

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	TORING		
FIRST NAME	PRINCE JAPRED		NAME EXTENSION (JR., SR) N/A
MIDDLE NAME	PARAISO		
3. DATE OF BIRTH (mm/dd/yyyy)	3/3/1989	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY LEYTE (WLPH)	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A House/Block/Lot No. Street N/A HIPUSNGO Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.62	ZIP CODE	6521
8. WEIGHT (kg)	74		
9. BLOOD TYPE	A(+)	18. PERMANENT ADDRESS	N/A House/Block/Lot No. Street N/A HIPUSNGO Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	2005694309	ZIP CODE	6521
11. PAG-IBIG ID NO.	1212-1678-7689		
12. PHILHEALTH NO.	13-025267022-0		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	400-996-151-000	20. MOBILE NO.	0929-618-0330
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	pitoring@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	TORING			
FIRST NAME	SAMUEL	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	TAYABAS			
25. MOTHER'S MAIDEN NAME	LYDIA GRANADA PARAISO (DECEASED)			
SURNAME	PARAISO			
FIRST NAME	LYDIA			
MIDDLE NAME	GRANADA			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	HIPUSNGO ELEMENTARY SCHOOL	PRIMARY	6/1/1995	3/1/2001	N/A	2001	N/A
SECONDARY	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPCION	HIGH SCHOOL	6/1/2001	3/19/2005	N/A	2005	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	SAN LORENZO RUIZ COLLEGE	BACHELOR OF SCIENCE IN NURSING	6/1/2005	3/19/2009	N/A	2009	N/A
GRADUATE STUDIES							

(Continue on separate sheet if necessary)

SIGNATURE		DATE	December 2, 2024
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

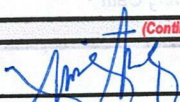
[illegible]

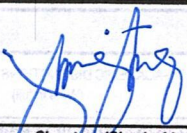
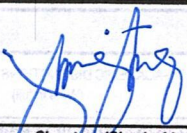
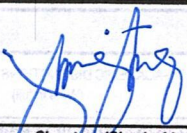









(Continue on separate sheet if necessary)

