





14. POSITION TITLE OF IMMEDIATE SUPERVISOR : **Director, CSR-SFD** 15. POSITION TITLE OF NEXT HIGHER SUPERVISOR : **Director of Research & Extension**

16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only b their item nos. and titles)

**None**

17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work.  
**Computer, printer, typewriter, pen, etc.**

18. CONTACT

	<u>Occasional</u>	<u>Frequent</u>
General Public	: <b>X</b> :	: : :
Other Agencies	: <b>X</b> :	: : :
Supervisors	: : :	: <b>X</b> :
Management	: : :	: <b>X</b> :
Others (Specify)	: : :	: : :

19. WORKING CONDITION

Normal Working Condition	: <b>X</b> :
Field Work	: : :
Field Trips	: : :
Exposed to Varied Weather	: : :
Others (Specify)	: : :

20. I CERTIFY that the above answers are accurate and complete.

August 29, 1995

Date

LILLIAN B. NUÑEZ

Signature of Employee

21. Describe briefly the general function of the Unit or Section.

**Coordinates extension programs of the College and implements socioeconomic action research projects.**

22. Describe briefly the general function of the position.

**To conduct researches.**

23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching).

Education: **BS degree with specific area of specialization plus other requirements per QS of the College.**

Experience:

23b. Licenses or certificates required to do this work, if any.

**None**

24. I HEREBY CERTIFY that the above answers are accurate and complete.

29 Aug. 1995

Date

BASILIO A. DABUET

Signature and Title of Immediate Supervisor

25. APPROVED:

SAMUEL S. GO

Date

Head of Agency