CS Form No. 212 Revised 2017

SIGNATURE

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PERSONAL DATA SHEET WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CS ID No. Print legibly. Tick appropriate boxes (🗍) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. (Do not fill up. For CSC use only) 2. SURNAME Sumaria NAME EXTENSION (JR., SR) N/A FIRST NAME Ma, Grace MIDDLE NAME Curay 3. DATE OF BIRTH 16. CITIZENSHIP (mm/dd/yyyy) 08/09/1993 ✓ Filipino Dual Citizenship by birth by naturalization 4. PLACE OF BIRTH JAGNA, BOHOL If holder of dual citizenship, Pls. indicate country: please indicate the details. Male ✓ Female 5 SEX Philippines ✓ Married 6. CIVIL STATUS Single 17. RESIDENTIAL ADDRESS N/A N/A Widowed Separated House/Block/Lot No Street N/A Patag Other/s: Subdivision/Village Barangay BAYBAY LEYTE 7. HEIGHT (m) 1.64 City/Municipality Province 8. WEIGHT (kg) 60.00 ZIP CODE 6521 18. PERMANENT ADDRESS N/A N/A 9. BLOOD TYPE N/A House/Block/Lot No Street NVA Patag 10. GSIS ID NO. 2005056942 Subdivision Village Barangay BAYBAY LEYTE 11. PAG-IBIG ID NO. 917082576782 City/Municipality Province 12. PHILHEALTH NO 120254758839 ZIP CODE 6521 13. SSS NO. 3454296289 19. TELEPHONE NO. N/A 14. TIN NO. 477051276000 20. MOBILE NO. 909-390-5057 15. AGENCY EMPLOYEE NO. V00921 21. E-MAIL ADDRESS (if any) grace.sumaria@vsu.edu.ph 22. SPOUSE\'S SURNAME SUMARIA 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) FIRST NAME RAYMOND N/A MIDDLE NAME **GUMBA** OCCUPATION UNEMPLOYED EMPLOYER/BUSINESS NAME N/A **BUSINESS ADDRESS** N/A TELEPHONE NO. NONE 24. FATHERI'S SURNAME CURAY NAME EXTENSION (JR., SR) FIRST NAME RICARDO MIDDLE NAME **GULTIA** 25. MOTHERY'S MAIDEN NAME BLESS BUYO MOQUIRING SURNAME MOQUIRING FIRST NAME BLESS MIDDLE NAME BUYO (Continue on separate sheet if necessary) HIGHEST LEVEL/UNITS SCHOLARSHIP ACADEMIC PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE LEVEL (Write in full) (Write in full) EARNED GRADUATED HONORS From To (if not graduated) RECEIVED ELEMENTARY Alicia Central Elementary School Elementary 2001 2007 2007 N/A Ubay National Science High School SECONDARY 2007 2010 2010 N/A High School VOCATIONAL/ TRADE COURSE N/A COLLEGE Visayas State University Bachelor of Science in Agricultural Engineering 2010 2015 2015 N/A GRADUATE STUDIES University of the Philippines CHED Master of Science in Environmental Engineering 2017 2020 2020 (Continue on separate sheet if necessary

