

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.		(Do not fill up. For CSC use only)	
I. PERSONAL INFORMATION			
2. SURNAME	SECO		
FIRST NAME	MARI NEILA	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	PLATINO		
3. DATE OF BIRTH (mm/dd/yyyy)	11/12/1996	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Philippines
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	BANGKAL DORM
7. HEIGHT (m)	1.60 m	ZIP CODE	House/Block/Lot No.
8. WEIGHT (kg)	53 kg		Street
9. BLOOD TYPE	A+		Subdivision/Village
10. GSIS ID NO.	2006337046 N/A		Barangay
11. PAG-IBIG ID NO.	121296405380	ZIP CODE	KABANKALAN
12. PHILHEALTH NO.	13-025469888-2		City/Municipality
13. SSS NO.	06-4450753-2		Province
14. TIN NO.	750-778-131-000		NEGROS OCCIDENTAL
15. AGENCY EMPLOYEE NO.	N/A	18. PERMANENT ADDRESS	CURVA 1
		ZIP CODE	House/Block/Lot No.
			Street
			Subdivision/Village
			Barangay
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	+63 916 102 9015
		21. E-MAIL ADDRESS (if any)	marineila.seco08@gmail.com

II. FAMILY BACKGROUND				
22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	SECO			
FIRST NAME	ARNEL	NAME EXTENSION (JR., SR)		
MIDDLE NAME	BILBAO			
25. MOTHER'S MAIDEN NAME	PLATINO			
SURNAME	MARIA HELEN			
FIRST NAME	JANIOLA			
MIDDLE NAME				


III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VILLA ELEMENTARY SCHOOL	PRIMARY EDUCATION/ELEMENTARY	2002	2008	N/A	2008	SALUTATORIAN
SECONDARY	VISAYAS STATE UNIVERSITY - LABORATORY HIGH SCHOOL	HIGH SCHOOL	2008	2012	N/A	2012	WITH HONORS
VOCATIONAL / TRADE COURSE	VISAYAS STATE UNIVERSITY	CERTIFICATE OF AGRICULTURAL SCIENCE (BS AGRICULTURE LADDERIZED PROGRAM)	2012	2014	N/A	2014	WITH HIGH HONORS
COLLEGE	VISAYAS STATE UNIVERSITY	BS AGRICULTURE MAJOR IN PLANT PROTECTION	2012	2016	N/A	2016	MAGNA CUM LAUDE
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES LOS BAÑOS	MS PLANT PATHOLOGY	2016	2019	N/A	2019	DOST-ASTHRDP

SIGNATURE		DATE	
		January 2, 2024	

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	RA 1080 (AGRICULTURE BOARD EXAM)	83.17	11/22-11/24/2022	PHILIPPINE REGULATORY COMMISSION (LUCENA)	0040175	12/11/2026
	PD 907 HONOR GRADUATE ELIGIBILITY	N/A	04/13/2016	VISAYAS STATE UNIVERSITY	100108160453	N/A
	NON-PROFESSIONAL DRIVER'S LICENSE	N/A	04/01/2023	LAND TRANSPORTATION OFFICE	H12-15-000085	12/11/2032

V. WORK EXPERIENCE

[illegible]

