

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Lucio C. Pole Jr. has assumed the duties and responsibilities as Construction Foreman of Physical Plant Office, Visca, Baybay City, Leyte effective January 4, 2021.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Lucio C. Pole as Construction Foreman.

Done this 28th day of January in 2021.


MARLON G. BURLAS
Head of Office/Department/Unit

Date: 1/4/2021

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*