



VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

CLEARANCE FOR FACULTY/STAFF

Name : **JANNET C. BENCURE**
Dept./Office: **Department of Geodetic Engineering**

Position : **Assistant Professor I**
Last Day of Service in VSU: _____



Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose : ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: _____

Effective Date : **August 3, 2016** Reason if Resignation : _____

Until further notice faculty/staff's address and Mobile No.: _____

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	 Florentino F. Morales Jr.	17. University Librarian	 Andreli D. Pardales 7/27/16
2. Dean, College of Agriculture	 Victor B. Asio	18. University Physician	 Elwin Jay V. Yu 7/20/16
3. Dean, College of Arts and Sciences	 Candelario L. Calibo	19. University Registrar	 Eliezer L. Velasco
4. Dean, College of Education	 Lijeray J. Quadra 7/26/16	20. Head, Accounting Office	 Erlinda S. Esguerra 9/1/16
5. Dean, College of Mgt. and Economics	 Antonio P. Abamo	21. Head Cash Division	 Corazon U. Nuevo
6. Dean, College of Engineering	 Roberto C. Guarte 9/26/16	22. OIC Records Office	 Asteria A. Sevilla 8/1/16
7. Dean, College of Forestry and Natural Resources	 Arturo E. Pasa	23. Head, PRPEO	 Teresita L. Quiñanola 10/19/16
8. Dean, College of Veterinary Medicine	 Eugene B. Lahada	24. Head, SPPMQ	 Alicia M. Flores 8/16/16
9. Dean, Graduate School	 Editha G. Cagasan 7/26/16	25. OIC, Director, GSD	 Mario P. Valenzona
10. Dean of Students	 Manolo B. Loreto, Jr.	26. Director, Administration & Human Resource Dev't	 Lourdes B. Cano 9/24/16
11. Director, Institute of Human Kinetics	 Aleli A. Villocino 7/19/16	27. OIC, Director, Finance	 Louella C. Ampac
12. Director, ecoFARMI	 Romel B. Armecin	28. Vice-President for Research & Extension	 Othello B. Capuno 9/21/16
13. Director, NARC	 Feliciano G. Sinon	29. Vice-President for Instruction	 Beatriz S. Belonias 9/21/16
14. Director, NCRC	 Maria Juliet C. Ceniza 9/14/16	30. Vice-President for Admin. & Finance	 Remberto A. Patindol
15. Director, PhilRootcrops	 Erlinda A. Vasquez	31. Vice-President for Planning, Resource Generation and External Affairs	 Daniel M. Tudud, Jr. 10/3/16
16. VFA/AdPA	 Edgardo E. Tulin		

APPROVED:

Edgardo E. Tulin
President