SIGNATURE		DATE	January 2, 2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	Singles For Christ (SFC)- Baybay Chapter	01/04/2014	03/08/2016	N/A	Member	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/Supervisory/Technical)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Practical Bioinformatic Skills for Plant and Animal Whole Genome Sequencing Data	08/27/2023	09/02/2023	40.0	Technical	CHED-SEARCA Project and Kasetsart University
	ISO 9001:2015 QMS Internal Audit and Root Cause Analysis Training	07/24/2023	07/26/2023	16.0	Managerial	Central Philippines State University
	Philippines Translation Training Course Programme	06/13/2023	06/15/2023	24.0	Technical	Access Agriculture and NISARD
	RCEF Training of Trainers (TOT) on the Production of High-Quality Rice and Seeds, and Farm Mechanization	05/29/2023	06/09/2023	88.0	Technical	PhilRice Negros, Murcia, Negros Occidental
	13th IMT-GT UNINET Bioscience International Conference 2022	12/08/2022	12/09/2022	16.0	Technical	Bioscience International Conference 2022
	2022 ISSAAS National Virtual Scientific Congress	10/13/2022	10/14/2022	16.0	Technical	Aurora State College of Technology
	Regional Research and Development Symposium	10/26/2022	10/27/2022	16.0	Technical	Central Visayas Agriculture, Aquatic and Natural Resources Research and Development
	2022 MARDI-FFTC online workshop symposium on "Role of Healthy Soil-Plant Interactions towards Achieving Resilient Agriculture in the Asian Pacific Region"	08/22/2022	08/22/2022	8.0	Technical	Food and Fertilizer Technology Center for the Asian and Pacific Region
	23rd Annual Scientific Meeting and 2nd Virtual Symposium	06/24/2022	06/25/2022	16.0	Technical	Mycological Society of the Philippines
	54th Anniversary and Annual Scientific Conference	07/14/2022	07/15/2022	16.0	Technical	Pest Management Council of the Philippines
	NRCP Annual Scientific Conference and 89th General Membership Assembly	03/15/2022	03/15/2022	8.0	Technical	National Research Council of the Philippines
	2nd IPB-JRO Scientific Conference	01/26/2022	01/27/2022	16.0	Technical	Institute of Plant Breeding
	34th Regional Symposium on Research, Development and Extension Highlights	10/20/2021	10/20/2021	8.0	Technical	Southern Tagalog Agriculture, Aquatic and Resources Research, Development and Extension Consortium
	53rd Anniversary and Annual Scientific Conference	07/06/2021	07/07/2021	16.0	Technical	Pest Management Council of the Philippines
	7th UP REPSS Scientific Conference and 11th General Assembly Meeting	04/29/2021	04/30/2021	16.0	Technical	UP Society of Research, Extension, and Professional Staff, Inc.
	1st Virtual and 21st Regional Convention and Scientific Meeting	04/16/2021	04/16/2021	8.0	Technical	Philippine Society for Microbiology-Northern Luzon Chapter
	PSM Cluster 2 Symposium	03/20/2021	03/20/2021	8.0	Technical	Philippine Society for Microbiology, Inc.
	2021 NRCP Annual Scientific Conference and 88th General Membership Assembly	03/10/2021	03/10/2021	8.0	Technical	National Research Council of the Philippines
	1st IPB-JRO Scientific Conference	01/13/2021	01/13/2021	8.0	Technical	Institute of Plant Breeding
	Philippine Nuclear Research and Development Conference 2020	12/09/2020	12/09/2020	8.0	Technical	Philippine Nuclear Research Institute, Commonwealth Avenue, Diliman, Quezon City
	ASTHRDP Graduate Scholars Conference (Year 9)	11/26/2020	11/27/2020	16.0	Technical	Department of Science and Technology Science Education Institute
	Understanding Plants – Part II: Fundamentals of Plant Biology	11/05/2020	11/07/2020	40.0	Technical	Tel Aviv University, Coursera
	Understanding Plants – Part I: What a Plant Knows	11/02/2020	11/04/2020	40.0	Technical	Tel Aviv University, Coursera
	SPARTA Training: Getting Grounded on Analytics	05/2020	05/2020	24.0	Technical	Development Academy of the Philippines
	13th Annual Meeting and Scientific Forum	11/21/2019	11/21/2019	8.0	Technical	Civil Service Commission and DOST National Academy of Science and Technology and Scientific Career System
	ISSAAS International Congress and General Meeting 2019	10/18/2019	10/20/2019	24.0	Technical	Universiti Putra Malaysia, Serdang, Selangor, Malaysia
	Training on Basic techniques in plant pathogen characterization	07/23/2019	07/30/2019	35.0	Technical	Institute of Plant Breeding
	51st Anniversary and Annual Scientific Conference Pest Management Council of the Philippines	07/02/2019	07/05/2019	24.0	Technical	Pest Management Council of the Philippines
	Plant Sciences Symposium	08/17/2018	08/17/2018	8.0	Technical	International Rice Research Institute and Corteva AgriScience
	CAFS R & D Symposium: Research Innovation, Development, and Entrepreneurship towards Inclusive Growth	03/15/2018	03/15/2018	8.0	Technical	College of Agriculture and Food Science, University of the Philippines Los Baños
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	Agricultural/Technical/Research Skills		2023 Young Investigator in Plant Pathology (YIPP)		INTERNATIONAL SOCIETY FOR SOUTHEAST ASIAN AGRICULTURAL SCIENCES	
	Computer/Editing Skills on ppt presentation, leaflet, brochure and certificates		Panel of Evaluators, Research and Technology Development Category (CVAARRDEC) 2022		Philippine Society for Microbiology, Inc. (PSM)	
	Training Facilitation		NS Ramon C. Barba Award, 2nd IPB-JRO Scientific Conference		UPLB ALUMNI ASSOCIATION, INC.	
	Teaching skills		2021 Young Investigator in Plant Pathology (YIPP)		Philippine Society of Biochemistry and Molecular Biology (PSBMB)	
	Playing table tennis		2020 Young Investigator in Plant Pathology (YIPP)		SINGLES FOR CHRIST, SOUTH-A LEYTE	
			Plant Path Lab, IPB Quarter 1 (2020) Special Award for Outstanding Scholarly Achievement		PHILIPPINE PHYTOPATHOLOGICAL SOCIETY	
			2020 UPLB Outstanding Research Team			
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	January 2, 2024	