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05/02/2024

DATE

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SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE			(If Applicable)	EXAMINATION / CONFERMENT	IATION / CONFER	RMENT	NUMBER	Date of Validity	
Agricultural Engineer			73.67	08/25/2015	o Manila		0008067	08/09/202	
						See part		and the state of t	
	EXPERIENC			(Continue on separate shee					
INCLU	sive DATES n/dd/yyyy)	POSITION TITE (Write in full/Do not ab	E	DEPARTMENT / AGEN	NCY / OFFICE / COMPANY	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP	STATUS OF APPOINTMENT	GOV'T SERVICE
From	То	(Witte it idia bo not ab	Dievidie	(Write in full/Do not abbreviate)		O/LE II (1	(Format*00-0*)/ INCREMENT	74 T SINTINE	(Y/N)
1/01/2023	PRESENT	Instructor I		Visayas S	30,028.00	12-4	Permanent	Υ	
6/03/2022		Instructor I		Visayas S	28,471.00	12-4	Permanent	Υ	
1/16/2022		Instructor I		Visayas S	tate University	28,471.00	12-4	Permanent	Υ
1/01/2022		Instructor I		Visayas S	28,180.00	12-3	Temporary	Υ	
1/01/2022		Instructor I		Visayas State University		27,608.00	12-1	Temporary	Υ
8/01/2021	07/31/2022	Instructor I		Visayas S	26,052.00	12-1	Temporary	Υ	
1/01/2021		Instructor I		Visayas S	26,052.00	12-1	Temporary	Υ	
7/30/2020	07/31/2021	Instructor I		Visayas S	24,495.00	12-1	Temporary	Υ	
7/30/2020	07/31/2021	Instructor I		Visayas State University		24,495.00	12-1	Temporary	Y
1/01/2020	07/29/2020	Instructor I		Visayas State University		24,495.00	12-1	Temporary	Υ
8/01/2019	12/31/2019	Instructor I		Visayas State University		22,938.00	12-1	Temporary	Y
1/01/2019	07/31/2019	Instructor I		Visayas State University		22,938.00	12-1	Temporary	Υ
8/01/2018	07/31/2019	Instructor I		Visayas S	22,149.00	12-1	Temporary	Υ	
01/01/2018	07/31/2018	Instructor I		Visayas State University		22,149.00	12-1	Temporary	Υ
08/01/2017	12/31/2017	Instructor I	The second of the second of	Visayas State University		21,387.00	12-1	Temporary	Υ
01/01/2017	07/31/2017	Instructor I		Visayas State University		21,387.00	12-1	Temporary	Υ
08/16/2016	2016 12/31/2016 Instructor I		Visayas S	state University	20,651.00	12-1	Temporary	Υ	
									22
									- 2.7
				(A) (E)	100				
SIGNA	ATURE	-M.p.C. fram	m	(Continue on separate shee	t if necessary) DATE		05/02	/2024	

