PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly if accomplished through own handwriting. Tick appropriate boxes (🔲 and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. SURNAME CAVITE N/A NAME EXTENSION (JR., SR) 2. FIRST NAME **NEIL MICHAEL** MIDDLE NAME MOLATO 3. DATE OF BIRTH 07/05/2000 16. CITIZENSHIP (dd/mm/yyyy) ✓ Filipino Dual Citizenship ✓ by birth

☐ by naturalization 4. PLACE OF BIRTH BAYBAY CITY If holder of dual citizenship, Pls. indicate country: please indicate the details 5. SEX AT BIRTH ✓ Male Female **Philippines** V 17. RESIDENTIAL ADDRESS 350 PUROK 3 Single Married 6 CIVIL STATUS House/Block/Lot No Widowed Separated BONTOC Other/s: Subdivision/Village Barangay HINDANG LEYTE 7. HEIGHT (m) 1.57 m City/Municipality 8. WEIGHT (kg) 59 kg ZIP CODE 6523 18. PERMANENT ADDRESS 350 PLIROK 3 9 BLOOD TYPE Ot House/Block/Lot No. Street BONTOC 10. UMID ID NO. N/A Barangay Subdivision/Village HINDANG LEYTE 11. PAG-IBIG ID NO. 121348998581 City/Municipality Province 12. PHILHEALTH NO 132505204127 ZIP CODE 6523 13. PhilSys Number (PSN): 5631-2504-6582-4801 19. TELEPHONE NO N/A 14 TIN NO 778-262-699 20. MOBILE NO. 09480360804 15. AGENCY EMPLOYEE NO. N/A 21. E-MAIL ADDRESS (if any) neilmichael.cavite@vsu.edu.ph FAMILY BACKGROUND 22. SPOUSE'S SURNAME N/A 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (dd/mm/yyyy) NAME EXTENSION (JR., SR) FIRST NAME N/A N/A N/A MIDDLE NAME N/A N/A N/A OCCUPATION N/A N/A N/A EMPLOYER/BUSINESS NAME N/A N/A N/A **BUSINESS ADDRESS** N/A N/A N/A TELEPHONE NO M/A N/A N/A 24. FATHER'S SURNAME CAVITE N/A N/A NAME EXTENSION (JR. SR) FIRST NAME JOSELIN NA N/A MIDDLE NAME ASIS N/A N/A 25. MOTHER'S MAIDEN NAME N/A N/A SURNAME MOLATO N/A N/A FIRST NAME IMELDA N/A N/A MIDDLE NAME ABAYHON (Continue on separate sheet if necessary) EDUCATIONAL BACKGROUND HIGHEST LEVEL/ SCHOLARSHIP/ PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE YEAR LEVEL UNITS EARNED ACADEMIC (Write in full) (Write in full) GRADUATED (if not graduated) HONORS RECEIVED From To **BONTOC ELEMENTARY SCHOOL** PRIMARY EDUCATION ELEMENTARY N/A 2013 2007 2013 WITH HONORS SECONDARY HINDANG NATIONAL HIGH SCHOOL SENIOR HIGH SCHOOL 2017 2019 N/A 2019 WITH HONORS VOCATIONAL / NA WA N/A NA N/A N/A N/A TRADE COURSE BACHELOR OF CULTURE AND ARTS MAGNA COLLEGE VISAYAS STATE UNIVERSITY - MAIN CAMPUS 2019 2023 N/A 2023 EDUCATION CUMLAUDE MAED - CULTURE AND ARTS EDUCATION CEBU NORMAL UNIVERSITY - MAIN CAMPUS **GRADUATE STUDIES** 2025 ON GOING 15 UNITS N/A NA inor in PHYSICAL EDUCATION e on separate sheet if necessary SIGNATURE DATE agelletil SEPTEMBER 18, 2025 CS FORM 212 (Revised 2025), Page 1 of 4

