

R-464

CONTRACT FOR TEACHING SERVICES
(Job Order Status)

KNOW ALL MEN BY THESE PRESENTS:

This agreement made and executed into by and between:

The Visayas State University (VSU) a government academic institution and created by virtue of R.A. 9437, with principal office at Baybay, Leyte duly represented by the University President, Dr. JOSE L. BACUSMO hereinafter referred to as the FIRST PARTY;

-and-

Ms. Sheena Eunice B. Tabudlong, of legal age, female, Filipino, and residing at Baybay, Leyte hereinafter referred to as the SECOND PARTY:

WITNESSETH:

WHEREAS, the FIRST PARTY is in need of one with the desired expertise who will teach PE 12, 14 courses/subjects at the IHK, VSU, Baybay, Leyte effective 2nd Semester, SY 2011-2012 not to exceed 360 actual contact hours this Semester at P120 per hour, plus preparation/s equivalent to P2851.20 for 2 lecture/s and P for laboratory, the total amount received for one month should not exceed the monthly salary of an equivalent regular position of Instructor I at the rate of P18,333.00 per month.

WHEREAS, the SECOND PARTY possesses the needed expertise to undertake the aforementioned job and is willing to be paid on a per hour basis:

Now, THEREFORE, premises considered, the parties hereto have hereby agree as they have agreed under the terms and conditions, as follows:

THAT the SECOND PARTY hereby undertakes the aforementioned teaching job under the direct supervision of the FIRST PARTY or duly authorized representative: such as:

- A. To conduct classes as scheduled;
- B. To conduct examination (mid/final/long hours/quizzes), maintain class records, and correct and return test papers on time: (1 week after the exam).
- C. To submit grades and turn over class records to department head two weeks after the finals examination.
- D. To participate in other teaching activities required of them.
- E. To report to class on time and pass clearance after end of semester.

That for and in consideration of the foregoing job, the FIRST PARTY agrees to pay the SECOND PARTY for services equivalent to the required total number of hours of service as certified by the Registrar which should be in accordance with the prescribed schedule of classes, unless there is an approved changes thereto.

That the Second Party is also required by the First Party to pass a clearance every end of the summer/semester to ensure that all academic requirements have been complied with. Last payment of service for the said semester shall be released only upon submission of the same.

That the second party should also adhere to existing rules and regulations of the University including the wearing of uniform.

That this agreement will not in any manner result to any employer-employee relationship between the parties.

IN WITNESS WHEREOF, we have hereunto affixed our signatures this 25th day of Nov, 2011, at Baybay, Leyte, Philippines.

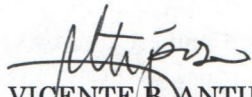
Sheena Eunice B. Tabudlong

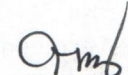
VISAYAS STATE UNIVERSITY
Baybay, Leyte

By:

JOSE L. BACUSMO
University President
(First Party)

Signed in the presence of:


VICENTE B. ANTIPASO
Dept. Head


ANITA G. GODOY
Administrative Officer II


LOURDES B. CANO
Director, ODAHRD


SHEENA EUNICE B. TABUDLONG
Second Party

PROVINCE OF LEYTE)
REPUBLIC OF THE PHILIPPINES)S.S.
MUNICIPALITY OF BAYBAY)

BEFORE ME, this 25th day of NOV. 2011, personally appeared Dr. Jose L. Bacusmo with Comm. Tax Receipt No. 31953891 issued on Jan. 6, 2011 at Baybay, Leyte and Ms. Sheena Eunice B. Tabudlong with Comm. Tax Receipt No. 23913325 issued on 6/16/11 at Baybay, Leyte known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed.

This instrument consisting of two pages including this acknowledgement has been signed by the parties and their witnesses and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date and place first above written.

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Book No. I
Series of 2011

RYSAN C. GUINOCOR
Notary Public
UNTIL DECEMBER 31, 2012
PTR NO. 4055890 BAYBAY, LEYTE 2/7/11
IBP NO. 843671 TACLOBAN CITY 1/7/11
ROLL OF ATTORNEY NO. 57467