CS Form No. 212 Revised 2017	PERSON	IAL DATA	SH	EET					
1		18.741042							
concerned.	ation made in the Personal Data Sheet and the				ninistrative/c	riminal case	e/s against	the person	
	TO FILLING OUT THE PERSONAL DATA SHEE			PDS FORM.	1 CS ID No		(Do not fill	up. For CSC use only	
I PERSONAL INFORMATIO									
2 SURNAME	PONCE								
FIRST NAME	BETHLEHEM					NAME EXTENSION	ON (JR., SR)	N/A	
MIDDLE NAME	ALGODON								
3. DATE OF BIRTH	10/20/1983	16, CITIZENSHIP		☑ Filipi		Dual Citizen	a la čas		
(mm/dd/yyyy)				W Hillips	no L		by natu	ralization	
4. PLACE OF BIRTH	CEBU CITY	If holder of dual citizenship,			Pls. indicate country:				
5. SEX	☐ Male ☑ Female	please indicate the de	etails.	Philippines	5				
6 CIVIL STATUS	✓ Single	17. RESIDENTIAL ADDRESS	3.5);		-				
	☐ Widowed ☐ Separated			House/Block/Lot No. Street VSU DUPLEX					
	Other/s:			bdivision/Villag	Ю		Baranga		
7. HEIGHT (m)	1.65 METERS		BAYBAY City/Municipality		1	LEYTE Province			
8. WEIGHT (kg)	55 KGS	ZIP CODE		Blow reak	(	6521			
9. BLOOD TYPE	0	18. PERMANENT ADDRESS	Hot	111 use/Block/Lot N	lo.		Street		
10. GSIS ID NO.	02004263907	and which is more		A 8 1-1- A 5 H-			SN. ROC	UE	
11. PAG-IBIG ID NO.	913165266975	tare cayurin participat	Su	sogop					
in the second se	13-000109048-9	70,000	City/Municipality		ly Province			е	
12. PHILHEALTH NO.	13-000103040-3	ZIP CODE		6606				gr - 6005 or	
13. SSS NO.		19. TELEPHONE NO.		into it.		N/A		nda Passtai	
14. TIN NO.	265-714-574-000	20. MOBILE NO.			0955	2194236			
15. AGENCY EMPLOYEE NO.	V-000761	21. E-MAIL ADDRESS (if any)		bet	hlehempo	nce@gm	ail.com		
II. FAMILY BACKGROUND							100		
22. SPOUSE'S SURNAME	N/A		23. NAME of Ch	HILDREN (Writ	e full name and	list all)	DATE OF	BIRTH (mm/dd/yyyy)	
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A		N	/A			N/A	
MIDDLE NAME	N/A								
OCCUPATION	N/A								
EMPLOYER/BUSINESS NAME	N/A			** *** *** ***			1		
BUSINESS ADDRESS	N/A								
TELEPHONE NO.	N/A								
24. FATHER'S SURNAME	PONCE								
FIRST NAME	JAIME	NAME EXTENSION (JR., SR) N/A							
MIDDLE NAME	TAN								
25. MOTHER'S MAIDEN NAME									
SURNAME	ALGODON								
FIRST NAME	PABLITA								
MIDDLE NAME	DELA PEÑA			(Co	ntinue on sepa	rate sheet if n	ecessary)		
III. EDUCATIONAL BACK	GROUND	Heren was a series of the seri							
26.	NAME OF SCHOOL	BASIC EDUCATION/DEGRE	EE/COURSE	PERIOD OF	ATTENDANCE	LEVEL/ UNITS	YEAR	SCHOLARSHIP/	
LEVEL	(Write in full)	(Write in full)		From	То	EARNED (if not	GRADUAT ED	RECEIVED	
ELEMENTARY	SOGOD CENTRAL ELEMENTARY	/ N/A		1990	1996	aradusted)	1996	N/A	
ELEMENIART	SCHOOL SOUTHERN LEVE STATE COLLEGE OF	NIA		1990	1990		1990	NIA	
SECONDARY	SOUTHERN LEYTE STATE COLLEGE OF SCIENCE AND TECHNOLOGY	N/A		1996	2000		2000	N/A	
VOCATIONAL / TRADE COURSE	NONE								
	SOUTHERN LEYTE STATE COLLEGE OF	Bachelor of Science in	Information	0000	0000		-		
COLLEGE	SCIENCE AND TECHNOLOGY	Technology	ensisted of	2000	2004	earter percent	2004	N/A	
	UNIVERSITY OF SAN CARLOS	AB Political Scie	ence	2004	2007	739-dr 3-3334	2007	Varsity Scholarship	
GRADUATE STUDIES	SOUTHERN LEYTE STATE UNIVERSITY - TO CAMPUS	MAEd major in SOCIAI	L SCIENCE	2009	2012		2012	N/A	
	UNIVERSITY OF SAN CARLOS	PhD in ANTHROPO	DLOGY	2013	2019		2019	VSU Fellowshi	
		ontinue on separate sheet if neces	isary)						
SIGNATURE	KA			D	ATE	11/1	8/19		

