



NOTICE OF SALARY ADJUSTMENT

August 20, 2024

Ms. Annie L. Talabo
Office of the President
VSU, Visca, City of Baybay, Leyte

Dear Ms. Talabo:

Pursuant to National Budget Circular No. 594 dated August 12, 2024, implementing Executive Order No. 64 dated August 2, 2024, your salary is hereby adjusted effective April 19, 2024, as follows:

- | | |
|---|--------------------|
| 1. Adjusted monthly basic salary effective April 19, 2024,
under the New Salary Schedule; SG: <u>15</u> , Step: <u>1</u> | <u>₱ 38,413.00</u> |
| 2. Actual monthly basic salary as of April 19, 2024,
SG: <u>15</u> , Step: <u>1</u> | <u>36,619.00</u> |
| 3. Monthly salary adjustment effective: April 19, 2024 (1-2) | <u>₱ 1,794.00</u> |

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


PROSE IVY G. YEPES
President

Position Title: Senior Administrative Assistant III
Salary Grade: 15
Item No. FY 2023 Plantilla of Personnel: SADAS3-20-2023

cc: RAO, RSPPRO, PLBO

