

## PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	VILLOCINO		
FIRST NAME	ALELI	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ADA		
3. DATE OF BIRTH (mm/dd/yyyy)	12/16/1963	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	DUMAGUETE CITY	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	17. RESIDENTIAL ADDRESS	Apartment 18 Kilbourne Drive House/Block/Lot No. Street Visayas State University Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated	6521-A	6521-A
7. HEIGHT (m)	1.52	18. PERMANENT ADDRESS	#26 San Juan Street House/Block/Lot No. Street n/a Poblacion 5 Subdivision/Village Barangay Dumaguete Negros Oriental City/Municipality Province
8. WEIGHT (kg)	49	ZIP CODE	6200
9. BLOOD TYPE	"O"	19. TELEPHONE NO.	053 563 1344
10. GSIS ID NO.	CRN-006-0077-8260-0	20. MOBILE NO.	0917 304 0879
11. PAG-IBIG ID NO.	0801-128041-04	21. E-MAIL ADDRESS (if any)	alelivillocino@vsu.edu.ph
12. PHILHEALTH NO.	13-000015610-9		
13. SSS NO.	n/a		
14. TIN NO.	104-766-328		
15. AGENCY EMPLOYEE NO.	VOO719		

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	VILLOCINO	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	SANTOS JR.	MARY ANGELICA ADA VILLOCINO	4/25/1998
MIDDLE NAME	BERDIN	MARI FAUSTINA ADA VILLOCINO	5/4/2002
OCCUPATION	FACULTY	N/A	N/A
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY	N/A	N/A
BUSINESS ADDRESS	PANGASUGAN, BAYBAY CITY, LEYTE	N/A	N/A
TELEPHONE NO.	053 563 7639	N/A	N/A
24. FATHER'S SURNAME	ADA	N/A	N/A
FIRST NAME	CRESENCIO n/a	N/A	N/A
MIDDLE NAME	DAEL	N/A	N/A
25. MOTHER'S MAIDEN NAME	FERRER	N/A	N/A
SURNAME	ADA	N/A	N/A
FIRST NAME	EMMA	N/A	N/A
MIDDLE NAME	FLORES	(Continue on separate sheet if necessary)	

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SILLIMAN UNIVERSITY ELEMENTARY SCHOOL	PRIMARY EDUCATION	1970	1976	N/A	1976	N/A
SECONDARY	SILLIMAN UNIVERSITY HIGH SCHOOL	SECONDARY EDUCATION	1976	1980	N/A	1980	N/A
VOCATIONAL / TRADE COURSE	n/a	n/a	n/a	n/a	N/A	n/a	N/A
COLLEGE	SILLIMAN UNIVERSITY	BACHELOR OF SECONDARY EDUCATION MAJOR IN PHYSICAL EDUCATION MINOR IN LIBRARY SCIENCE	1980	1985	N/A	1985	N/A
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES DILIMAN	MASTER OF SCIENCE IN PHYSICAL EDUCATION	1994	2001	N/A	2001	Visayas State University Fellowship Grant
POST GRADUATE	SOUTHWESTERN UNIVERSITY	Doctor of Education in Physical Education	2011	2014	N/A	2014	Visayas State University Fellowship Grant

SIGNATURE

DATE

May 4, 2017

IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
Philippine Board Examination for Teachers	77.9	10/26/1986	Cagayan de Oro City	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format *00-0*) INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
1/1/2017	present	Assistant Professor IV	Visayas State University	36960.00	SG-18	Permanent	Yes
1/1/2016	12/31/2016	Assistant Professor IV	Visayas State University	34603.00	SG-18	Permanent	Yes
7/1/2015	12/31/2015	Assistant Professor IV	Visayas State University	32397.00	SG-18	Permanent	Yes
7/1/2012	6/30/2015	Assistant Professor IV	Visayas State University	32044.00	SG-18	Permanent	Yes
6/1/2012	6/30/2012	Assistant Professor IV	Visayas State University	31686.00	SG-18	Permanent	Yes
6/1/2011	5/31/2012	Assistant Professor IV	Visayas State University	28684.00	SG-18	Permanent	Yes
6/24/2010	5/31/2011	Assistant Professor IV	Visayas State University	25671.00	SG-18	Permanent	Yes
7/1/2009	6/23/2010	Assistant Professor IV	Visayas State University	22659.00	SG-18	Permanent	Yes
2/1/2009	6/30/2009	Assistant Professor IV	Visayas State University	19168.00	SG-19	Permanent	Yes
7/1/2008	1/31/2009	Assistant Professor IV	Visayas State University	19168.00	SG-20	Temporary	Yes
7/1/2007	6/30/2008	Assistant Professor IV	Visayas State University	17425.00	SG-21	Temporary	Yes
12/1/2005	6/30/2007	Assistant Professor IV	Visayas State University	15841.00	SG-22	Temporary	Yes
12/1/2001	11/30/2005	Instructor III	Visayas State University	12546.00	SG-23	Temporary	Yes
7/1/2001	11/30/2001	Instructor I	Visayas State University	11167.00	SG-24	Temporary	Yes
1/1/2000	6/30/2001	Instructor I	Visayas State University	10635.00	SG-25	Temporary	Yes
11/1/1997	12/31/1999	Instructor I	Visayas State University	9668.00	SG-26	Temporary	Yes
1/1/1997	10/31/1999	Instructor I	Visayas State University	8118.00	SG-27	Temporary	Yes
1/1/1996	12/31/1996	Instructor I	Visayas State University	6568.00	SG-28	Temporary	Yes
1/1/1995	12/31/1995	Instructor I	Visayas State University	5240.00	SG-29	Temporary	Yes
1/1/1994	12/31/1994	Instructor I	Visayas State University	4240.00	SG-30	Temporary	Yes
6/1/1990	12/31/1993	Instructor I	Visayas State University	3540.00	SG-31	Temporary	Yes
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