SIGNATURE 

DATE _____

December 2, 2024

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	WESTERN LEYTE PROVINCIAL HOSPITAL	1/9/2009	03/31/2010	960	VOLUNTEER NURSE	
	OSPA FARMERS' MEDICAL CENTER	08/23/2010	2/3/2011	960	VOLUNTEER NURSE	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	3RD POSTGRADUATE COURSE IN CLINICAL TROPICAL MEDICINE	08/15/2024	08/16/2024	16	INSTRUCTIONAL	UPM - College of Public Health
	ORIENTATION ON UNIVERSAL HEALTH CARE LAW	07/01/2022	07/01/2022	2	INSTRUCTIONAL	DEPARTMENT OF HEALTH
	DOH PRIMARY CARE WORKERS' ONLINE ORIENTATION	07/01/2022	07/01/2022	2	INSTRUCTIONAL	DEPARTMENT OF HEALTH
	HIPAA AWARENESS FOR HEALTHCARE PROVIDERS	11/16/2021	11/16/2021	8	TECHNICAL	HELLO RACHE
	PHILIPPINE INTEGRATED MANAGEMENT OF ACUTE MALNUTRITION (PIMAM) TRAINING	12/11/2018	12/13/2018	24	TECHNICAL	DEPARTMENT OF HEALTH
	COMMUNITY BASED TRAINING FOR OPLAN-SAGIP AND SUBSTANCE-USE BRAIN INJURY (SUBI) BRIDGING PROGRAM	01/16/2018	01/17/2018	16	TECHNICAL	DEPARTMENT OF HEALTH
	REGIONAL TRAINING OF TRAINERS ON THE EARLY CHILDHOOD CARE AND DEVELOPMENT IN THE FIRST 1000 DAYS PROGRAM (Phase II)	11/13/2017	11/17/2017	40	TECHNICAL	NATIONAL NUTRTION COUNCIL
	FAMILY PLANNING COMPETENCY TRAINING I	08/15/2016	08/19/2016	40	TECHNICAL	DEPARTMENT OF HEALTH
	INTERPERSONAL COMMUNICATION AND COUNSELLING FOR HEALTH CARE PROVIDERS	10/11/2015	11/11/2015	16	TECHNICAL	DEPARTMENT OF HEALTH
	HEALTH EMERGENCY MANAGEMENT STAFF TRAINING	08/26/2015	08/28/2015	24	TECHNICAL	DEPARTMENT OF HEALTH
	BASIC LIFE SUPPORT TRAINING FOR HEALTH CARE PROVIDERS	8/7/2015	10/7/2015	24	TECHNICAL	DEPARTMENT OF HEALTH
	REVISED CHT GUIDE AND TOOLS	08/25/2014	08/26/2014	16	TECHNICAL	DEPARTMENT OF HEALTH
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	PROFICIENT IN MS OFFICE APPLICATION (MS EXCEL, POWERPOINT, WORD)		RECOGNITION AND APPRECIATION FOR 10 YEARS OF ONGOING COMMITMENT AND DEDICATED SERVICE		PHILIPPINE NURSES ASSOCIATION	
	DATA ANALYSIS (SPSS, PSPPIRE)		AWARD AS BEST MALE DOH- NDP 2015 IN CITY HEALTH OFFICE BAYBAY		NATIONAL LEAGUE OF PHILIPPINE GOVERNMENT NURSES	
			FACILITATORS DURING THE TRAINING OF BRGY IMPLEMENTERS ON ECCD ON THE FIRST 1000 DAYS PROGRAM		SOCIETY OF COMMUNICATORS AND NETWORKERS INTERNATIONAL	
			OUTSTANDING PERFORMANCE IN NURSING THEORY		BAYBAY TENNIS CLUB	
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	December 2, 2024	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details:												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details:												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: <u>END OF TERM</u>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details:												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country):												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No.: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No.:												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table border="1"><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>SUZETTE B. ARCILLAS, RN</td><td>PDOH OFFICE BRGY. NAGANAGA PALO LEYTE</td><td>0925-502-8444</td></tr><tr><td>CHRISTIAN VIE P. BALDONADO</td><td>VSU, VISCA BAYBAY CITY, LEYTE</td><td>0933-813-5908</td></tr><tr><td>JESUSA M. MAGNO, RN, MAN</td><td>CARIGARA, LEYTE</td><td>0935-191-2182</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	SUZETTE B. ARCILLAS, RN	PDOH OFFICE BRGY. NAGANAGA PALO LEYTE	0925-502-8444	CHRISTIAN VIE P. BALDONADO	VSU, VISCA BAYBAY CITY, LEYTE	0933-813-5908	JESUSA M. MAGNO, RN, MAN	CARIGARA, LEYTE	0935-191-2182
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JESUSA M. MAGNO, RN, MAN	CARIGARA, LEYTE	0935-191-2182											
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table border="1"><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: PRC</td></tr><tr><td>ID/License/Passport No.: 0587118</td></tr><tr><td>Date/Place of Issuance: 10/22/2009 PRC TACLOBAN</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: PRC	ID/License/Passport No.: 0587118	Date/Place of Issuance: 10/22/2009 PRC TACLOBAN	<table border="1"><tr><td> Signature (Sign inside the box) Date Accomplished: 12/13/2024</td></tr></table>	 Signature (Sign inside the box) Date Accomplished: 12/13/2024							
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<table border="1"><tr><td> PRINCE JAPRED P. TORING</td></tr><tr><td> Right Thumbmark</td></tr></table>		 PRINCE JAPRED P. TORING	 Right Thumbmark										
 PRINCE JAPRED P. TORING													
 Right Thumbmark													
SUBSCRIBED AND SWORN to before me this 13 DEC 2024 , affiant exhibiting his/her validly issued government ID as indicated above.													
<table border="1"><tr><td> ATTY. RYSAN C. GUINOCOR VSU CHIEF Legal Officer</td></tr><tr><td>Person Administering Oath</td></tr></table>		 ATTY. RYSAN C. GUINOCOR VSU CHIEF Legal Officer	Person Administering Oath										
 ATTY. RYSAN C. GUINOCOR VSU CHIEF Legal Officer													
Person Administering Oath													

