PERSONAL DATA SHEET

WARNING: Any misrepretation	n made in the Personal Data Sheet and the W	ork Experience Sheet shall	cause the filin	g of admini	strative/crir	minal case/s agai	nst the perso	n concerned.
READ THE ATTACHED GUIDE	TO FILLING OUT THE PERSONAL DATA SHE	ET (PDS) BEFORE ACCOMP	LISHING THE	PDS FORM.				
Print legibly. Tick appropriate boxes I. PERSONAL INFORMATIO	s () and use separate sheet if necessary. Indicate N	VA if not applicable. DO NOT A	BREVIATE.		1. CS ID No.		(Do not fill up.	For CSC use only
2. SURNAME	GUINIPAAN							
FIRST NAME	ARLYN					NAME EXTENSION (J	R., SR)	
MIDDLE NAME	ALBARICO							
3. DATE OF BIRTH		16. CITIZENSHIP FILIPINO						
(mm/dd/yyyy)	November 8, 1960	Filipino Dual Citizenship					lization	
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citize	Tio. Indicate			country:		
5. SEX	☐ Male	please indicate the o	details. Philippines		es			-
6 CIVIL STATUS	Single Married Widowed Separated Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No.		Manue	uel L. Quezon Street Street		
7. HEIGHT (m)	1.6 m	6521	Subdivision/Village Baybay		Barangay City			
8. WEIGHT (kg)	65	ZIP CODE	City/Municipality		Province			
9. BLOOD TYPE	A	18. PERMANENT ADDRESS						
10. GSIS ID NO.	60110802741		Ho	use/Block/Lot N	lo.		Street	
11. PAG-IBIG ID NO.	0801 062082 03	10011100	Subdivision/Village		Barangay			
		6521		City/Municipality		Province		
12. PHILHEALTH NO.	13-000015753-9	ZIP CODE						
13. SSS NO.	06-3000-3121	19. TELEPHONE NO.	N/A					
14. TIN NO.	116-624-781	20. MOBILE NO.	09269985391					
15. AGENCY EMPLOYEE NO.	V000262	21. E-MAIL ADDRESS (if any)		aag	guinipaar	04@yahoo.	Com	
II. FAMILY BACKGROUND								
22. SPOUSE'S SURNAME	GUINIPAAN		23. NAME of CH				DATE OF BIR	TH (mm/dd/yyyy)
FIRST NAME	BERNARD NAME EXTENSION (JR., SR)		Micheal Arven Albarico Guinipaan			Oct. 20, 1987		
MIDDLE NAME	CASTRO		Rob	ert Lynard	Albarico G	uinipaan	April 2	27, 1989
OCCUPATION EMPLOYED NAME	N/A							
EMPLOYER/BUSINESS NAME BUSINESS ADDRESS	N/A N/A		-					
TELEPHONE NO.	N/A							
24. FATHER'S SURNAME	ALBARICO							
FIRST NAME	NEMESIO	NAME EXTENSION (JR., SR)						
MIDDLE NAME	RAPAS							
5. MOTHER'S MAIDEN NAME	VASQUEZ							
SURNAME	GUINIPAAN							
FIRST NAME	DOLORES							
MIDDLE NAME	VITUALLA			(Co	ontinue on se	parate sheet if neces	sary)	
II. EDUCATIONAL BACKG	ROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGRE (Write in full)	E/COURSE	PERIOD OF A	ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS
ELEMENTARY	Baybay South Central School	Primary Education		From 1967	To 1973	Graduated	1072	RECEIVED
SECONDARY	Baybay High School	Secondary Education		1973			1973	None
VOCATIONAL /		Coolidary Education		19/3	1977	Graduated	1977	None
TRADE COURSE	Franciscan College of the Immaculte							
COLLEGE	Conception	Secretarial scient	nce	1977	1979	Graduated	1979	None
GRADUATE STUDIES								
O/C-W-T-W-T	(C	Continue on separate sheet if nece	ssary)					
SIGNATURE	Ming			DA	TE	A	pril 24, 2017	

SPECIAL LI BARANGAY ELIGIBI	1080 (BOARD/BAR) UNDER AWS/CES/CSEE LITY/DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION /	PLACE OF EXAMINA	ATION / CONEED	MENT	LICENSE (if ap	oplicable)
	LITY / DRIVER'S LICENSE				PLACE OF EXAMINATION / CONFERMENT			Date of
		(п гъргассото)	CONFERMENT	Action V.C. I feet first II dates. The		NUMBER	Validity	
Data E	Data Encoder		April 7, 1999	Taclo	ban City		None	None
. WORK EXPERIENCE		(Co	ntinue on separate sheet if	necessary)				ZIN WASH
	: ent. Start from your recent	work) Description	of duties should be i	ndicated in the attached	l Work Experi	ence sheet.		
