Republic of the Philippines POSITION DESCRIPTION FORM DBM-CSC Form No. 1 (Revised Version No. 1, s. 2017)			1. POSITI parenthet	POSITION TITLE (as approved by authorized agency) with parenthetical title INSTRUCTOR I			
2. ITEM NUMBER			3. SALAR	3. SALARY GRADE			
	AB-INST1-13-2023			SG-12			
4. FOR LOCAL GOVE	RNMENT POSITION	N, ENUMERAT	TE GOVERNI	MENTAL UNIT AND CL	ASS		
☐ Province ☐ 1st (☐ 2nd ☐ Municipality ☐ 3rd (☐ 3r			t Class d Class d Class n Class	Class			
5. DEPARTMENT, CO LOCAL GOVERNM	RPORATION OR A			6. BUREAU OR OFFICE			
STATE UNIVE	ERSITIES AND COLL	EGES		VISAYAS STATE UNIVERSITY			
7. DEPARTMENT / BRANCH / DIVISION			0 14004	O. MORVO			
	D WOTT DIVISION		8. WORKS	TATION / PLACE OF V	VORK		
DEPARTMENT OF HOSPITALITY MANAGEMENT				VSU, BAYBAY CITY, LEYTE			
9. PRESENT APPROP	10. PREVIOUS API	PROP ACT	11. SALAF	Y AUTHORIZED	12. OTHER COMPENSATION		
	N/A			32, 245.00	2,000		
13. POSITION TITLE (F IMMEDIATE SUP	ERVISOR	14. POSITI	14. POSITION TITLE OF NEXT HIGHER SUPERVISOR			
DEPARTMENT HEAD				COLLEGE DEAN			
15. POSITION TITLE, AND ITEM OF THOSE DIRECTLY SUPERVISED							
	(if more that	an seven (7) li	st only by the	r item numbers and title	(e)		
	SITION TITLE			ITEMAI	LIMPED		
16. MACHINE, EQUIPM							
multi-media software, books, laptop, projector, printer, calculator, ball pens, whiteboard marker, paper, textbooks, subscirption of essential tools and software.							
17. CONTACTS / CLIE							
17a. Internal Executive /	Occasional	Frequent		7b. External	Occasional Frequent		
Supervisors Non-Supervisors Staff			General Pub Other Agenc Others (Plea	ies			
18. WORKING CONDIT	ION						
Office Work Field Work			Other/s (Plea	se Specify)			
9. BRIEF DESCRIPTIO	N OF THE GENERA	AL FUNCTION	OF THE UNI	T OR SECTION			
To conduct instruction	on, research and exte	nsion	o. THE OIL	TOROLOTION			
0. BRIEF DESCRIPTION	N OF THE GENERA	L FUNCTION	OF THE POS	SITION (Job Summary)			
To conduct instruction	on, research and exte						
1. QUALIFICATION ST 21a. Education							
Relevant Masteral	21b. Experi One (1) year to			1c. Training	21d. Eligibility		
degree	experience	ce		ours of relevant training	None required		

1. Exemptilying Integrity and Professionalism - demonstrates high standards of professional behaviour, adhering to ethical as well as morti principles, values, and standards of public office 2. Delivering Service Excellence - Compiles with VSU's established standards of service delivery for customer satisfaction 3. Communication Sayr - Effectively delivers messages that simply focus on facts or information: 2. A. Interpersonal relationship management - Effectively communicates and interacts with colleagues, customers and clients, and work well in a latent to achieve results 5. Change Adaption - Works effectively with a variety of people and situations and adapts one's thinking, behaviour and style appropriately in dealing with change. 2. Change Adaption - Works effectively with a variety of people and situations and adapts one's thinking, behaviour and style appropriately in dealing with change. 2. Change Adaption - Works effectively with a variety of people and situations and adapts one's thinking, behaviour and style appropriately in dealing with change. 2. Change Agraphical - Work effectively with a variety of people and situations and adapts one's thinking, behaviour and style appropriately in dealing with change. 2. Change Agraphical - Adapts and control - Promotes gender equality and women empowerment to address gender-related problems 2. Promotes and promotes and developes teaching strategies by designing outcomes-based ocurse syllabil to adapt to the changing educational landscape. 3. Innovative Instructional Materials Development - Designs and creates learning lessons, teaching-learning experiences that utilize innovative behaviour behaviour behaviour behaviour and produces syllability with a variety of promotes and creates and creates learning lessons, teaching-learning experiences that utilizes may be utilizing research outputs. 3. Publication Writing - Develops and produces scientific article ft; peer-reviewed journals by utilizing research outputs. 4. Filiphio Values Restoration - Revitalizes desir	21e Core Compo	otonolos	0
ethical as well as moral principles, values, and standards of public office 2. Delivering Service Excellence - Comples with VSU's established standards of service delivery for customer satisfaction 3. Communication Savy - Effectively delivers messages that simply focus on facts or information; 4. Interpresent distinctionship management - Effectively communicates and interacts with colleagues, oustomers and clients, and work well in a team to achieve results 5. Change Adoptation - Works effectively with a variety of people and situations and adapts one's thinking, behaviour and style appropriately in dealing with change. 6. Cender-responsive management - Promotes gender equality and women empowerment to address gender-related problems 21. Faulitating Learner Centered Environment Applies theories and psychologies to facilitate various teaching-learning delivery modes to enhance learning. 2. Innoversive Learning Strategies - Adopts principles and develops teaching strategies by designing outcomes-based courses splistal to adapt to the changing douctational landscape. 3. Innoversive Instructional Materials Development - Designs and creates learning lessons, teaching-learning experiences that utilize innovative technologies in various learning environment. 4. Filipino Valiuse Restoration - Revitalizes desirable Filipino values that are pro-God, pro-people, and pro-nature. 1. Publication Writing - Develops and produces scientific article f.r. peer-reviewed journals by utilizing research outputs. 2. Owaste Management- Implements and ensures the effective waste segregation, collection and disposal through stakeholders awareness and empowerment in accordance with Republic Act 9003 that lead to cleaner and greener 1. Preparae and quives examinations (midifination-plausizes) 2. The Consultation and Advising- Addresses issues and concernes affecting subtents academic performance by strictly following the consultation time schedule, reponds to queries and implements interventions which result to highly satisfie	Exemplifying Integrity and	Professionalism - demonstrates high standards of professional behaviour, adhering to	Competency Level
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a. Performs functions relative to committee memberships and other ad hoc assignments	15%		2
5% Including related to quality assurance and other accreditation functions b. Performs other functions assigned by the department head, College Dean, Vice Presidents and the University President	5%	a. Performs functions relative to committee memberships and other ad hoc assignments including related to quality assurance and other accreditation functions b. Performs other functions assigned by the department head, College Dean, Vice	2

I have received a copy of this position description. It has been discussed with me and I have freely chosen to comply with the performance and behavior/conduct expectations contained herein.

Musamuch MARJORIE B. ESCUADRA Employee's Name, Date and Signature

Supervisor's Name, Date and Signature SYRENE P. NAYRE