

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. MARIA ROBERTA S. MIRAFLOR has assumed the duties and responsibilities as Administrative Officer V of Records and Archives Office (RAO) effective October 16, 2024.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Miraflor as Administrative Officer V.

Done this 16th day of October in VSU, Baybay City, Leyte.


RYSAN C. GUINOCOR
Head of Office/Department/Unit

Date: October 16, 2024

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*