

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	MILLA		
FIRST NAME	NORBERTO	NAME EXTENSION (JR., SR) JR.	
MIDDLE NAME	ESPEJO		
3. DATE OF BIRTH (mm/dd/yyyy)	01/08/1976	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: Philippines
4. PLACE OF BIRTH	NAVAL, BILIRAN	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated		
7. HEIGHT (m)	1.62	17. RESIDENTIAL ADDRESS	Apt. 29 Kilbourne House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
8. WEIGHT (kg)	63	ZIP CODE	6521-A
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	Apt. 29 Kilbourne House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
10. GSIS ID NO.	76010800605	ZIP CODE	6521-A
11. PAG-IBIG ID NO.	170000301138	19. TELEPHONE NO.	(053) 563-1868
12. PHILHEALTH NO.	130000463206	20. MOBILE NO.	(+63) 947 394 1899
13. SSS NO.	N/A	21. E-MAIL ADDRESS (if any)	bertmilla@vsu.edu.ph
14. TIN NO.	189-890-996		
15. AGENCY EMPLOYEE NO.	V000344		


II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	MILLA		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MA. ROWENA	NAME EXTENSION (JR., SR)	JAMES MARIANGELO G. MILLA	31/08/2012
MIDDLE NAME	GALLO		JAMES VINCENT G. MILLA	31/03/2001
OCCUPATION	PRINCIPAL-II		JAMIE LEE G. MILLA	16/07/1998
EMPLOYER/BUSINESS NAME	DEPARTMENT OF EDUCATION		JAIME ANTONETTE G. MILLA	19/11/1996
BUSINESS ADDRESS	SAN PEDRO, ALBUERA, LEYTE		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	MILLA		N/A	N/A
FIRST NAME	NORBERTO	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME			N/A	N/A
25. MOTHER'S MAIDEN NAME			N/A	N/A
SURNAME	ESPEJO		N/A	N/A
FIRST NAME	ORENCIA		N/A	N/A
MIDDLE NAME	FELECIA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ATIPOLO COMMUNITY SCHOOL	Primary Education	1984	1989	N/A	1989	Class Valedictorian
SECONDARY	EXPERIMENTAL RURAL HIGH SCHOOL	High School	1989	1993	N/A	1993	With Honors
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	B. S. (STATISTICS)	1993	1997	N/A	1997	Cum laude
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES-DILIMAN	M. S. (STATISTICS)	1998	2001	N/A	2001	CHED-FAPE
	UNIVERSITY OF THE PHILIPPINES-LOS BANOS	Ph. D. (STATISTICS)	2008	2011	N/A	2011	DOST-ASTHRDP

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/4/22
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IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
PD 907- Honor Graduate	N/A	APRIL 1997	Visca, Baybay City, Leyte	N/A	N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
01/01/2022	PRESENT	Associate Professor III	Visayas State University	62,449.00	21-1	Permanent	Yes
01/01/2021	12/31/2021	Associate Professor III	Visayas State University	60,901.00	21-1	Permanent	Yes
01/01/2020	12/31/2020	Associate Professor III	Visayas State University	59,353.00	21-1	Permanent	Yes
07/01/2019	12/31/2019	Associate Professor III	Visayas State University	57,805.00	21-0	Permanent	Yes
01/01/2019	06/30/2019	Associate Professor II	Visayas State University	52,838.00	20-	Permanent	Yes
01/01/2018	12/31/2018	Associate Professor II	Visayas State University	48,457.00	20-	Permanent	Yes
01/01/2018		Associate Professor II	Visayas State University	47,037.00	20-	Permanent	Yes
01/01/2017	12/31/2017	Associate Professor II	Visayas State University	43,250.00	20-0	Permanent	Yes
01/01/2017		Assistant Professor II	Visayas State University	30,751.00	16-3	Permanent	Yes
01/01/2016	31/12/2016	Assistant Professor II	Visayas State University	29,066.00	16-3	Permanent	Yes
01/01/2016	01/01/2017	Assistant Professor II	Visayas State University	28,417.00	16-1	Permanent	Yes
01/01/2015	31/12/2015	Assistant Professor II	Visayas State University	26,878.00	16-0	Permanent	Yes
01/12/2014	31/12/2014	Assistant Professor I	Visayas State University	26,161.00	15-2	Permanent	Yes
01/06/2012	30/11/2014	Assistant Professor I	Visayas State University	24,887.00	15-1	Permanent	Yes
01/12/2011	31/05/2012	Assistant Professor I	Visayas State University	22,688.00	15-0	Permanent	Yes
01/06/2011	30/11/2011	Assistant Professor I	Visayas State University	22,688.00	15-0	Temporary	Yes
24/06/2010	31/05/2011	Assistant Professor I	Visayas State University	20,490.00	15-0	Temporary	Yes
01/10/2009	23/06/2010	Assistant Professor I	Visayas State University	18,292.00	15-0	Temporary	Yes
01/07/2009	30/09/2009	Instructor III	Visayas State University	17,147.00	14-	Temporary	Yes
01/07/2008	30/06/2009	Instructor III	Visayas State University	15,181.00	14-	Temporary	Yes
01/07/2007	30/06/2008	Instructor III	Visayas State University	13,801.00	14-	Temporary	Yes
7/1/2006	30/06/2007	Instructor III	Leyte State University	12,546.00	14-	Temporary	Yes
01/01/2006	30/06/2006	Instructor III	Southern Leyte State University-Tomas Oppus Normal College	12,546.00	14-	Permanent	Yes
01/06/2004	31/12/2005	Instructor I	Southern Leyte State University-Tomas Oppus Normal College	11,733.00	12-	Permanent	Yes
07/03/2004	31/05/2004	Instructor I	Southern Leyte State University-Tomas Oppus Normal College	11,446.00	12-	Permanent	Yes
01/07/2001	06/03/2004	Instructor I	Tomas Oppus Normal College	11,446.00	12-	Permanent	Yes
01/06/2001	30/06/2001	Instructor I	Tomas Oppus Normal College	10,901.00	12-	Permanent	Yes
01/06/2000	31/05/2001	Instructor I	Tomas Oppus Normal College	10,635.00	12-	Temporary	Yes
01/01/2000	31/05/2000	Instructor I	Tomas Oppus Normal College	10,635.00	12-	Temporary	Yes
01/06/1998	31/12/1999	Instructor I	Tomas Oppus Normal College	9,668.00	12-	Temporary	Yes
01/11/1997	31/05/1998	Instructor I	Tomas Oppus Normal College	9,668.00	12-	Temporary	Yes
18/06/1997	31/10/1997	Instructor I	Tomas Oppus Normal College	8,118.00	12-0	Temporary	Yes

