

Republic of the Philippines  
Visayas State University  
Baybay , Leyte

PLANTILLA OF CASUAL APPOINTMENT

Department/Div. : Cash Division

Source of Funds: A. I.a.  
Date Prepared by: ODAHRD 07/01/2013

| Name of Appointee/s    | Position                | Level | S<br>G | Daily Wage/<br>Salary | Period of Employment |                   | If renewal (include date of<br>previous employment) |
|------------------------|-------------------------|-------|--------|-----------------------|----------------------|-------------------|-----------------------------------------------------|
|                        |                         |       |        |                       | From                 | To                |                                                     |
| BALBARINO , Yolanda U. | Administrative Aide III | 1     | 3      | P 402.45              | July 1, 2013         | December 31, 2013 | Jan. 1-June 30, 2013                                |
| LAO , Marvin M.        | Administrative Aide III | 1     | 3      | P 402.45              | July 1, 2013         | December 31, 2013 | Jan. 1-June 30, 2013                                |
| CALUNANGAN , Fe C.     | Administrative Aide III | 1     | 3      | P 402.45              | July 1, 2013         | December 31, 2013 | Jan. 1-June 30, 2013                                |

The above named personnel is hereby hired/appointed as casuals at the rate opposite his/her name for the period indicated. It is understood that such employment cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off anytime before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION:

This is to certify that all the requirements are pursuant to CSC MC NO.40, s.1998 as amended, have been complied with, reviewed and found in order.

LOURDES B. CANO  
Director, ODAHRD  
07/01/13

APPROVED:

JOSE L. BACUSMO  
Appointing Authority  
07/01/13

Pinagtibay alinsunod sa resolusyon ng  
Komisyon ng Serbisyo Sibil Blg.93-58-42  
na may petsa Enero 1, 1994.

THIS IS TO CERTIFY THAT THE POSITIONS  
STATED HEREIN WHERE PUBLISHED ON  
04/30/13\_IN CSC BULLETIN PURSUANT TO  
CSC MC NO.20,S. 2002.

LOURDES B. CANO  
Dir. ODAHRD

VERIFIED BY: \_\_\_\_\_