34. Are you related by consanguinity or affinity to the appointing or chief of bureau or office or to the person who has immediate supervision Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

N/A

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

N/A

☐ YES

☒ NO

If YES, give details:

Date Filed: N/A

Status of Case/s: N/A

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

N/A

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the

☐ YES

☒ NO

If YES, give details:

N/A

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a

☐ YES

☒ NO

If YES, give details:

N/A

☐ YES

☒ NO

If YES, give details:

N/A

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

N/A

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

N/A

☐ YES

☒ NO

If YES, please specify ID No: N/A

☐ YES


☒ NO

If YES, please specify ID No: N/A

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
MARK ANGELO O. BALENDRES, Ph.D.	DE LA SALLE UNIVERSITY	9953591870
CHRISTIAN JOSEPH R. CUMAGUN, Ph.D.	UNIVERSITY OF IDAHO	-
MARY JEANIE T. YANORIA, Ph.D.	INTERNATIONAL RICE RESEARCH INSTITUTE	9178544654

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the



MARI NEILA P. SECO

PHOTO

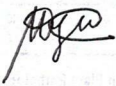
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: DRIVER'S LICENSE

ID/License/Passport No.: H12-15-000085


Date/Place of Issuance: 01/04/2023 LTO PILA, LAGUNA



Signature (Sign inside the box)

January 2, 2024

Date Accomplished




Right Thumbmark

SCRIBED AND SWORN to before me this

JAN 04 2024

, affiant exhibiting his/her validly issued government ID as indicated at



LODELYN S. CHUA

Public Attorney I

Roll No. 75835

Person Administering Oath

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: June 1, 2023 – present
- Position: Instructor III (Permanent)
- Name of Office/Unit: College of Agriculture and Forestry, Central Philippines State University
- Immediate Supervisor: Hanzel L. Pedrosa, Ph.D. (CAF Dean)
- Name of Agency/Organization and Location: Central Philippines State University , Kabankalan City, Negros Occidental 6111
- List of Accomplishments and Contributions (if any)
 - Crop Protection Laboratory-in-Charge
- Summary of Actual Duties
 - Handles BS agriculture courses: CROP PROT 1 (Principles of Crop Protection), CROP PROT 2 (Approaches and Practices in Pest Management), SOIL SCIENCE 1 (Principles of Soil Science), AGRI 18 (Basic Biotechnology), and AGRI 10 (Principles of Genetics)
 - Handles MS Agriculture course: CS215 (Agricultural Laboratory Techniques)
 - Advises and assists students in their academic and research activities
 - Propose, conduct, and collaborate on relevant research and extension activities
 - Performs other task and assignments by the University

