tr> <tr> <td>Anthony S. Ilano, Ph.D.</td> <td>Cebu City</td> <td>(032) 344 3801 local 508</td> </tr> <tr> <td>Jan Reubens, Ph.D.</td> <td>Gent, Belgium</td> <td>Jan.Reubens@Ugent.be</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	Bernardita P. Germano, Dr.rer.nat.	Vancouver, Canada	778-737-0524	Anthony S. Ilano, Ph.D.	Cebu City	(032) 344 3801 local 508	Jan Reubens, Ph.D.	Gent, Belgium	Jan.Reubens@Ugent.be	
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Jan Reubens, Ph.D.	Gent, Belgium	Jan.Reubens@Ugent.be												
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>														
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID:</td> <td><b>Driver's License</b></td> </tr> <tr> <td>ID/License/Passport No.:</td> <td><b>H03-04-000959</b></td> </tr> <tr> <td>Date/Place of Issuance:</td> <td><b>Baybay City</b></td> </tr> </table>	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	<b>Driver's License</b>	ID/License/Passport No.:	<b>H03-04-000959</b>	Date/Place of Issuance:	<b>Baybay City</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; height: 80px;">  </td> </tr> <tr> <td style="text-align: center;">Signature (Sign inside the box)</td> </tr> <tr> <td style="text-align: center;"><b>15</b> October 2019</td> </tr> <tr> <td style="text-align: center;">Date Accomplished</td> </tr> </table>		Signature (Sign inside the box)	<b>15</b> October 2019	Date Accomplished	<div style="text-align: center;">  <p>PHOTO</p> </div> <div style="text-align: center;">  <p>Right Thumbmark</p> </div>
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Signature (Sign inside the box)														
<b>15</b> October 2019														
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<p>SUBSCRIBED AND SWORN to before me this <b>20 NOV 2019</b>, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="text-align: center;">  <p><b>ATTY. RYSAN C. GUINOCOR</b> VSO LEGAL OFFICER</p> </div>														



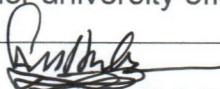
WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: January 1, 2017 - Present
- Position: Assistant Professor II
- Name of Office/Unit: Department of Biological Sciences
- Immediate Supervisor: Analyn M. Mazo
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Developed instructional materials
  - Conduct and present research works in conferences or symposia
- Summary of Actual Duties
  - Teaches assigned subjects and performs other teaching related functions (e.g., preparing and revising teaching guides, giving exams/quizzes, checking papers, submitting grades, etc.); Performs research and/or extension functions (e.g., implements duly approved research/extension projects, prepares reports, presents research/extension outputs during conferences/fora, submits output for possible publication; Performs other functions assigned by the department head, College Dean, Vice Presidents and the University President (e.g., performs functions relative to committee memberships and other *ad hoc* assignments)

- Duration: June 12, 2007 to December 31, 2016
- Position: Instructor I to Instructor II
- Name of Office/Unit: Department of Biological Sciences
- Immediate Supervisors: Beatriz S. Belonias, Rosalina Poliquit, Lelita R. Gonzal, Analyn M. Mazo
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Developed instructional materials
  - Conduct and present research works in conferences or symposia
- Summary of Actual Duties
  - Responsible for teaching assigned subjects and related functions like preparing and revising lecture materials, administering exams, checking papers and submitting grades on time; conducting research works, presenting results to conferences and symposia and publishing research articles, and perform other functions assigned by immediate supervisor and/or other university officials.

  
ART RUSSEL FLANDEZ  
(Signature over Printed Name of Employee/Applicant)  
Date: 16 Nov 2019