BARA	SPECIAL LAWS/ O ANGAY ELIGIBILITY / I N/A		RATING (If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMINAT	TION / CONFE	RMENT	NUMBER	Date of
	N/A			licable) EXAMINATION / PLACE OF EXAMINAT				NOMBER	Validity
-									
-									
3									
V. WORK EX				ontinue on separate sheet il		and the section			
	te employment. :	Start from your recer	t work) Descript	ion of duties should b	e indicated in the attach	ed Work E	salary/ JOB/ PAY	et	
	(dd/yyyy)	POSITION TI (Write in full/Do not a			NCY / OFFICE / COMPANY Do not abbreviate)	MONTHLY SALARY	GRADE (if applicable)& STEP (Format "00-0")	STATUS OF APPOINTMENT	GOV'T SERVICE
From	То	-					INCREMENT	A POST AND	(Y/N)
Jan/2017	Present	Instructo	11	Sciences, Visav	Department of Liberal Arts and Behavioral Sciences, Visayas State University Department of Liberal Arts and Behavioral		SG 13	Permanent	Yes
June/2012	Dec/2016	Instructo	rl	Sciences, Visav	as State University	20, 651	SG 12, S 1	Temporary	Yes
June/2011	March/2012	Part-time Inst	ructor	Department of Liberal Arts and Behavioral Sciences, Visayas State University		100/hr		Contractual	Yes
June/ 2008	Jan / 2009	Sales Assis	es Assistant Skycable, Cebu		ble, Cebu	12, 000		Contractual	No
June / 2007	March/2008	Part-time Inst	ructor	Southern Leyt	e State University	100/hr		Contractual	Yes
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			(If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMINAT	ION / CONFE	WENT	NUMBER	Date o Validity
	N/A	13. 12.1						Secret billion	
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					©#		the page of	'ear - re-e	2 (19.3) s
	XPERIENCE			ontinue on separate sheet ii					
	ate employment. S	Start from your rece	nt work) Descrip	tion of duties should l	ne indicated in the attach	ed Work E	xperience she	et.	
(mn	m/dd/yyyy)	POSITION T (Write in full/Do not			NCY / OFFICE / COMPANY Do not abbreviate)	MONTHLY	GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVIC (Y/ N)
lan/2017	Present	Instructo	or II	Department of Liberal Arts and Behavioral Sciences, Visayas State University		SG 13		Permanent	Yes
une/2012	Dec/2016	Instructo	orl	Department of Liberal Arts and Behavioral		20, 651	SG 12, S 1	Temporary	Yes
une/2011	March/2012	Part-time Ins	tructor	Sciences, Visayas State University  Department of Liberal Arts and Behavioral Sciences, Visayas State University		100/hr		Contractual	Yes
une/ 2008	Jan / 2009	Sales Assi	stant	Skyca	12, 000	up files to	Contractual	No	
ine / 2007	March/2008	Part-time Ins	tructor	Southern Ley	te State University	100/hr	Jenerija, ing	Contractual	Yes
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	1000			Continue on separate sheet	if necessary)				
	ATURE		fA.	Assimilara All Sahai que Sugat	DATE		11/18	119	

