## Revised 2017

SIGNATURE

CS Form No. 212 PERSONAL DATA SHEET WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CS ID No. (Do not fill up. For CSC use only) Print legibly. Tick appropriate boxes ( ) 🗍 use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 2. SURNAME CRUZ NAME EXTENSION (JR., SR) N/A FIRST NAME WILLIAM MIDDLE NAME ALAAN 3. DATE OF BIRTH 12/31/1998 16. CITIZENSHIP ✓ Filipino Dual Citizenship (mm/dd/yyyy) ✓ by birth by naturalization MAASIN CITY 4 PLACE OF BIRTH Pls. indicate country: If holder of dual citizenship. please indicate the details. 5. SEX ✓ Male Female **Philippines** 17. RESIDENTIAL ADDRESS N/A N/A ✓ Single Married 6 CIVIL STATUS House/Block/Lot No Street Widowed Separated MARIA CLARA N/A Other/s: Subdivision/Village Barangay **MAASIN CITY** SOUTHERN LEYTE 1.64 7. HEIGHT (m) City/Municipality Province 63 8 WEIGHT (kg) ZIP CODE 6600 N/A 18. PERMANENT ADDRESS N/A AB 9. BLOOD TYPE House/Block/Lot N Street N/A MARIA CLARA 10. GSIS ID NO. NONE Subdivision/Village Barangay MAASIN CITY SOUTHERN LEYTE 11. PAG-IBIG ID NO. 9193-5397-3758 City/Municipality Province 12. PHILHEALTH NO 06-251294764-1 ZIP CODE 6600 13. SSS NO. NONE 19. TELEPHONE NO. NONE 14. TIN NO. 753-351-512 09058039883 20. MOBILE NO. NONE 15. AGENCY EMPLOYEE NO 21. E-MAIL ADDRESS (if any) williamalaancruz@gmail.com **FAMILY BACKGROUN** 22. SPOUSE'S SURNAME NONE 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) FIRST NAME N/A NONE N/A MIDDLE NAME N/A N/A OCCUPATION EMPLOYER/BUSINESS NAME N/A **BUSINESS ADDRESS** N/A N/A TELEPHONE NO 24. FATHER'S SURNAME CRUZ NAME EXTENSION (JR., SR) FIRST NAME RUFO RODRIGUEZ MIDDLE NAME 25. MOTHER'S MAIDEN NAME ALAAN SURNAME FIRST NAME ASUNCION MIDDLE NAME LEYSON (Continue on separate sheet if necessary) HIGHEST LEVEL/ UNITS EARNED YEAR GRADUATE SCHOLARSHIP/ ACADEMIC HONORS PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE LEVEL (Write in full) (Write in full) (if not graduated) D RECEIVED To FIRST BASIC EDUCATION ELEMENTARY Ma. Clara Elementary School 06/03/2005 03/28/2011 N/A 2011 HONORABLE 06/07/2011 04/09/2015 SECONDARY EDUCATION SECONDARY Ichon National High School N/A 2015 N/A VOCATIONAL / NONE NONE N/A N/A N/A TRADE COURSE VISAYAS STATE UNIVERSITY TERTIARY EDUCATION COLLEGE 06/06/2015 06/14/2019 VARSITY 2019 N/A GRADUATE STUDIES N/A NONE N/A N/A N/A N/A N/A

> DATE June 6, 2023

| IV. CIVIL SE  | RVICE ELIGI              | BILITY                    |   |  |  |            |                               |                              |                  |
|---|--------------------------|---------------------------|---|--|--|------------|-------------------------------|------------------------------|------------------|
| IV. CIVIL SERVICE ELIGIBILITY  27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER  PATING             |                          |                           |   | DATE OF  |  |            |                               | LICENSE (if applicable)      |                  |
| SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE  NON-PROFESSIONAL DRIVERS LICENSE |                          |                           | EXAMINATION / PLACE OF EXAMINA CONFERMENT |  | TION / CONFER                                      | RMENT      | NUMBER!                       | Date of Validity             |                  |
|   |                          |                           |   |  | BAY CITY, LEYTE                                    |            | H-12-19-                      | 12/31/2023                   |                  |
| NON-PROFESSIONAL DRIVERS LICENSE  |                          |                           |   |  |  |            |                               | 000077                       |                  |
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|   |                          |                           |   |  |  |            |                               |                              |                  |
| V. WORK E   | XPERIENCE                |                           | (Co                                       | ntinue on separate sheet i                                       | if necessary)                                      |            |                               |                              |                  |
| (Include priva  | ate employmen            | t. Start from your recent | work) Description                         | of duties should be  | indicated in the attached                          | Work Exper | salaryi Jobi Pay              |                              |                  |
|   | SIVE DATES<br>m/dd/yyyy) |                           |   |  | / AGENCY / OFFICE / COMPANY MONTHLY GRA applicable |            |                               | STATUS OF                    | GOV'T<br>SERVICE |
| From  | То                       | (Write in Idia/Do Not     | abbreviate)                               | (Write in full/Do not abbreviate)  PHILROOTCROPS - VISAYAS STATE |  | ONENT      | (Format *00-0*)/<br>INCREMENT |                              | (Y/ N)           |
| 01/07/2020  | PRESENT                  | SCIENCE RESEARC           | H ASSISTANT                               | UNI  | VERSITY  | 19,593.00  | N/A                           | PERSONNEL<br>SERVICES        | YES              |
| 09/02/2019  | 06/30/2020               | SCIENCE RESEARC           | H ASSISTANT                               |  | PS - VISAYAS STATE<br>VERSITY                      | 11,082     | N/A                           | JOB ORDER<br>(PROJECT-BASED) | YES              |
|   |                          |                           |   |  |  |            |                               |                              |                  |
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|   |                          |                           | A 100                                     | ontinue on separate sheet  | if necessary)                                      |            |                               |                              |                  |
| SIGNA   | ATURE                    | 4                         | # Z.                                      |  | DATE   |            |                               | 6, 2023                      |                  |