	SERVICE EL	A CONTRACTOR OF THE CONTRACTOR		DATE OF		LICENSE	if applicable)
77. CES/CSEE/CAREER SERVICE/RA 1080 (BOARD/ BAR)/UNDER SPECIAL LAWS/CATEGORY II/ IV ELIGIBILITY and ELIGIBILITIES FOR UNIFORMED PERSONNEL			RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT PLACE OF EXAMINATION / CONFERMENT		NUMBER	Valid Until
	RA 1080 LE	EPT PASSER	N/A	MARCH 2024	TACLOBAN CITY	2205350	07/05/2027
CSE PD907HONOR GRADUATE ELEOGIBILITY N/A N/A N/A N/A N/A			N/A N/A N/A N/A	JULY 2024	ORMOC CITY	N/A N/A N/A N/A	N/A N/A N/A N/A
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					N/A		
			N/A	N/A	N/A	N/A	N/A
	EXPERIENC			eparate sheet if necessary			
3. INCL	USIVE DATES	nent. Start from your recent	#8accidato 2014				
From	(Write in full/Do not abbreviate) (Write			ENCY / OFFICE / COMPANY II/Do not abbreviate)	STATUS OF APPOINTMENT	GOV'T SERVIO (Y/ N)	
1/20/2025	05/23/2025	Part-time Instructor		Institute of Human	Kinetics	Contractual	9° Y 7°
8/12/2024	12/13/2024	Part-time Instructor	NOTE:	Institute of Human	Kinetics	Contractual	Υ
N/A	N/A	N/A	ACH DANES	N/A		N/A	N/A
N/A	N/A	N/A	8	Suff. 185	N/A	N/A	N/A
N/A	N/A	N/A		N/A TUEL-SEE		N/A	N/A
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to a later of the same of				eparate sheet if necessary	N/A	·····	IVA.

VI. VOLUNTARY WORK OR INVOLVEME	a •			ORGANIZATIO	N/S		
29. NAIVIE & ADDRESS C	NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (dd/mm/yyyy) From To		POSITION / NATURE OF WORK		
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WES obe details. AVA		N/A	N/A		Inammental learner for each object and force of the comment of the		
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III I FARMINO AND REVEL CRIMENT (1.5	Control of the Contro	tinue on separate					
III. LEARNING AND DEVELOPMENT (L8 30. TITLE OF LEARNING AND DEVELOPMENT)	N YES give details	INCLUSIVE	DATES OF	NUMBER OF	Type of L&D	CONDUCTED/ SPONSORED BY (Write in full)	
(Write in	full)	(dd/mr	n/yyyy)	NUMBER OF HOURS	(M anagerial/ Supervisory/ Technical/etc)		
Sports Camp on Organizing, Managing, and Of	ficiating Beach Volleyball Competition	From 10/16/2024	To 10/16/2024	8 hours	Participant	IHK, Allegiance of Physical Educators Towards Excellence (APEX)	
Kinaadman: Lecture and Workshop Series (Acti Performan		3/31/2025	04/04/2025	8 hours	Supervisory	IHK, ADARNA	
N/A	If YES, give details	N/A	N/A	N/A	N/A	N/A	
OW N/A	Viet last in 1 layes	N/A	N/A	N/A	N/A	Always you Always and many the gove	
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N/A	If YES, give delaks	N/A	N/A	N/A	N/A	N/A	
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IIII. OTHER INFORMATION	(Con	tinue on separate	sheet if necessary				
	NON	-ACADEMIC DISTI	NCTIONS / RECOG	NITION	30 001800 019910 50181198	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATIO	
31. SPECIAL SKILLS and HOBBIES	32. (Write in full)					(Write in full) Philippine Association for Teachers and	
ancing	Coach, VSU Beach Volleyball Womens Team, AY 2024-2025					Educators (PAFTE) Artists with Dedication to Advocate and	
raphic Design	Committee Chairperson on Mural	Represent the National Arts (ADARNA)					
osting	Focal Person for BCAED Fourth	N/A					
Organizing Events	ARNA BCAED Organization IHK September 2022- June Officials (Gg. Malakas at Bb. Maganda) October 2022 Janization IHK November 2021 – September 2022				N/A N/A		
N/A							
N/A							
N/A	ICA.	N/A		v)		N/A	
SIGNATURE	Ammon		The standard of the standard o		ATE	SEPTEMBER 18, 2025	