INCLUSIVE DATES (mm/dd/yyyy)	POSITION T (Write in full/Do not	TLE	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICI (Y/ N)
03/01/2015 PRESENT	Administrative Aide VI		VSU Nat.		161,340.00	SG6	P	Y
06/01/2012 02/28/2015	Administrative Aide VI			U Nat.	159,744.00	SG6	P	Y
03/01/2012 05/31/2012	Administrative Aide VI			U Nat.	149,544.00	SG6	P	Y
5/01/2011 02/29/2012	Administrative Aide VI			U Nat.	147,624.00	SG6	P	Y
6/24/2010 05/31/2011	Administrative Aide VI		VS	U Nat.	137,100.00	SG6	Р	Y
7/01/2009 06/23/2010	Administrative Aide VI		Vs	U Nat.	126,576.00	SG6	P	Y
8/01/2009 06/30/2009	Administrative Aide VI		VS	U Nat.	116,040.00	SG6	р	у
7/01/2008 02/28/2009	Administrative Aide VI		VS	U Nat.	113,208.00	SG6	P	Y
//01/2007 06/30/2008	Administrative Aide VI		VSU Nat.		102,912.00	SG6	P	Y
8/01/2006 06/30/2007	Administrative Aide VI		LSU Nat.		93,552.00	SG6	Р	Y
2/01/2004 02/28/2006	Administrative Aide VI		LSU Nat.		91,272.00	SG6	Р	Y
3/01/2003 11/30/2004	DEMO I		LSU Nat.		91,272.00		Р	Y
10/01/2001 02/28/2003	Utility Worker I		VISCA Nat.		62,508.00		Р	Y
07/01/2001 09/30/2001	Utility Worker I		ViSCA Nat.		60,984.00		Р	Y
01/01/2000 06/30/2001	Utility Worker I		ViSCA Nat.		58,080.00		Р	Y
10/01/1998 12/31/1999	Utility Worker I		ViSCA Nat.		52,800.00		Р	Y
01/01/1997 09/30/1998	Clerk I		VISCA Nat.		237.64		С	Y
1/01/1996 12/31/1996	Clerk I		ViSCA Nat.		225.27		С	Y
1/01/1995 12/31/1995	Clerk I		VISCA Nat.		179.82		С	Y
1/01/1994 12/31/1994	Clerk I		ViSCA Nat.		134.36		С	Y
1/01/1993 12/31/1993	Clerk I		ViSCA Nat.		98.00		С	Y
1/01/1991 12/31/1992	Clerk I		ViSCA Nat.		98.00		С	Y
7/01/1989 12/31/1990	Clerk I		ViSCA Nat.		98.00		С	Y
2/14/1987 06/30/1989	Clerk I		ViSCA Nat.		38.15		С	Y
3/01/1987 12/13/1987	Clerk-Typist		ViSCA Nat.		28.15		С	Y
7/01/1986 02/28/1987	Clerk-Typist		ViSCA Nat.		24.50		С	Υ
1/01/1985 06/30/1986	Clerk-Typist		ViSCA Nat.		22.25		С	Υ
5/01/1984 12/31/1984	Clerk-Typist		ViSCA Nat.		20.25		С	Y
3/01/1981 04/30/1984	Clerk-Typist		ViSCA Nat.		18.40		С	Y
3/13/1979 02/28/1981	Clerk-Typist		Vis	CA Nat.	16.00		С	Υ
SIGNATURE		Alaha (Co	ntinue on separate sheet if	necessary) DATE		A10	4, 2017	

IV. CIVIL SERVICE ELIGIBILIT

29. NAME & ADDRESS OF C	PGANIZATION	(GANIZATION INCLUSIVE DATES					
29. NAME & ADDRESS OF C (Write in ful			id/yyyy)	NUMBER OF HOURS	POSITION / NATURE OF WORK		
OH E3	Till Tale 2	From	То			Permangual and Lidelia	
N/A		N/A	N/A	N/A		N/A	
CAPTA	(Co	ntinue on separate	sheet if necessary	1			
VII. LEARNING AND DEVELOPMENT (L&D) (Start from the most recent L&D/training program and inclu				niaf/Fyecutive/Man	agerial capitionel		
	As Ann. 12 (Martine and Ap) Charles William Palamera, No. 1		E DATES OF	Hell Executive man	geriai positions;		
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		ATTENDANCE		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
HIV in the Workplace Seminar		Dec. 9, 2016	10	4	Technical	VSU, Hospital, Visayas State University	
Procurement Planning Workshop		Sept. 13, 2016		8	Technical	Vsiayas State University	
