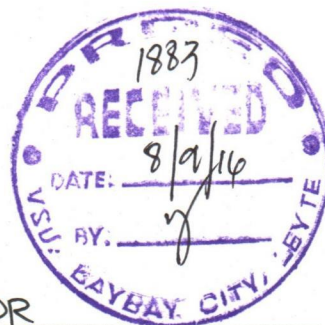




VISAYAS STATE UNIVERSITY  
Visca, Baybay City, Leyte

CLEARANCE FOR FACULTY/STAFF



Name : JEFFREY LLOYD L. CAGANDE  
Dept./Office: DMPs

Position : INSTRUCTOR  
Last Day of Service in VSU: \_\_\_\_\_

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose : ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: \_\_\_\_\_

Effective Date : June 12 2016 Reason if Resignation : \_\_\_\_\_

Until further notice faculty/staff's address and Mobile No.: \_\_\_\_\_

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	 Eusebio D. Espina Jr.	17. University Librarian	 Andreli D. Pardales 8/5/16
2. Dean, College of Agriculture	 Candelario L. Calibo	18. University Physician	 Elwin Jay V. Yu 6-16-16
3. Dean, College of Arts and Sciences	 Lijueraj L. Cuadra	19. University Registrar	 Eliezer L. Velasco
4. Dean, College of Education	 Antonio P. Abamo	20. Head, Accounting Office	 Erlinda S. Esguerra
5. Dean, College of Mgt. and Economics	 Roberto C. Guante	21. Head, Cash Division	 Corazon U. Nuevomir
6. Dean, College of Engineering	 Arturo E. Pasig	22. OIC Records Office	 Asteria A. Sevilla
7. Dean, College of Forestry and Natural Resources	 Eugene B. Lañada	23. Head, PRPEO	 Teresita L. Quiñanola
8. Dean, College of Veterinary Medicine	 EDITHA G. CAGASAN	24. Head, SPPMO	 Alicia M. Flores
9. Dean, Graduate School	 Manolo B. Loreto, Jr.	25. , Director, GSD	 Mario Lilio P. Valenzona
10. Dean of Students	 Aleli A. Villocino	26. Director, Administration & Human Resource Dev't	 Lourdes B. Cano
11. Director, Institute of Human Kinetics	 Romel B. Armejin	27. OIC, Director, Finance	 Louella C. Ampac
12. Director, ecoFARM	 Maria Juliet C. Ceniza	28. Vice-President for Research & Extension	 Othello B. Capuno
13. Director, NARC	 Erlinda A. Vazquez	29. Vice-President for Instruction	 Beatriz S. Belonias
14. Director, NCRC	 Luz O. MORENO	30. Vice-President for Admin. & Finance	 Remberto A. Patindol 8/8/16
15. Director, PhilRootcrops		31. Vice-President for Planning, Resource Generation and External Affairs	 Daniel M. Tudud, Jr.
16. VFA/AdPA			

APPROVED:

Edgardo E. Tulin  
President