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: February 3, 2023 – December 31, 2024
- Position: Instructor I
- Name of Office: College of Nursing
- Immediate Supervisor: Christian Vie P. Baldonado, RN, MAN
- Name of Agency / Organization and Location: Visayas State University –Visca Baybay City. Leyte

- Summary of Actual Duties

- Teaches assigned subjects and performs other teaching related functions, among others.
 1. Prepares and revised teaching materials/guides and submit to department head
 2. Prepares and gives examinations (mid/final/long/quizzes)
 3. Checks test papers and returns to students one week after examination
 4. Submits grade sheets within prescribed period to the Registrar through the department
 5. Turns over class records to department heads within two weeks after final examination
 6. Makes available for consultation by his/her students during scheduled consultation hours

- Duration: January 10, 2022 – December 31, 2022
- Position: Nurse II
- Name of Office/Unit: City Health Office- Baybay City, Leyte
- Immediate Supervisor: Suzette B. Arcillas, R.N.
- Name of Agency/Organization and Location: Department of Health Center for Health Development – Eastern Visayas, Palo, Leyte

- Summary of Actual Duties

- Assists in the implementation of various health programs of the Local Government Unit in accordance with the program goals and objectives of the Department of Health.
- Updating of Household and family profile
- Conducted pre-recorded Mothers' Class
- Monitoring of PHILPEN clients and dispensing of medicines
- Conducted regular visits to priority households with health problem.
- Provided basic health services to target populations, Neonate, Infant, Toddler, Preschool, School Age, Teenager, Women of Reproductive Age, Young Adult, Adult, and Senior Citizen.
- Conducted regular meetings to BHWs.
- Home visits to Mental Health patient.
- Updated the inventory of Drugs and maintenance medicines at BHS
- Conducted advocacy campaign, information dissemination on Communicable Diseases.
- Conducted information dissemination on Covid-19 vaccine.
- Assisted Covid-19 vaccination/ RESBAKUNA.
- Initiated and participated in the Mass Blood Donation Activity.

- Assisted in the conduct of disease surveillance.
- Perform related functions as maybe assigned.

- Duration: January 18, 2021 – December 31, 2021
- Position: Nurse I
- Name of Office/Unit: City Health Office- Baybay City, Leyte
- Immediate Supervisor: Suzette B. Arcillas, R.N.
- Name of Agency/Organization and Location: Department of Health Center for Health Development – Eastern Visayas, Palo, Leyte

- List of Accomplishments and Contributions (if any)

- Assists in the implementation of various health programs of the Local Government Unit in accordance with the program goals and objectives of the Department of Health.
- Conducted regular visits to priority households with health problem.
- Provided basic health services to target populations, Neonate, Infant, Toddler, Preschool, School Age, Teenager, Women of Reproductive Age, Young Adult, Adult, and Senior Citizen.
- Conducted Mothers' Class.
- Conducted regular meetings to CHVWs/ BHWs.
- Monitored status of Diabetic and Hypertensive Patient.
- Home visits to Mental Health patient.
- Updated the inventory of Drugs and maintenance medicines at BHS
- Conducted advocacy campaign, information dissemination on Communicable Diseases.
- Conducted information dissemination on Covid-19 vaccine.
- Assisted Covid-19 vaccination/ RESBAKUNA.
- Initiated and participated in the Mass Blood Donation Activity.
- Assisted in the conduct of disease surveillance.
- Monitored LSI and ROFW.
- Conducted Contact Tracing and Monitored closed contacts of Covid-19 confirmed patient.

- Summary of Actual Duties

- Assisted in the implementation of various health program of the Local Government Unit in accordance with a program goals and objectives of the Department of Health and the Health Sectors. Provided technical assistance in the implementation of the health programs. Assisted in the conduct of disease surveillance. Conducted health education and training. Assisted in the supervision and monitoring of the Community Health Teams. Assisted in the preparation and analysis of reports on clinic and community activities. Submitted monthly accomplishment reports and DTR's to the CHD through the Public Health Nurse describing the highlights of their activities, recommendations. Performed other related functions as may be assigned.