(Continue on separate sheet if necessary)

SIGNATURE

DATE

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
N/A		N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Data Analytics and Statistics Training (via Zoom)	07/18/2022	07/18/2022	16	Technical	Eastern Visayas Health Research and Development Consortium
	Quantitative Data Analysis and Conceptualization	06/26/2022	06/26/2022	8	Technical	Billiran Province State University School of Graduate Studies
	Training-Workshop on the Use of Statistical Software for Social, Experimental, and Gender Responsive Research (via Zoom)	5/11/2022	5/13/2022	24	Technical	Aurora State College of Technology
	Data Management and Analysis: A Capability Building Workshop for Researchers of the CNU Botanic Gardens Projects (via Zoom)	03/28/2022	03/30/2022	24	Technical	Research Institute of Tropical Biology and Pharmacological Biotechnology, Cebu Normal University, Cebu City
	Webinar on Statistical Analysis for Scientific Research (via Zoom)	07/21/2021	07/22/2021	16	Technical	Eastern Visayas Health Research Consortium
	Training on Statistical Analysis using Jeffrey's Amazing Statistics Program (JASP) (Virtual via Zoom)	06/23/2021	06/25/2021	24	Technical	Philippine Statistical Association, Inc. Region VIII Chapter
	Seminar-Workshop on the Use of Statistical Software for Social and Experimental Researches (Virtual via Zoom)	07/27/2020	07/30/2020	32	Technical	Aurora State College of Technology
	Journal Writeshop: Methodological Advances in Research (Principal Components Analysis) Part 3	06/19/2019	06/21/2019	24	Technical	Visayas-Mindanao Consortium for Journal Publication, Inc.
	Basic Statistical Methods using R Commander	06/17/2019	06/17/2019	16	Technical	Philippine Statistical Research and Training Institute
	Journal Writeshop: Methodological Advances in Research (Principal Components Analysis) Part 2	05/22/2019	05/24/2019	24	Technical	Visayas-Mindanao Consortium for Journal Publication, Inc.
	Journal Writeshop: Methodological Advances in Research (Principal Components Analysis) Part 1	04/10/2019	04/10/2019	8	Technical	Visayas-Mindanao Consortium for Journal Publication, Inc.
	Seminar on Statistical Tools for Research Using Stata	03/06/2019	03/09/2019	32	Technical	Billiran Province State University
	Training Series on Selected Advanced Quantitative Approaches to Project Impact Evaluation	12/03/2018	12/07/2018	40	Technical	Visayas Socio-Economic Research and Data Analytics Center
	Training on Missing Data Estimation	11/12/2018	11/16/2018	40	Technical	Department of Agriculture Region 8 and Philippine Statistics Authority Region 8
	Statistical Inference Using Different Software Packages	10/23/2018	10/26/2018	24	Technical	Philippine Statistical Association, Inc.-Central Visayas Chapter
	Statistical Designs and Tools in Writing Thesis and Dissertations	01/19/2018	01/19/2018	8	Technical	Samar State University Catbalogan City, Samar
	Training on Statistical Forecasting Using Regression Analysis	9/26/2017	9/29/2017	32	Technical	Department of Agriculture Region 8 and Philippine Statistics Authority Region 8
	Seminar-Workshop in Statistics	06/13/2017	06/15/2017	24	Technical	Jose Rizal Memorial State University-Tampilisan Campus
	Training-Workshop of Accreditors on Outcomes-Based Quality Assurance	09/11/2016	11/11/2016	32	Supervisory	Accrediting Agency of Chartered Colleges and Universities in the Philippines (AACUP), Inc.
	Biometrics Refresher Course	23/06/2014	27/06/2014	32	Technical	Australian Center for International Agricultural Research (ACIAR)
	Training-Workshop on Data Analysis using SAS and R	10/06/2014	11/06/2014	16	Technical	College of Agriculture and Food Science (CAFS)