| /I. VOLUNTARY WORK OR INVOLVEMEN  | T IN CIVIC / NON-GOVERNMENT  | /PEOPLE/VO                            | LUNTARY C                    | RGANIZATION          | I/S   |  |
|---|--|---------------------------------------|------------------------------|----------------------|---|--|
| 29. NAME & ADDRESS OF ORGANIZATION (Write in full)  |  | INCLUSIVE DATES (mm/dd/yyyy)  From To |                              | NUMBER OF HOURS      |   | POSITION / NATURE OF WORK  |
| N/A   |  |                                       | V staro s                    | 971.191.62           | W 7 - T - 1 -                               | Street Par street of   |
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|   |  | ntinue on separate s                  | NAME OF TAXABLE PARTY.       | )                    |   |  |
| <ol> <li>LEARNING AND DEVELOPMENT (L&amp;)<br/>art from the most recent L&amp;D/training program and inc</li> </ol>   |  |                                       |                              | sief/Executive/Manac | gerial positions)                           |  |
| 0. TITLE OF LEARNING AND DEVELOPMENT IN   | LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full) |                                       | DATES OF<br>DANCE<br>d/yyyy) | NUMBER OF HOURS      | Type of LD<br>( Managerial/<br>Supervisory/ | CONDUCTED/ SPONSORED BY (Write in full)  |
|   | in the same of   | From                                  | То                           |                      | Technical/etc)                              | name in the contract of the co |
| BE TALKS: POSTHARVEST OPERATIONS AND LOSSES ON MA.  | OR CROPS OF THE PHILIPPINES  | 26/11/2019                            | 27/11/2019                   | 16                   | RESEARCH                                    | RDE HALL, OVPRE, VISAYAS STATE UNIVERSITY  |
| GION 8 SUMMIT ON BIOCHAR  | ONNENTION  | 11/13/2018                            | 11/13/2018                   | 8                    | TECHNICAL                                   | Ormoc City, Agriculture Office   |
| st JOINT VICARP AND RRDEN SYMPOSIUM AND 1st PhilARM C aining on identification of proper and complete items Technical |  | 26/11/2019                            | 27/11/2019                   | 16                   | RESEARCH                                    | RDE HALL, OVPRE, VISAYAS STATE UNIVERSITY  |
| rchase request (PR) Module of the Supply properties procurer  | ent management information system (SPPMIS)                               | 08/28/2020                            | 08/28/2020                   | 8                    | RESEARCH                                    | RDE HALL, OVPRE, VISAYAS STATE UNIVERSITY  NCRC-V, VSU, BAYBAY CITY, LEYTE   |
| aining on Makapuno Embryo Culture Technology for VSU Facul  |  | 09/08/2022                            | 09/09/2022                   | -                    | RESEARCH                                    |  |
| dustry and producer-driven sweetpotato research: past experier  | nce, current trends, future outlook                                      | 10/04/2022                            | 10/04/2022                   | 8                    | RESEARCH                                    | Philrootcrops, VSU, Baybay City, Leyte.  |
| g Production  |  | 11/17/2022                            | 11/19/2022                   | 24                   | production                                  | Farmtech Agricultural learning Center  |
| ntreprenurial Bootcamp of the VSU-DA-BAR Technology Busine  | 10/26/2022   | 10/27/2022                            | 16                           | Managerial           | VSU-TBI                                     |  |
| lusiness Development Seminar-workshop   | 12/01/2022   | 12/02/2022                            | 16                           | Managerial           | VSU-TBI                                     |  |
| CV  |  | -                                     |                              | -                    |   |  |
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|   | (C   | ontinue on separate                   | sheet if necessa             | iry)                 |   |  |
| VIII. OTHER INFORMATION   |  |                                       |                              |                      |   |  |
| 31. SPECIAL SKILLS and HOBBIES  | 32. NO   | ON-ACADEMIC DIST                      | INCTIONS / RECO              | OGNITION             |   | 33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)   |
| MOUNTAINEERING  | C  | ONSISTENT VA                          | RSITY SCHOL                  | AR                   |   | KNIGHTS OF THE COLOMBUS  |
| CHESS   |  |                                       |                              |                      |   | KARANCHO   |
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|   | Λ  | _                                     | 14.                          |                      |   |  |
|   |  | Continue en Apara                     | e sheet if necess            |                      | NATE.                                       | l 0 0000   |
| SIGNATURE   | Will be a second   | 12.                                   |                              |                      | DATE  | June 6, 2023  CS FORM 212 (Revised 2017), Page 3   |