Are you related by consanguinity or affinity to the appoint chief of bureau or office or to the person who has immed Bureau or Department where you will be apppointed,	그림 선 프로그램 이 사용에 되었다. 그 전 사람이 하면 보면 하게 되었다. 그래 사람들은 사람들이 가장하는 사람들은 사람들이 되었다. 그런 얼마나 아랫동안 아니다 아니다 나를 다 그리고 있다.	40 KE 4 OF SE	STOCKED STAY
a. within the third degree?		☐ YES 🗸	NO
b. within the fourth degree (for Local Government Unit - 0	Career Employees)?	☐ YES 🗸	NO
N. NIA	W AW AW	If YES, give details:	AUF
35. a. Have you ever been found guilty of any administrative	offense?		
			NO
		If YES, give details:	
b. Have you been criminally charged before any court?		☐ YES 🗸	NO
b. Have you been diffiniting charged before any court:		If YES, give details:	AW
		Date Filed:	
		Status of Case/s:	A Commence of the commence of
66. Have you ever been convicted of any crime or violation of	f any law, decree, ordinance or regulation	☐ YES	NO
by any court or tribunal?		If YES, give details:	DEMANDED TO GAA DAN DA URO A CIT
7. Have you ever been separated from the service in any o	f the following modes: resignation,	☐ YES ■	NO
retirement, dropped from the rolls, dismissal, termination, out (abolition) in the public or private sector?	If YES, give details:	s Samo on Organizing. Monaging, and f	
8. a. Have you ever been a candidate in a national or local of	election held within the last year (except		₩ NO
Barangay election)?		If YES, give details:	A)B
 b. Have you resigned from the government service during election to promote/actively campaign for a national or loc 	☐ YES ☑ NO If YES, give details:		
99. Have you acquired the status of an immigrant or perman	ent resident of another country?	□ vre	
A39 148 1	☐ YES ☑ NO If YES, give details (country):		
O. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) M as amended); and (c) Expanded Solo Parents Welfare Act items: Are you a member of any indigenous group?		YES	ATM NO
Are you a person with disability?		If YES, please specify:	
Are you a person with disability?		☐ YES If YES, please specify ID	No:
Are you a solo parent?		YES If YES, please specify ID	NO:
11. REFERENCES (Person not related by consanguinity or affinity to a	oplicant /appointee)		Ala)
NAME	OFFICE / RESIDENTIAL ADDRESS	CONTACT NO. AND/OR EMAIL	
ELSOLITO B. PULTA	DOOS SUR, HINDANG, LEYTE	0993-886-5334	
AN MAR B. CUEVAS	BONTOC, HINDANG, LEYTE	0906-342-7127	200
12. I declare under oath that I have personally accomplish complete statement pursuant to the provisions of per	inent laws, rules, and regulations of the	Republic of the	
Philippines. I authorize the agency head/authorized relation lagree that any misrepresentation made in this cadministrative/criminal case/s against me.	presentative to verify/validate the content locument and its attachments shall cau	s stated herein. se the filing of	NEIL MICHAEL M. CAVITE
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance			
Government Issued ID: PRC ID	Sommer	Loope, VSV Beach Vol	* 2.0
ID/License/Passport No.: 2205350	Signature (Sign inside the b		September 1
Date/Place of Issuance: July 5, 2024	CEPTEMBER 18, 20 Date Accomplished	QC BADE reference (spec	Right Thumbmark
SUBSCRIBED AND SWORN to before me this	1 8 SEP 2025 , affiant exhibiting	his/her validly issued governm	ent ID as indicated above
Judobar 2022 NA	Dispara (18 is as some of the 1	AMDS characterized USM	AND GO INGIGURA GROVE.
mber 2022 Nils - 5	ATTY. KAREN ABEGAIL S. MONTERO VSU Director, Legal Affairs and Services	n Aveaca (meteer	
AW	ANG		
	Person Administering Oatl	n	

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: 12 August 2024 present
- · Position: Part-Time Instructor
- · Name of Office/Unit: Institute of Human Kinetics
- Immediate Supervisor: Dr. Andrew A. Mazo
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Working Committee (Program) Goodwill Games 2025
 - KINAADMAN: Lecture and Workshop Series Acting Essentials (Mastering the Basics of Performance (Facilitator) April 2025
 - VSU Coach Beach Volleyball December 2024
 - o Committee Chairperson, Mural Painting SALINGKUSOG October 2024
 - o Committee Chairperson, Beach Volleyball SALINGKUSOG October 2024
 - o Committee Member, Led Wall, Sound, and Stage Décor SALINGKUSOG 2024
 - Focal Person for BCAED Fourth Year Teaching Internship March June 2023
 - Fourth Year Representative ADARNA BCAED Organization September 2022 -June 2023
 - VSU Intramurals 2022 Officiating Officials (Gg. Malakas at Bb. Maganda) October 2022
 - President ADARNA BCAED Organization November 2021 September 2022
 - Summary of Actual Duties
 - Crafted and prepared the Course Syllabus for the CAED118, and PHED13n Traditional Games.
 - o Conducted classes as scheduled.
 - Provided meaningful instructional materials for the lessons.
 - o Conducted relevant activities, examinations and recitations for the classes assigned.
 - Established diverse teaching methodologies for different learning styles of the learners.
 - Managed and choreographed the field ground demonstration.
 - Actively participated and facilitated in every university activity.

NEIL MICHAEL M. CAVITE
(Signature over Printed Name of Employee/Applicant)

Date: September 18, 2025