SIGNATURE

DATE

May 4, 2017

# VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
Eastern Visayas Football Association	4/1/2006	present	n/a	Member, Board of Directors
Holy Spirit Parish	12/15/2015	present	n/a	Children's Mass Commentator
Special Education Camp Coordinator	9/15/2014	present	n/a	Physical Education, Recreation and Sports Coordinator
Couples for Christ (CFC)	12/6/2006	present	n/a	Member
n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a

(Continue on separate sheet if necessary)

# VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

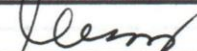
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
HIV/AIDS Seminar	4/26/2017		4	Technical	Visayas State University
8th Philippine Association of State Universities & Colleges Culture & Arts Festival	12/5/2016	12/8/2016	40	Technical	Philippine Association of State Universities & Colleges
Visayas-Wide Senior High School Cathc-All Teacher Training for Local and State Universities & Colleges	11/7/2016	11/10/2016	20	Technical	Commission on Higher Education
State Universities & Colleges Athletic Association Regional Sports Meet	10/23/2016	10/28/2016	48	Technical	Philippine Association of State Universities & Colleges Region 8
Finswimming Instructor's Training Course	5/10/2016	5/12/2016	24	Technical	Institute of Human Kinetics, Visayas State University
IMPULSE SEMINAR: Empowerment of Women in Sports in the Philippines	3/28/2016	3/30/2016	24	Technical	Philippine Sports Commission
Curriculum Review for Graduate Program	1/21/2016	1/22/2016	16	Technical	Visayas State University
Third National Conference on Sport Pedagogy	11/7/2015	11/9/2015	24	Technical	College of Human Kinetics, University of the Philippines Diliman
Seminar-Workshop on the Implementation of Outcomes-Based Education	5/4/2015	5/5/2015	16	Technical	Visayas State University
Training Workshop on Designing Research & Writing Research Articles for Peer-Reviewed Publications	8/26/2014	8/30/2014	40	Technical	Visayas State University
23rd PAN Asian Sports and Physical Education Conference	8/9/2013	8/10/2013	16.0	Technical	PAN Asian Sports & Physical Education Society
n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a

(Continue on separate sheet if necessary)

# VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Driving a four-wheeled car and bicycle	Sports Director, State Universities & Colleges Athletic Association, Region 8	PAN Asian Sports & Physical Education Society
Organizing storage solutions	Coach, Women's Swimming Team	Board of Directors, Eastern Visayas Football Association
Arts and Craft work	Learn-to-Swim Instructor	Philippine Sport For All Association-International Incorporated (PSFAA)
playing the piano, reading and collecting books	Resource Speaker, Sports, Leisure & Recreation Management	State Colleges & Universities Athletic Association of Sports Directors
computer skills, swimming (competitive and open water swim)	Champion, Open Water Swim Marathon	Rizal Youth Club Fraternity/Sorority
n/a	Keeper of Service Award	Silliman Alumni Association, VSU Chapter
n/a	25 Years Service Award, Civil Service Commission Region 8	Visayas State University Faculty Association
n/a	Loyalty Award, Visayas State University	n/a
n/a	Adviser, University Supreme Student Council, Visayas State University	n/a

(Continue on separate sheet if necessary)

SIGNATURE		DATE	May 4, 2017
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Dr. Dolores L. Alcober</td> <td>Barangay Gabas, Baybay, Leyte</td> <td>053 5631957</td> </tr> <tr> <td>Rev. Fr. Enrique F. Balongag</td> <td>24 San Juan Street, Dumaguete City</td> <td>0917 702 6722</td> </tr> <tr> <td>Mr. Amelito Borneo</td> <td>Baybay City, Leyte</td> <td>0932 875 8270</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	Dr. Dolores L. Alcober	Barangay Gabas, Baybay, Leyte	053 5631957	Rev. Fr. Enrique F. Balongag	24 San Juan Street, Dumaguete City	0917 702 6722	Mr. Amelito Borneo	Baybay City, Leyte	0932 875 8270
NAME	ADDRESS	TEL. NO.											
Dr. Dolores L. Alcober	Barangay Gabas, Baybay, Leyte	053 5631957											
Rev. Fr. Enrique F. Balongag	24 San Juan Street, Dumaguete City	0917 702 6722											
Mr. Amelito Borneo	Baybay City, Leyte	0932 875 8270											
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													

SUBSCRIBED AND SWORN to before me this MAY 05 2017, affiant exhibiting his/her validly issued government ID as indicated above.

Signature (Sign inside the box)

May 4, 2017

Date Accomplished

Right Thumbmark

**ATTY. RYSSAN C. GUINOCOR**

NOTARY PUBLIC

Person Administering Oath

UNTIL DECEMBER 31, 2017

PIR 039-265 - BAYBAY, LEYTE