- Duration: February 20, 2020 – December 31, 2020
- Position: Nurse II
- Name of Office/Unit: City Health Office- Baybay City, Leyte
- Immediate Supervisor: Suzette B. Arcillas, R.N.
- Name of Agency/Organization and Location: Department of Health Center for Health Development – Eastern Visayas, Palo, Leyte

- Updated the inventory of Drugs and maintenance medicines at BHS
- Conducted advocacy campaign, information dissemination on Communicable Diseases.
- Conducted information dissemination on Covid-19 Virus.
- Initiated and participated in the Mass Blood Donation Activity.
- Assisted in the conduct of disease surveillance.
- Monitored LSI and ROFW.
- Conducted Contact Tracing and Monitored closed contacts of Covid-19 confirmed patient.

- **Summary of Actual Duties**

- Assisted in the implementation of various health program of the Local Government Unit in accordance with a program goals and objectives of the Department of Health and the Health Sectors. Provided technical assistance in the implementation of the health programs. Assisted in the conduct of disease surveillance. Conducted health education and training. Assisted in the supervision and monitoring of the Community Health Teams. Assisted in the preparation and analysis of reports on clinic and community activities. Submitted monthly accomplishment reports and DTR's to the CHD through the Public Health Nurse describing the highlights of their activities, recommendations. Performed other related functions as may be assigned.

- **Duration:** June 17, 2019 – July 15, 2019

- **Position:** Nurse Deployment Program (Nurse)

- **Name of Office/Unit:** City Health Office- Baybay City, Leyte

- **Immediate Supervisor:** Suzette B. Arcillas, R.N.

- **Name of Agency/Organization and Location:** Department of Health Center for Health Development – Eastern Visayas, Palo, Leyte

- **List of Accomplishments and Contributions (if any)**

- Updated the Household and Family Profile (NHTS/ NON NHTS).
- Conducted regular visits to priority households with health problem.
- Provided basic health services to target populations, Neonate, Infant, Toddler, Preschool, School Age, Teenager, Women of Reproductive Age, Young Adult, Adult, and Senior Citizen.
- Conducted Mothers' Class.
- Conducted regular meetings to CHVWs/ BHWs.
- Monitored status of Diabetic and Hypertensive Patient.
- Home visits to Mental Health patient.
- Updated the inventory of Drugs and maintenance medicines at BHS
- Conducted advocacy campaign, information dissemination on Communicable Diseases.
- Initiated and participated in the Mass Blood Donation Activity.
- Assisted in the conduct of disease surveillance.

- **Summary of Actual Duties**

- Assisted in the implementation of various health program of the Local Government Unit in accordance with a program goals and objectives of the Department of Health and the Health Sectors. Provided technical assistance in the implementation of the health programs. Assisted in the conduct of disease surveillance. Conducted health education and training. Assisted in the supervision and monitoring of the Community Health Teams. Assisted in the preparation and analysis of reports on clinic and community activities. Submitted monthly accomplishment reports and DTR's to the

- **List of Accomplishments and Contributions (if any)**

- Assists in the implementation of various health programs of the Local Government Unit in accordance with the program goals and objectives of the Department of Health.
- Conducted regular visits to priority households with health problem.
- Provided basic health services to target populations, Neonate, Infant, Toddler, Preschool, School Age, Teenager, Women of Reproductive Age, Young Adult, Adult, and Senior Citizen.
- Conducted Mothers' Class.
- Conducted regular meetings to CHWVs/ BHWs.
- Monitored status of Diabetic and Hypertensive Patient.
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- Conducted information dissemination on Covid-19 vaccine.
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- Monitored LSI and ROFW.
- Conducted Contact Tracing and Monitored closed contacts of Covid-19 confirmed patient.