Procurement Act Orientation		Sept. 9,2016	0 0 98 391	8	Technical	Visayas State University	
ISO 9001-2008 Orientation & Writeshop Among Clerk &	Secretaries	Sept. 21, 2015		8	Technical	Visayas State University	
Planning-Workshop: On the Preparation & Processing of	of Documents Relative to Procurement	May 27, 2015		8	Technical	Supply, Procurement & Property Management Office Visayas State University	
Re-orientation Seminar on Customer Service, Work Valu	ues and Anti-Red Tape Law	Sept. 10, 2014	Lateborn our	8	Technical	Visayas State University	
Briefing of Staff Involved in the Conduct of Evaluation o		Jan. 14, 2013	Crediters of the	8	Technical	Visayas State University	
Seminar-Workshop on Research Proposal Preparation a Implementation	and OPCR/IPCR Formulation and	Jan. 14, 2013	Jan. 18, 2013	40	Technical	College of Engineering, Visayas State University	
RDE In-House Review of the College of Engineering		Jan 13, 2013	Jan. 14, 2013	16	Technical	College of Engineering, Visayas State University	
Workshop on AACCUP Documents Preparation for BSA	E Level II Accreditation	July 18, 2013	1,2010	8	Technical	Visayas State University	
Personality Development Seminar for Frontliners		Sept. 20, 2012	- /-	8	Technical	Visayas State University	
Re-orientation Seminar on Frontliners		July 7, 2011		8	Technical	Visayas State University	
Preparation of the Supporting Documents for the AACC	UP Accreditation (Preliminary visit)	Feb. 8, 2010	Feb. 10, 2010	24	Technical	College of Engineering, Visayas State University	
Training on RA 1984 and its Revised IRR) Modules I, II		July 29, 2010	1 05. 10, 2010	8	Technical	Visayas State University	
Total Quality Management Training among Administrativ		Nov. 14, 2009		8	Technical	Visayas State University Visayas State University	
Becoming a Global Plaer - Management Tools and Practices to Cope with International							
Challenges		April 3, 2007		8	Technical	Visayas State University	
Training on Office Productivity Tools		May 7, 2007	May 11, 2007	40	Technical	DCST, Visayas State University	
Orientation and Briefing on Faculty Workload Computtion & Teacher's Evaluation		June 10, 2005	One is mother	8	Technical	Leyte State University	
Linux OS Training		Oct. 19, 2005	Oct. 21, 2005	16	Technical	Leyte State University	
Training on Basic Linux Operation an Familirtization on	Linux Open Office Productivity Tools	Oct. 19, 2005	Oct. 21, 2005	16	Technical	Leyte State University	
Reorientation Seminar-Workshop on CSC Law and Rule	es, and ViSCA's Policies	Jan, 7, 199		8	Technical	Visayas State College of Agriculture	
Values Orienttion Workshop (VOW)	15 gaggag 2 (Vil)	Sept. 1, 1998	Sept . 3, 1998	24	Technical	Visayas State College of Agriculture	
						And you a second second	
	en lago NV d						
	AND THE RESIDENCE OF THE PARTY OF A STREET, ST	-	rote in a community	and the second	popular management		
				eritto reak	e Warring A.	The state of the s	
		-5-27		77813100000		2/2/-	
	1 Liethterile	tite minu sta	2 82 Y 82 TV			du 186 Alemadarika ita	
	TOTAL COLLEGE	and the same of the	c tolems				
Cont. (Sec.)							
