


Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. NORMAN O. VILLAS has assumed the duties and responsibilities as COMPUTER PROGRAMMER of UNIVERSITY COMPUTER CENTER effective July 1, 2019.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. VILLAS as COMPUTER PROGRAMMER.

Done this 1ST day of JULY in VISAYAS STATE UNIVERSITY, BAYBAY, LEYTE.

  
SEAN O. VILLAGONZALO  
Head of Office/Department/Unit

Date: 7/1/19

Attested by:

LOURDES B. CANO  
HRMO

201 file  
AdminCOA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*