29. NAME & ADDRESS OF ORGANIZATION (Write in full)		/E DATES	NUMBER OF		POSITION / NATURE OF WORK	
(Write in Lub)	From	(mm/dd/yyyy) From To		POSITION / NATURE OF WORK		
N/A	N/A	N/A	N/A		N/A	
				3 9		
II. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAININ	(Continue on separat					
Start from the most recent L&D/training program and include only the relevant L&D/training taken f 30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE ATTEN	EDATES OF IDANCE Iddyyyy)	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/SPONSORED BY (Write in full)	
Organizing the seminar on "Advancing Local Water Governance for Peace"	03/22/2024	03/22/2024	4	Technical	Visayas State University	
Participated in the 2024 Research Proposal Writing	03/11/2024	03/12/2024	16	Research	Visayas State University	
Participated in the 2024 Research Writeshop	02/21/2024	02/21/2024	8	Research	Visayas State University	
Participated in the Women's and Gender Studies Association of the Philippines Annual International Conference 2023 with the theme 'Feminist Strategies for Gender Equitable, Inclusive, and Sustainable Global Features: Challenges, Responses, Possibilities'	11/22/2023	11/24/2023	24	Managerial	Women's and Gender Studies Association of the Philippin	
Workshop on the Development of Road Map in Support to Manpower Complement Enforcement Activities	10/18/2023	10/20/2023	24	Technical	Department of Agriculture-Bureau of Agricultural and Fishe Engineering (DA-BAFE)	
Participated in the 6th International Conference on Agricultural and Food Engineering (CAFEi2023)	08/16/2023	08/17/2023	16	Technical	Universiti Putra Malaysia	
Regional Intellectual Property Master Class Series (IPMC)	05/09/2023	05/25/2023	48	Technical	Visayas Consortium for Agriculture, Aquatic and Nature Resources Program (ViCARP) through the Regional Agri- Innovation System Enhancement (RAISE) Program	
Organizing the webinar on "Exploring Initiatives in Solving Water and Sanitation Crisis"	03/22/2023	03/22/2023	3	Technical	*Visayas State University (VSU), Visca, Baybay City, Ley	
2023 National Agricultural and Fisheries Mechanization Summit Cum 2022 National Agricultural and Fisheries Machinery Assemblers, Manufacturers, Importers, Distributors and Dealers Accreditation and Classification (NAMDAC) Year-end Performance Review	03/08/2023	03/09/2023	16	Technical	Department of Agriculture - Philippine Council for Agricultur Fisheries	
Nationwide Consultation on the ABE Table of Specifications (TOS) and Updates of the ABE Profession	03/02/2023	03/03/2023	12	Instruction	University of the Philippines Los Banos and Professiona Regulation Commission	
participated in the "Mandatory Orientation and Reorientation of Academic Advisers, Department Enrollmen Focal Persons, 2nd Semester A.Y. 2022-2023"	02/10/2023	02/10/2023	4	Instruction	Visayas State University	
PSABE 8 Regional Convention with the theme "Empowered Agricultural and Biosystems Engineers: Effective Catalysts for Countryside Development and National Food Security"	02/02/2023	02/03/2023	16	Technical	VSU Department of Agricultural and Biosystems Engineerin PSABE-8	
Participated in the 6th Philippine Solid & Hazardous Waste Management Conference in conjunction with the 3rd International Conference on Circular Economy-based Waste Management	12/02/2022	12/03/2022	16	Technical	Department of Environmental and Natural Resources	
3 days Extension Training-Workshop on Developing Extension Project Proposal	11/23/2022	11/25/2022	24	Research	Office of the Vice President for Research, Extension an Innovation	
34th Joint ViCARP and RRDEN Regional Research, Development and Extension Symposium	11/17/2022	11/18/2022	16	Research	Visayas Consortium for Agriculture, Aquatic and Nature Resources Program (ViCARP)	
Participated in the VSU Faculty Onboarding with the theme "Padayon sa Panaghiusa, VSU" 1st Semester A.Y. 2022-2023	09/05/2022	09/27/2022	24	Instruction	Visayas State University	
Mendatory Orientation and Reorientation of Academic Advisers, Department Enrollment Focal Persons, an College Hotline Agents	d 08/25/2022	08/25/2022	4	Instruction	Visayas State University	
		ATTACHMENT A				
VIII. OTHER INFORMATION	(Continue on separa	te sheet if necessar	ry)			
31. SPECIAL SKILLS and HOBBIES 32.	NON-A CADEMIC DIS	STINCTIONS / REC	COGNITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATI (Write in full)	
PROFICIENCY IN MICROSOFT OFFICE APPLICATIONS PROFICIENCY IN AutoCAD and C++ programming Awarded as Top five percent (5% language) of all incumbent	cation Award officials and emp n CY 2021	loyees of VSU who	Philippine Society of Agricultural Engineers		
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Attachment A.1 //I. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING	PPOGPAN	IS ATTENDE	D		,	
Start from the most recent L&D/training program and include only the relevant L&D/training taken for				egerial positions)		
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) From To		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
Supplemental Licensure Examination for Agricultural and Biosystems Engineer Review	06/17/2022	06/17/2022	8	Instruction	Visayas State University - URS	
Participated in the VSU Faculty Onboarding with the theme "Padayon VSU"	02/07/2022	02/08/2022	16	Instruction	"Visayas State University (VSU), Visca, Baybay City, Leyte	
articipated in the 5th Philippine Solid & Hazardous Waste Management Conference in conjunction with the 2nd International Conference on Circular Economy-based Waste Management	12/02/2021	12/03/2021	16	Technical	Department f Environmental and Natural Resources	
Participated in the "Training Program For State Universities And Colleges; Testing and Evaluation Of Agricultural Machinery"	04/30/2021	05/28/2021	15	Technical	Agricultural Machinery Testing and Evaluation Center	
