


Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. GLADYS G. DOYDORA has assumed the duties and responsibilities as INSTRUCTOR I of DEPARTMENT OF CIVIL ENGINEERING effective \_\_\_\_\_.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. GLADYS G. DOYDORA as INSTRUCTOR I.

Done this \_\_\_\_ day of \_\_\_\_\_ in Department of Civil Engineering, College of Engineering and Technology, Visayas State University, Baybay City, Leyte.

  
EPIFANIA G. LORETO  
Head, Dept. of Civil Engineering

Date: \_\_\_\_\_

Attested by:

  
HONEY SOFIA V. COLIS  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*