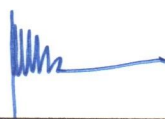
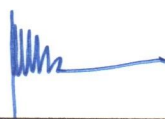
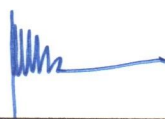

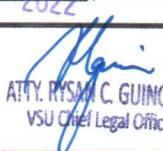
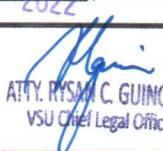
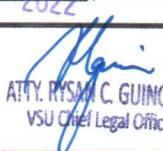
(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	N/A		N/A		PHILIPPINE STATISTICAL ASSOCIATION, INC.
					INTERNATIONAL STATISTICAL INSTITUTE
					PHI DELTA, THE HONOR SOCIETY OF SCIENCE
					THETA SIGMA OMEGA (SKYLARKS) FRAT./SOR. INTERTIONAL, INC. ALUMNI ASSOCIATION

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/4/22
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>DR. REMBERTO A. PATINDOL</td><td>VSU, VISCA, BAYBAY CITY, LEYTE</td><td>(+63) 9176341454</td></tr><tr><td>DR. JACQUELINE M. GUARTE</td><td>VSU, VISCA, BAYBAY CITY, LEYTE</td><td>(+63) 9164057852</td></tr><tr><td>MS. MAY ANN E. PALEN</td><td>VSU, VISCA, BAYBAY CITY, LEYTE</td><td>(+63) 9178524436</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	DR. REMBERTO A. PATINDOL	VSU, VISCA, BAYBAY CITY, LEYTE	(+63) 9176341454	DR. JACQUELINE M. GUARTE	VSU, VISCA, BAYBAY CITY, LEYTE	(+63) 9164057852	MS. MAY ANN E. PALEN	VSU, VISCA, BAYBAY CITY, LEYTE	(+63) 9178524436
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MS. MAY ANN E. PALEN	VSU, VISCA, BAYBAY CITY, LEYTE	(+63) 9178524436											
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: VSU Employee ID</td></tr><tr><td>ID/License/Passport No.: V000344</td></tr><tr><td>Date/Place of Issuance: January 2, 2010, VSU</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: VSU Employee ID	ID/License/Passport No.: V000344	Date/Place of Issuance: January 2, 2010, VSU	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>10/4/22</td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)	10/4/22	Date Accomplished				
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Signature (Sign inside the box)													
10/4/22													
Date Accomplished													
	 Right Thumbmark												
SUBSCRIBED AND SWORN to before me this <u>13 OCT 2022</u> , affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td></td></tr><tr><td>ATTY. RYSA M. C. GUINOCOR VSU Chief Legal Officer</td></tr><tr><td>Person Administering Oath</td></tr></table>			ATTY. RYSA M. C. GUINOCOR VSU Chief Legal Officer	Person Administering Oath									
													
ATTY. RYSA M. C. GUINOCOR VSU Chief Legal Officer													
Person Administering Oath													

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: **June 1997 to present**
- Position: **Associate Professor III**
- Name of Office/Unit: **Department of Statistics**
- Immediate Supervisor: **May Ann E. Palen**
- Name of Agency/Organization and Location: **Visayas State University, Visca, Baybay City, Leyte**

- Summary of Actual Duties
 - 1. Teaches core courses in statistics in the BS Statistics program
 - 2. Teaches graduate courses in statistics
 - 3. Serves as statistical consultant in undergraduate and graduate thesis and dissertation
 - 4. Serves as resource person in statistical trainings and seminar-workshops
 - 5. Performs other functions as may be required


NORBERTO E. MILLA, JR.

(Signature over Printed Name
of Employee/Applicant)

Date: 10/4/22