Poster Presenter during the Water Security and Climate Change (WSCC) Digital Conference 2021		03/04/2021	40	Technical	TH Koln, Faculty of Spatial Development and Infrastructur Systems & Vietnam Academy for Water Resources	
Attended the ISO 9001:2015 Awareness/Re-awareness Webinar		11/27/2020	3	Instruction	"Visayas State University (VSU), Visca, Baybay City, Leyte	
Completed the "Online Trainor's Training on Software-Aided Feasibility Study Preparation And Evaluation For Agricultural and Fisheries Facilities and Mechanization Projects"	09/21/2020	09/28/2020	64	Technical	Department of Agriculture Bureau of Agricultural and Fisheries Engineering	
Participated in the "Webinar on Introduction to Copyright and Fair Use for Educators"	08/28/2020	08/28/2020	3	Instruction	VSU Office of the Director for Innovation	
aper Presenter during the 6th International Conference on Multidisciplinary Research (6ICMR) to her paper entitled "Comparative Characterization of Charcoal Produced By Different Pyrolyzing Techniques"	02/06/2020	02/08/2020	2	Technical	La Consolacion College Bacolod (LCCB)	
aper Presenter during the 6th International Conference on Multidisciplinary Research (6lCMR) to her paper entitled 'Performance Evaluation of a Solar Dryer '	02/06/2020	02/08/2020	2	Technical	La Consolacion College Bacolod (LCCB)	
Participated in the 6th International Conference on Multidsciplinary Research (6ICMR)	02/06/2020	02/08/2020	24	Technical	La Consolacion College Bacolod (LCCB)	
Participated in the 2nd Development of Location Specific CAMDT Workshop	08/14/2017	08/15/2017	16	Technical	University of the Philippines Los Banos	
Workshop in Preparation for Level III Phase 2 AACCUP Accreditation	06/20/2017	06/21/2017	16	Instruction	Visayas State University-QAC	
Participated in the "Development of Location Specific CAMDT Workshop"		04/25/2017	16	Technical	University of the Philippines Los Banos	
articipated in the 28th Phillippine Agricultural Week*, 14th International Agricultural Engineering Conference Exhibition*, and *67th PSAE Annual National Convention*		04/29/2017	56	Technical	Philippine Society of Agricultural Engineers	
Resource person on "Climate Information Services (CIS) Provisioning in Agriculture Sector" Regional Training for Visayas		12/14/2016	24	Technical	University of the Philippines Los Banos	
Participated in the National Traincrs' Training for a component of AMIA 2 on "Climate Information Services (CIS) Provisioning in Agriculture Sector"	11/28/2016	12/02/2016	42	Technical	University of the Philippines Los Banos	
Seminar on Research Ethics and Techniques in Scientific Writing	10/26/2016	10/26/2016	4	Technical	Visayas State University	
Agricultural Engineering Seminar and Exhibit with a theme "State-of-the-Art Agricultural Engineering Technologies Knowledge Acquisition and Application"	10/26/2016	10/26/2016	4	Technical	Philippine Society of Agricultural Engineers (PSAE-	
13th International Agricultural Engineering Conference and Exhibition*, "60th PSAE Annual National Convention*, and "27th Philippine Agricultural	04/24/2016	04/30/2016	56	Technical	Philippine Society of Agricultural Engineers	
Convenior, and Zrut Importe Agricultura						
	- Londonge					
(Co	ntinue on separate s	sheet if necessary)				
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34. Are you related by consanguinity or affinity to the appoint the chief of bureau or office or to the person who has imn Office, Bureau or Department where you will be apppoint	nediate supervision over you in the	
a. within the third degree?		□YES ✓NO
b. within the fourth degree (for Local Government Unit - C	Career Employees)?	☐YES ☑NO If YES, give details:
5. a. Have you ever been found guilty of any administrative		
b. Have you been criminally charged before any court?	☐YES ☑NO If YES, give details: Date Filed: Status of Case/s:	
Have you ever been convicted of any crime or violation o regulation by any court or tribunal?	☐YES ☑NO If YES, give details:	
Have you ever been separated from the service in any of retirement, dropped from the rolls, dismissal, termination, phased out (abolition) in the public or private sector?		☐YES ☑NO If YES, give details:
a. Have you ever been a candidate in a national or local (except Barangay election)?	☐YES ✓NO If YES, give details:	
b. Have you resigned from the government service during last election to promote/actively campaign for a national of	☐YES ☑NO If YES, give details:	
Have you acquired the status of an immigrant or perman	☐YES ☑NO If YES, give details (country):	
Are you a person with disability? Are you a solo parent?	If YES, please specify: YES If YES, please specify ID No YES If YES, please specify ID No	
11. REFERENCES (Person not related by consanguinity or affinity to appli	and business	III TEO, piodeo opecify ib No
NAME	ADDRESS	TEL, NO.
Roberto C. Guarte	Visca, Baybay City, Leyte	09173108078
Arthur I. Tambong	Visca, Baybay City, Leyte	09211951438
Daniel Leslie S. Tan	Visca, Baybay City, Leyte	09328685396
42. I declare under oath that I have personally accomplishe complete statement pursuant to the provisions of pertir Philippines. I authorize the agency head/authorized repre agree that any misrepresentation made in this doct administrative/criminal case/s against me.	nent laws, rules and regulations of the esentative to verify/validate the contents	Republic of the MA. C. SUMARI
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		
Government Issued ID: VSU ID	M.b.C. pummin	
ID/License/Passport No.: V00921	pox)	
Date/Place of Issuance: 08/16/2016 / Visca, Baybay City, Leyte	05/02/2024 Date Accomplished	Right Thumbmark
SUBSCRIBED AND SWORN to before me this	1 4 MAY 2024 , affiant exh	ibiting his/her validly issued government ID as indicated above
	ATTY. RYSANE GURNOCOR	
	Person Administering Oc	

