

Ms. Quinanola 1/4/16



October 23, 2015

**MR. ROBERTO C. GUARTE**

Professor VI  
Visayas State University  
Baybay City, Leyte

Dear Mr. Guarte:

**Congratulations for being chosen as a 2015 Presidential *Lingkod Bayan* Awardee!**

The award will be conferred on **November 9, 2015, 10:00 am**, during the 2015 Outstanding Public Officials and Employees Awards Rites in Malacañan Palace. Dress code for the event is Filipiniana attire. Also, you are entitled to two (2) guests to the event. Please submit their names not later than October 28, 2015.

As a Presidential *Lingkod Bayan* awardee, you shall receive, as provided under Executive Order (EO) No. 508 entitled, "Instituting the *Lingkod Bayan* Award as the Presidential Award for Outstanding Public Service" dated March 2, 1992, a gold-gilded medallion, a Presidential plaque with citation and signature of the President of the Philippines, a cash reward of Two Hundred Thousand Pesos (P200,000.00) and an automatic promotion to the next higher position suitable to your qualifications and with commensurate salary. Pursuant to said EO, in case there is no next higher position or there is no vacancy, a position shall be included in the next budget of the office, except when the creation of a new position would result in distortion in the organizational structure of the department, office or agency. Where there is no next higher position immediately available, a salary increase equivalent to that of the next higher position shall be given and incorporated in the basic pay of the awardee. When a new position is created, that which is vacated shall be deemed abolished.

The Honor Awards Program (HAP) Secretariat will be glad to receive your confirmation not later than October 28, 2015 and answer queries relative to said occasion through telephone numbers (02)931-7993 and (02)932-0381 and e-mail address: hapsecretariat@yahoo.com.

Very truly yours,

  
**ALICIA dela ROSA-BALA**  
Chairperson