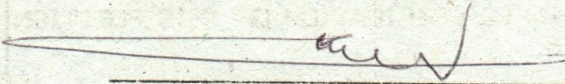
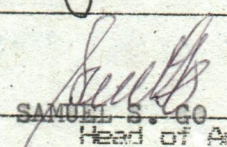


REPUBLIC OF THE PHILIPPINES BC-CSC Form No. 1 (Position Description Form)		1. NAME OF EMPLOYEE MANGAONA, EDUARDO OLIVAS (Middle Name)	
2. DEPARTMENT, CORPORATION OR AGENCY/LOCAL GOVERNMENT Visayas State College of Agriculture		2. BUREAU OR OFFICE SUCs	
3. DEPARTMENT/BRANCH/DIVISION FORESTRY		5. WORK STATION/PLACE OF WORK DAYRAY, LEYTE	
6a. PRES. APPROP. ACT/ BOARD RES/ ORD. NO. ITEM NO.	6b. PREV. APPROP. ACT/ BOARD RES/ ORD. NO. ITEM NO.	7a. SALARY P.A.	7b. OTHER COMPENSATION
8. OFFICIAL DESIGNATION OF POSITION		9. WORKING PROPOSED TITLE	
10. WFOU CLASSIFICATION OF THIS POSITION Associate Professor V 36		11. OCCUPATION GROUP TITLE Associate Professor V 36 (leave blank)	
12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS MUNICIPALITY ☐ CITY ☐ PROVINCE ☐ 1st ☐ 2nd ☐ 3rd ☐ 4th ☐ 5th ☐ 6th ☐			
13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attach additional sheets.			
Percent of Working Time	D U T I E S		
35	1. Provide administrative and management direction to the dept.		
30	2. Teach forestry courses: Timber Management, Forestry Economics, Agroforestry, Community Forestry, Silviculture, others		
15	3. Conduct research work on biodiversity conservation, reforestation and agroforestry, and in other forestry-related fields		
15	4. Conduct extension activities in forestry		
5	5. Perform other department and College functions		
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14. POSITION TITLE OF IMMEDIATE SUPERVISOR Director of Instruction			15. POSITION TITLE OF NEXT HIGHER SUPERVISOR President		
16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and titles) ALL DOF FACULTY AND ADMINISTRATIVE STAFF					
17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work. computers, aircon, projectors, boards, pencil, ballpen, phone, other research & instruction materials					
18. CONTACT		Occasional	Frequent	19. WORKING CONDITION	
General Public	:	:	: X :	Normal Working Condition	: X :
Other Agencies	:	:	: X :	Field Work	: X :
Supervisors	:	:	: X :	Field Trips	: X :
Management	:	:	: X :	Exposed to Varied Weather	: X :
Others (Specify)	:	:	:	Others (Specify)	:
20. I CERTIFY that the above answers are accurate and complete. <u>May 18, 1998</u> Date  Signature of Employee					
21. Describe briefly the general function of the Unit or Section. Provide instruction, research & extension service in forestry and related fields					
22. Describe briefly the general function of the position. As OIC, provide administrative & management direction, perform instruction, research and extension functions					
23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching). Relevant masteral degree Education: (Ph.D degree with specific area of specialization) Experience: 3 yrs relevant experience; 8 hrs relevant training (Administration, management, instruction, research and extension)					
23b. Licenses or certificates required to do this work, if any.					
24. I HEREBY CERTIFY that the above answers are accurate and complete. _____ Date JUSTINIANO L. SEROY - Director of Instruction Signature and Title of Immediate Supervisor					
25. APPROVED: _____ Date  SAMUEL S. GO Head of Agency					