entresion arraginal		V - 124 - 1 - 1 - 1					
22 (12) 1 30 (2011) 31 31 31 31 31 31 31 31 31 31 31 31 31	Charles and the same of the sa	1919 G 19	SERVICE S	6.11 (15.12)	110-23		
	(Co	ntinue on separate :	sheet if necessary)			
VIII. OTHER INFORMATION							
31. SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Mittle in full)					33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION	
T-1- > T 2	(Write in full)				20/2 20 20 20 20	(write in full)	
Typing, Zumba	Exemplary Non-Academic Award, July 1998 Best Clerk Award, August 2004					N/A	
						CHARLES AND A CARL	
						484	
<u> </u>		-					
						Manager Letwyczesowali	
TO THE RESERVE A VERY		otinue on consul	chant if near				
	(Continue on separate sheet if necessary)					Γ	
SIGNATURE	O DAY	IM		D/	ATE	April 24, 2017	

34. Are you related by consanguinity or affinity to the binting chief of bureau or office or to the person who has immediate					
Bureau or Department where you will be apppointed,	Service (MARTINE)		7.00		
a. within the third degree?		NO			
b. within the fourth degree (for Local Government Unit - Care	If YES, give details:	NO NO			
35. a. Have you ever been found guilty of any administrative offer	YES [7 NO			
	If YES, give details:				
b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details: Date Filed: Status of Case/s:				
36. Have you ever been convicted of any crime or violation of an	velove do sero andie sero an esculation ha				
any court or tribunal?	☐ YES ☑ NO If YES, give details:				
37. Have you ever been separated from the service in any of the retirement, dropped from the rolls, dismissal, termination, en (abolition) in the public or private sector?	☐ YES ☑ NO If YES, give details:				
38. a. Have you ever been a candidate in a national or local election. Barangay election.	☐ YES				
b. Have you resigned from the government service during the election to promote/actively campaign for a national or local	☐ YES ☑ NO If YES, give details:				
 Have you acquired the status of an immigrant or permanent 	YES NO If YES, give details (country):				
 Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), 			eli ing gar a filosof tradições (Fasco) manadam ta filosof (Fasco) a calcula tradições (Fasco)		
a. Are you a member of any indigenous group?	# # # # # # # # # # # # # # # # # # #	YES If YES, please specify:	√ NO		
Are you a person with disability?	Are you a person with disability?				
c. Are you a solo parent?	Are you a solo parent?				
41. REFERENCES (Person not related by consanguinity or affinity to applicant /	/appointee)				
NAME	ADDRESS	TEL NO.			
Dr. Remberto A. Patindol	Visayas State University	9176341454	9.5		
Prof. Climaco D. Espina Jr.	Visayas State University	9715508488			
42. I declare under oath that I have personally accomplished	d this Personal Data Sheet which is a t	rue, correct and			
complete statement pursuant to the provisions of pertin Philippines. I authorize the agency head/authorized represe agree that any misrepresentation made in this docu administrative/criminal case/s against me.	entative to verify/validate the contents state	ed herein.	ARLYN A. GUINIPAAN PHOTO		
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	01				
Government Issued ID: VSU	Alm 22-	~			
ID/License/Passport No.: VOOO262	Signature (Sign inside the b	box)			
Date/Place of Issuance: Sep September 9, 2015, VSU, Visca	>0/7	Right Thumbmark			
SUBSCRIBED AND SWORN to before me this	PR Z 5 2017, affiant exhibit	ng his/her validly issued g	overnment ID as indicated above.		
	ATTY! RYSKI C. GUINE	COR			
-	UNTIL De Person Administering Oal				
	PTR UTY 2507 - PAL BAYTLEY				