- Duration: February 15, 2023 – May 31, 2023
- Position: Instructor III (Contractual)
- Name of Office/Unit: College of Agriculture and Forestry, Central Philippines State University
- Immediate Supervisor: Hanzel L. Pedrosa, Ph.D. (CAF Dean)
- Name of Agency/Organization and Location: Central Philippines State University , Kabankalan City, Negros Occidental 6111
- List of Accomplishments and Contributions (if any)
 - 2023 Young Investigator in Plant Pathology (YIPP) Fellow
- Summary of Actual Duties
 - Handle agriculture courses: CROP PROT 1 (Principles of Crop Protection), CROP PROT 2 (Approaches and Practices in Pest Management), SOIL SCIENCE 1 (Principles of Soil Science)
 - Actively writing research proposals for funding

- Duration: March 1, 2022 – January 21, 2023
- Position: Part-Time Instructor
- Name of Office/Unit: College of Agriculture, Forestry and Environmental Sciences Western Philippines University
- Immediate Supervisor: Lita B. Sopsop, Ph.D. (CAFES Dean)
- Name of Agency/Organization and Location: Western Philippines University, San Juan, Aborlan, Palawan
- List of Accomplishments and Contributions (if any)
 - Finished two semesters handling agriculture courses
- Summary of Actual Duties
 - Handle agriculture courses: CROPPROT103 (Principles of Crop Protection), CROPPROT104 (Approaches and Practices in Pest Management), AGRI104 (Introduction to Ecological Agriculture)

- Duration: August 16, 2019 – December 31, 2022
- Position: MS Graduate Fellow (formerly Senior Science Research Specialist)
- Name of Office/Unit: Plant Pathology Laboratory, Institute of Plant Breeding, University of the Philippines Los Baños
- Immediate Supervisor: Mark Angelo O. Balendres
- Name of Agency/Organization and Location: Department of Science and Technology- Science Education Institute, Taguig City
- List of Accomplishments and Contributions (if any)
 - Participated on several scientific conferences as poster and oral presenter
 - Facilitated training on Basic Plant Disease Diagnosis Workshop for Staff of MinSU
 - Produced handbook and brochures of Mycoflora Species in Corn Seeds
 - NS Ramon C. Barba Poster Award on 2nd IPB-JRO Scientific Conference
 - 2021 Young Investigator in Plant Pathology (YIPP)
 - 2020 Young Investigator in Plant Pathology (YIPP)
 - PPL Outstanding Scholarly Achievement for Q1 of 2020
 - 2020 Outstanding Research Team Award
- Summary of Actual Duties
 - Conduct laboratory activities to identify fungal pathogens associated with corn seeds during corn grits production, specifically isolate, purify and identify corn seed pathogens by morpho-cultural and molecular techniques and multiple gene analysis.
 - Conduct molecular analyses and experiments to identify mycotoxigenic fungi and detect mycotoxin contamination in corn samples using ELISA, and determine the factors affecting the development of fungal pathogens in corn seeds during storage.
 - Prepare reports and manuscripts related to the project and present findings in scientific conferences or journals.
 - Monitoring Diseases of Cultivated Crop Varieties in the Philippines

- Duration: July 16, 2019 – August 15, 2019
- Position: University Research Associate I
- Name of Office/Unit: Plant Pathology Laboratory, Institute of Plant Breeding, University of the Philippines Los Baños
- Immediate Supervisor: Mark Angelo O. Balendres
- Name of Agency/Organization and Location: Institute of Plant Breeding, University of the Philippines Los Baños, project under DA-BAR
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Conduct laboratory activities to identify fungal pathogens associated with corn seeds during corn grits production, specifically isolate, purify and identify corn seed pathogens by morpho-cultural and molecular techniques and multiple gene analysis.
 - Conduct molecular analyses and experiments to identify mycotoxigenic fungi and detect mycotoxin contamination in corn samples using ELISA, and determine the factors affecting the development of fungal pathogens in corn seeds during storage.
 - Prepare reports and manuscripts related to the project and resent findings in scientific conferences or journals.


MARI NEILA SECO
 (Signature over Printed Name
 of Employee/Applicant)

Date: September 2, 2024