

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BELONIAS		
FIRST NAME	TED DOMINIQUE		NAME EXTENSION (JR., SR)
MIDDLE NAME	SATENTES		
3. DATE OF BIRTH (mm/dd/yyyy)	17/09/1992	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	8 Kilbourne St. House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
7. HEIGHT (m)	1.70 m	ZIP CODE	6521
8. WEIGHT (kg)	95 kg		
9. BLOOD TYPE	B	18. PERMANENT ADDRESS	8 Kilbourne St. House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
10. GSIS ID NO.		ZIP CODE	6521
11. PAG-IBIG ID NO.			
12. PHILHEALTH NO.			
13. SSS NO.		19. TELEPHONE NO.	+6353 563 7233
14. TIN NO.	416-388-967-000	20. MOBILE NO.	+63917 323 3836
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	ted.belonias@vsu.edu.ph

II. FAMILY BACKGROUND

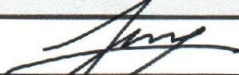
22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	BELONIAS			
FIRST NAME	NEMESIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	CAÑETE			
25. MOTHER'S MAIDEN NAME	SATENTES			
SURNAME	BELONIAS			
FIRST NAME	BEATRIZ			
MIDDLE NAME	PAL			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA Foundation Elementary School	Elementary	01/06/1999	20/03/2005	N/A	2005	
SECONDARY	Visayas State University Laboratory High School	High School	05/06/2005	25/03/2009	N/A	2009	with Honors
VOCATIONAL / TRADE COURSE	N/A	N/A			N/A		
COLLEGE	Visayas State University	Bachelor of Science in Biology - Ecology	05/06/2009	20/04/2013	N/A	2013	Cum Laude
GRADUATE STUDIES	University of the Philippines Los Baños	Master of Science in Botany	18/01/2016	21/06/2019	N/A	2019	

(Continue on separate sheet if necessary)

SIGNATURE		DATE	June 25, 2020	CS FORM 212 (Revised 2017), Page 1 of 4
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## IV. CIVIL SERVICE ELIGIBILITY


[illegible]

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

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[illegible]

VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

VIII. OTHER INFORMATION










31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Drawing		Philippine Society for the Study of Nature
Playing badminton		Organization of Biology Students
		Association of Systematic Biologists of the Philippines
		Philippine Society of Biochemistry and Molecular Biology: Visayas Chapter
		International Society of Southeast Asian Agricultural Sciences
		Federation of Crop Science Society of the Philippines

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(Continue on

June 25, 2020



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>Senona A. Cesar</td><td>VSU, Visca, Baybay City, Leyte</td><td>09978179877</td></tr><tr><td>Analyn M. Mazo</td><td>VSU, Visca, Baybay City, Leyte</td><td>09171624920</td></tr><tr><td>Art Russel R. Flandez</td><td>Baybay City, Leyte</td><td>09090121212</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	Senona A. Cesar	VSU, Visca, Baybay City, Leyte	09978179877	Analyn M. Mazo	VSU, Visca, Baybay City, Leyte	09171624920	Art Russel R. Flandez	Baybay City, Leyte	09090121212
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: <b>Passport</b></td></tr><tr><td>ID/License/Passport No.: <b>P6024707A</b></td></tr><tr><td>Date/Place of Issuance: <b>Feb. 14, 2018, DFA Tacloban</b></td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: <b>Passport</b>	ID/License/Passport No.: <b>P6024707A</b>	Date/Place of Issuance: <b>Feb. 14, 2018, DFA Tacloban</b>	<table><tr><td> Signature (Sign inside the box) <b>June 23, 2020</b> Date Accomplished</td><td> Right Thumbmark</td></tr></table>	 Signature (Sign inside the box) <b>June 23, 2020</b> Date Accomplished	 Right Thumbmark						
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SUBSCRIBED AND SWORN to before me this <u>16 JUL 2020</u> , affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td> <b>ATTY. RYSAN C. GUINOCOR</b> <b>VSU LEGAL OFFICER</b> Person Administering Oath</td></tr></table>		 <b>ATTY. RYSAN C. GUINOCOR</b> <b>VSU LEGAL OFFICER</b> Person Administering Oath											
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TED DOMINIQUE S. BELONIAS  
PHOTO



Right Thumbmark

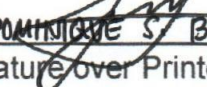


### WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: August 1, 2019 – July 1, 2020
- Position: Instruction I
- Name of Office/Unit: Department of Biological Sciences
- Immediate Supervisor: Dr. Analyn M. Mazo
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  
- List of Accomplishments and Contributions (if any)
  
- Summary of Actual Duties
  1. Teaches assigned subjects and performs other teaching related functions, among others, the following:
    - a) Prepares and revised teaching materials/guides and submit to department head
    - b) Prepares and gives examinations (mid/final/long/quizzes)
    - c) Checks test papers and returns to students one week after examination
    - d) Submits grade sheets within prescribed period to the Registrar through the department
    - e) Turns over class records to department heads within two weeks after final examination
    - f) Makes himself available for consultation by his/her students during scheduled consultation hours
  2. Performs research and/or extension functions, among others the following:
    - a) Prepares research/extension proposals
    - b) Implements duly approved research/extension projects within time frame
    - c) Prepares and prepares reports within the prescribed period
    - d) Presents research/extension outputs during conferences/fora of legitimate professional organizations
    - e) Submits output for possible publication/patenting
  3. Performs administrative functions (if applicable)
  4. Performs other functions, among others:
    - a) Performs functions relative to committee memberships and other ad hoc assignments including related to quality assurance and other accreditation functions
    - b) Performs other functions assigned by the department head, College Dean, Vice Presidents and the University President

  
TED DOMINIQUE S. BELONIAS  
(Signature over Printed Name  
of Employee/Applicant)

Date: June 25, 2020