

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	JAGONOS		
FIRST NAME	JIMMY	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	PANOGAN		
3. DATE OF BIRTH (mm/dd/yyyy)	04/26/1987	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: Philippines
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	140 ZONE 4 House/Block/Lot No. Street N/A COGON Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.62		
8. WEIGHT (kg)	75	ZIP CODE	6521
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	140 ZONE 4 House/Block/Lot No. Street N/A COGON Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	2004175561		
11. PAG-IBIG ID NO.	121103281543	ZIP CODE	6521
12. PHILHEALTH NO.	N/A		
13. SSS NO.	3484029057	19. TELEPHONE NO.	N/A
14. TIN NO.	285-706-763	20. MOBILE NO.	09269617622
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	jimjag12@gmail.com

II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	JAGONOS		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	LIZA ANN	NAME EXTENSION (JR., SR) N/A	ELIZ JIMELLI C. JAGONOS	05/01/2015
MIDDLE NAME	CORONADO		ERIN JIANNA C. JAGONOS	04/12/2020
OCCUPATION	ADMINISTRATIVE AIDE III			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	VISCA, BAYBAY CITY LEYTE			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	JAGONOS			
FIRST NAME	GREGORIO	NAME EXTENSION (JR., SR) JR.		
MIDDLE NAME	TUASOC			
25. MOTHER'S MAIDEN NAME				
SURNAME	PANOGAN			
FIRST NAME	LILIA			
MIDDLE NAME	DONAYRE			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CAN-IPA ELEM. SCHOOL	ELEMENTARY	1993	2000	N/A	2000	N/A
SECONDARY	BAYBAY NATIONAL HIGH SCHOOL	SECONDARY	2002	2006	N/A	2006	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION	NURSING AIDE	2006	2008	N/A	2008	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 2, 2025
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary.)

SIGNATURE

88aglenov

DATE

January 2, 2025

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	INTER COMMUNITY OPERATION TABANG (ICOT CARAVAN)	01/8/2009	01/8/2009	8.0	VOLUNTEER-NURSE
	INTER COMMUNITY OPERATION TAMBULIG (ICOT CARAVAN)	09/06/2007	09/06/2007	8.0	VOLUNTEER

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
DRIVING	N/A	N/A
BASIC AUTO REPAIR		

SIGNATURE	<i>[Signature]</i>	DATE	January 2, 2025
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January 2, 2025

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES☒ NO

☐ YES☒ NO

☐ YES☒ NO

If YES, please specify:


If YES, please specify ID No:

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)


NAME	ADDRESS	TEL. NO.
HAZEL GRACE TAGANAS	ATI-RTC 8, VSU BAYBAY	053-563-7635
CONCEPTION B. MIRO	ATI-RTC 8, VSU BAYBAY	09171698030
ALICIA M. FLORES	BRGY. GUADALUPE, BAYBAY CITY, LEYTE	09464928865

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



JIMMY P. JAGONAS

PHOTO



Right Thumbmark

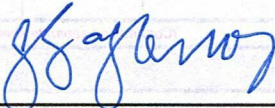
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: DRIVER'S LICENSE

ID/License/Passport No.: H12-13-000242

Date/Place of Issuance: Baybay City




Signature (Sign inside the box)

January 02, 2025

Date Accomplished

SUBSCRIBED AND SWORN to before me this 10 JAN 2025, affiant exhibiting his/her validly issued government ID as indicated above.



ATTY. KAREN ABEGAIL S. MONTERON

Person Administering Oath

CS FORM 212 (Revised 2017), Page 4 of 4

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: March 2018- December 2024
- Position: Driver (Job Order)
- Name of Office/Unit: ATI-RTC 8
- Immediate Supervisor: Hazel Grace T. Taganas
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City
- Summary of Actual Duties
 - Drive office staff, executives and guests to meetings, events, and other official engagements.
 - Transport documents, packages, and other materials between offices, clients, or suppliers.
 - Interact professionally with staff, clients, and guests.
 - Conduct routine checks on vehicle conditions, including oil, water, brakes, tires, and lights.
 - Report any mechanical issues or necessary repairs promptly.
 - Maintain accurate logs of travel routes, mileage, fuel consumption, and any expenses incurred during official trips.
 - Assist with loading and unloading of items when necessary.
 - Perform other administrative or logistical tasks as assigned, such as running errands or assisting in office setups.



JIMMY P. JAGONOS

(Signature over Printed Name
of Employee/Applicant)

Date: January 2, 2025