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: April 22, 2024 present
- · Position: Instructor III
- Name of Office/Unit: Department of Agricultural and Biosystems Engineering -Visayas State University
- Immediate Supervisor: Engr. Eldon P. De Padua
- Name of Agency/Organization and Location: Department of Agricultural and Biosystems Engineering -Visayas State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Produced Instructional Materials for major subjects (Lecture and Laboratory Manuals)
 - Conducted Research and Extension Projects
 - o Conducted classes, quizzes, long exams, term exams and practical exams.
 - o Developed and revised course syllabi and made table of specifications.
 - Conducted support services to the university.
 - Summary of Actual Duties
 - Responsible for imparting knowledge to students; motivates students to learn by giving examinations, quizzes, and projects; conducts research study and extend services in nearby communities. Performs other related functions.
- Duration: August 16, 2016 April 22, 2024
- Position: Instructor I
- Name of Office/Unit: Department of Agricultural and Biosystems Engineering -Visayas State University
- Immediate Supervisor: Engr. Eldon P. De Padua
- Name of Agency/Organization and Location: Department of Agricultural and Biosystems Engineering -Visayas State University, Baybay City, Leyte
- Duration: September 30, 2016 August 15, 2016
- Position: VSU-OXFAM Assistant Component Leader
- Name of Office/Unit: Philrootcrops Center-Visayas State University
- Immediate Supervisor: Dr. Daniel Leslie Tan
- Name of Agency/Organization and Location: Philrootcrops Center-Visayas State University
- Duration: February 1, 2016 August 15, 2016
- Position: VSU-OXFAM Research Assistant
- Name of Office/Unit: Philrootcrops Center-Visayas State University
- Immediate Supervisor: Dr. Daniel Leslie Tan
- Name of Agency/Organization and Location: Philrootcrops Center-Visayas State University

MA. GRACE CURAY-SUMARIA
(Signature over Printed Name of Employee/Applicant)

Date: 02 May 2024