- **Summary of Actual Duties**

- Assisted in the implementation of various health program of the Local Government Unit in accordance with a program goals and objectives of the Department of Health and the Health Sectors. Provided technical assistance in the implementation of the health programs. Assisted in the conduct of disease surveillance. Conducted health education and training. Assisted in the supervision and monitoring of the Community Health Teams. Assisted in the preparation and analysis of reports on clinic and community activities. Submitted monthly accomplishment reports and DTR's to the CHD through the Public Health Nurse describing the highlights of their activities, recommendations. Performed other related functions as may be assigned.

- **Duration:** July 16, 2019 – December 31, 2020
- **Position:** Nurse II
- **Name of Office/Unit:** City Health Office- Baybay City, Leyte
- **Immediate Supervisor:** Suzette B. Arcillas, R.N.
- **Name of Agency/Organization and Location:** Department of Health Center for Health Development – Eastern Visayas, Palo, Leyte

- **List of Accomplishments and Contributions (if any)**

- Updated the Household and Family Profile (NHTS/ NON NHTS).
- Conducted regular visits to priority households with health problem.
- Provided basic health services to target populations, Neonate, Infant, Toddler, Preschool, School Age, Teenager, Women of Reproductive Age, Young Adult, Adult, and Senior Citizen.
- Conducted Mothers' Class.
- Conducted regular meetings to CHWVs/ BHWs.
- Monitored status of Diabetic and Hypertensive Patient.
- Home visits to Mental Health patient.

- Provided basic health services to target populations, Neonate, Infant, Toddler, Preschool, School Age, Teenager, Women of Reproductive Age, Young Adult, Adult, and Senior Citizen.
- Conducted Mothers' Class.
- Conducted regular meetings to CHWWs/ BHWs.
- Monitored status of Diabetic and Hypertensive Patient.
- Home visits to Mental Health patient.
- Updated the inventory of Drugs and maintenance medicines at BHS
- Conducted advocacy campaign, information dissemination on Communicable Diseases.
- Initiated and participated in the Mass Blood Donation Activity.
- Assisted in the conduct of disease surveillance.

- **Summary of Actual Duties**

- Assisted in the implementation of various health program of the Local Government Unit in accordance with a program goals and objectives of the Department of Health and the Health Sectors. Provided technical assistance in the implementation of the health programs. Assisted in the conduct of disease surveillance. Conducted health education and training. Assisted in the supervision and monitoring of the Community Health Teams. Assisted in the preparation and analysis of reports on clinic and community activities. Submitted monthly accomplishment reports and DTR's to the CHD through the Public Health Nurse describing the highlights of their activities, recommendations. Performed other related functions as may be assigned.

- **Duration:** January 23, 2014 – December 31, 2015
- **Position:** Nurse Deployment Program
- **Name of Office/Unit:** City Health Office- Baybay City, Leyte
- **Immediate Supervisor:** Suzette B. Arcillas, R.N.
- **Name of Agency/Organization and Location:** Department of Health Center for Health Development – Eastern Visayas, Palo, Leyte

- **List of Accomplishments and Contributions (if any)**

- Updated the Household and Family Profile (NHTS/ NON NHTS).
- Conducted regular visits to priority households with health problem.
- Provided basic health services to target populations, Neonate, Infant, Toddler, Preschool, School Age, Teenager, Women of Reproductive Age, Young Adult, Adult, and Senior Citizen.
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- Duration: February 12, 2012 – March 28, 2013
- Position: RN HEALS (NURSE)
- Name of Office/Unit: Matag-ob RHU
- Immediate Supervisor: Dr. Yvonne Ragaza
- Name of Agency/Organization and Location: LGU Matag-ob Leyte

- Summary of Actual Duties

- Contribute to the attainment of the Philippine Millennium Development Goals particularly on the eradication of poverty and hunger, promotion of gender equality, reduction of child mortality and improvement of maternal health.
- Provision of safe and quality nursing care in the areas of maternal and child health services, first line assessment, nutrition program, infection control, immunization and health education.
- Health education and promotion
- Conducts health education and training – mothers class, reading about good nutrition, family development session.
- Assist in the conduct of disease surveillance


PRINCE JAPRED P. TORING, RN

(Signature over Printed Name
of Employee/Applicant)

Date: 12/2/2024