34.	Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed,						
	a. within the third degree?	☐ YES ☑ NO					
	b. within the fourth degree (for Local Government Unit - Care	eer Employees)?	☐ YES ☑ NO				
			If YES, give details:				
35	a. Have you ever been found guilty of any administrative offe	ense?	☐ YES ☑ NO				
00.			If YES, give details:				
			II 1 Lo, give details.				
	b. Have you been criminally charged before any court?		☐ YES ☑ NO				
	b. Have you been critimary charged before any court:		If YES, give details:				
			Date Filed:				
			Status of Case/s:				
			Status of Casers.				
36.	Have you ever been convicted of any crime or violation of ar	ny law, decree, ordinance or regulation by	☐ YES ☑ NO	)			
	any court or tribunal?		If YES, give details:				
		( )					
37.	Have you ever been separated from the service in any of the dropped from the rolls, dismissal, termination, end of term, f		YES NO				
	in the public or private sector?	inished contract or phased out (aboution)	If YES, give details:  RESIGNATION				
	Salada Carana - Angla and Angla	g		REGIGNATION			
38.	a. Have you ever been a candidate in a national or local elec-	ction held within the last year (except	☐ YES ☑ NO				
	Barangay election)?		If YES, give details:				
	b. Have you resigned from the government service during the	ne three (3)-month period before the last	☐ YES ☑	NO			
	election to promote/actively campaign for a national or local		If YES, give details:				
		ng matay sayaksa saksa ay a sa da sa	in red, give detailer				
39.	Have you acquired the status of an immigrant or permanent	resident of another country?	YES V	NO			
			If YES, give details (country):				
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag	gna Carta for Disabled Persons (RA 7277);					
	and (c) Solo Parents Welfare Act of 2000 (RA 8972), please						
a.	Are you a member of any indigenous group?						
	The year a member of any margement group.		☐ YES ☐ If YES, please specify:	NO			
b.	Are you a person with disability?						
			☐ YES ☐ NO If YES, please specify ID No:				
C.	Are you a solo parent?		YES NO				
			If YES, please specify ID No:				
			in . Tel bioace specify is itel				
41.	REFERENCES (Person not related by consanguinity or affinity to applicant	nt /appointee)					
	NAME	ADDRESS	TEL. NO.				
	GUIRALDO FERNANDEZ		1				
	GUIRALDO FERNANDEZ	VISCA, BAYBAY CITY	9176540264				
	LILIAN NUÑEZ	GABAS, BAYBAY CITY	9051963789	AEA			
<u> </u>			0001000100				
	ZONA AMPER	UNIVERSITY OF SAN CARLOS, CEBU CITY	9237152119	11/1			
42.	I declare under oath that I have personally accomplishe		rue correct and	Vacana			
	complete statement pursuant to the provisions of pertin	nent laws, rules and regulations of the	Republic of the	TA.			
	Philippines. I authorize the agency head/authorized represe	entative to verify/validate the contents state	ed herein.	BETHLEHEM A. PONCE			
	agree that any misrepresentation made in this docu	ument and its attachments shall caus	e the filing of	РНОТО			
	administrative/criminal case/s against me.		A Section of the Company of the Comp				
2000							
G	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)	0					
P	PLEASE INDICATE ID Number and Date of Issuance						
G	overnment Issued ID: DRIVER'S LICENSE						
IE	D/License/Passport No.: H11-11-000024		400				
H		ox)	A STATE OF THE STA				
D	ate/Place of Issuance: oct. 20, 2019 Baybay City	The Secretary of the Control of the	Dight Thumbered				
-		Date Accomplished		Right Thumbmark			
	SUBSCRIBED AND SWORN to before me this 2 [	NOV 2019	ting his/her validly issued	ont ID as in directed it			
		, anian exhibi	ting his/her validly issued governm	ent id as indicated above.			
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		Atty. Rysan @/Guinoo	None and the second sec				
	■ 300000	Person Administering Oath					

## Work and and asile

 The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

## Sample: If applying to Supervising Administrative Officer

- Duration: June 03, 2007 March 31, 2008
- Position: Part-Time Instructor
- Name of Office/Unit: Department of Information Technology (1<sup>st</sup> Semester) and Department of Arts and Sciences (2<sup>nd</sup> Semester)
- Immediate Supervisor: Mr. Bacalla and Mrs. Luz Olayvar
- Name of Agency/Organization and Location: Southern Leyte State University, Sogod Southern Leyte
  - List of Accomplishments and Contributions (if any)
    - Taught Programming and Social Science subjects
  - Summary of Actual Duties
    - Responsible in teaching programming and social sciences subjects, submitting grades and accomplishing other necessary requirements.
- Duration: June 03, 2011 April 30, 2012
- Position: Part-time Instructor
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Prof. Guiraldo C. Fernandez Jr.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - o Taught Social Science minor courses,
    - Designed and revised a number of course syllabi and instructional materials
    - o Participated in DLABS and also in the University's activities
    - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies
  - Summary of Actual Duties
    - Responsible in teaching social sciences subjects, adviser and mentor to the students
    - Perform task assigned by the head, dean and other university authorities
    - Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.

BETHLEHEM A. PONCE

(Signature over Printed Name of Employee/Applicant)

Date: 01/25/2019