

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. RYSAN C. GUINOCOR has assumed the duties and responsibilities as Chief Administrative Officer of Office of the Director for Administrative Services (ODAS) effective January 25, 2022.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. RYSAN C. GUINOCOR as Chief Administrative Officer.

Done this 25 day of January 2022 in _____.



DANIEL LESLIE S. TAN
VP, Administration and Finance

Date: January 25, 2022

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*