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| 34.                   | Are you related by consanguinity or affinity to the appointing of chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed, a. within the third degree?  | VES VINO  |             |  |  |  |  |  |
|-----------------------|--|---|-------------|--|--|--|--|--|
|                       | b. within the fourth degree (for Local Government Unit - Care  | YES NO YES NO If YES, give details:                               |             |  |  |  |  |  |
| 35.                   | a. Have you ever been found guilty of any administrative offe  | ☐ YES ☑ NO If YES, give details:                                  |             |  |  |  |  |  |
|                       | b. Have you been criminally charged before any court?  | ☐ YES ☑ NO If YES, give details:    Date Filed: Status of Case/s: |             |  |  |  |  |  |
| 36.                   | Have you ever been convicted of any crime or violation of an any court or tribunal?  | ☐ YES ☑ NO If YES, give details:                                  |             |  |  |  |  |  |
| 37.                   | Have you ever been separated from the service in any of the dropped from the rolls, dismissal, termination, end of term, fir in the public or private sector?  | YES NO If YES, give details:                                      |             |  |  |  |  |  |
| 38.                   | a. Have you ever been a candidate in a national or local electron Barangay election)?  | ☐ YES ☑ NO If YES, give details:                                  |             |  |  |  |  |  |
|                       | b. Have you resigned from the government service during the election to promote/actively campaign for a national or local or   | YES NO If YES, give details:                                      |             |  |  |  |  |  |
| 39.                   | Have you acquired the status of an immigrant or permanent r  | ☐ YES ☑ NO If YES, give details (country):                        |             |  |  |  |  |  |
| 40.<br>a.<br>b.<br>c. | Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magn 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), pare you a member of any indigenous group?  Are you a person with disability?  Are you a solo parent?  | ☐ YES   |             |  |  |  |  |  |
| 41.                   | REFERENCES (Person not related by consanguinity or affinity to applicant //  | appointee)  |             |  |  |  |  |  |
|                       | NAME   | ADDRESS   | TEL. NO.    |  |  |  |  |  |
|                       | JOSE L. BACUSMO  | VISCA, BAYBAY CITY, LEYTE   | 09173108076 |  |  |  |  |  |
|                       | LISA I. ARCE   | BATO LEYTE  | 09273967451 |  |  |  |  |  |
| 42.                   | 42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me. |   |             |  |  |  |  |  |
| G                     | Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  PLEASE INDICATE ID Number and Date of Issuance  Government Issued ID: DRIVERS LICENSE  D/License/Passport No.: H12-19-000077  Date/Place of Issuance: 01/07/2019  | Dox)  Right humbmark  |             |  |  |  |  |  |
|                       | SUBSCRIBED AND SWORN to before me this, affiant exhibiting his/her validly issued government ID as indicated above.  ATTY READ C GUINOCOR  VSU Offet Legal Officer  Person Administering Oath  |   |             |  |  |  |  |  |
| 1                     |  | 1 Cloud Administring Oat  |             |  |  |  |  |  |

## W <u>ORK EXPE</u>RIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: September 1, 2019

   Present
- · Position: Science Research Assistant
- Name of Office/Unit: Philrootcrops
- Immediate Supervisor: Dr. Jose L. Bacusmo
- Name of Agency/Organization and Location: Visayas State University VSU, Baybay City Leyte
  - List of Accomplishments and Contributions (if any)
  - Summary of Actual Duties

Assist in the maintenance of sweetpotato germplasm. Help in the collections, characterization and documentation of sweetpotato germplasm. Conduct single plant and unreplicated trials of F1 sweetpotato hybrids/genotypes. Assist in making reports of the project.

- Duration: July 1, 2020 Present
- Position: Science Research Assistant
- Name of Office/Unit: Philrootcrops
- Immediate Supervisor: Lisa I. Arce
- Name of Agency/Orcganization and Location: Visayas State University VSU, Baybay City Leyte
- Summary of Actual Duties

Manage Field Operations, assist in breeding Cassava and analyzed data gathered from experimental set-ups

(Signature over Printed Name of Employee/Applicant)

Date: 06/06/23