

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ALEGRE		
FIRST NAME	JOTHAM LLOYD		NAME EXTENSION (JR., SR)
MIDDLE NAME	YAP		
3. DATE OF BIRTH (mm/dd/yyyy)	20 05 2000	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	ORMOC CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	<div>BLOCK 3OWAK House/Block/Lot No. Street Subdivision/VillageSAN ISIDRO ORMOC CITYBarangay City/MunicipalityLEYTE Province</div>
7. HEIGHT (m)	1.66	ZIP CODE	6541
8. WEIGHT (kg)	68		
9. BLOOD TYPE	A		
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	121312688010	18. PERMANENT ADDRESS	<div>BLOCK 3OWAK House/Block/Lot No. Street Subdivision/VillageSAN ISIDRO ORMOC CITYBarangay City/MunicipalityLEYTE Province</div>
12. PHILHEALTH NO.	13-250765336-0	ZIP CODE	6541
13. SSS NO.	06-45231695-9	19. TELEPHONE NO.	N/A
14. TIN NO.	619-947-102-00000	20. MOBILE NO.	09502422095
15. AGENCY EMPLOYEE NO.	V02150	21. E-MAIL ADDRESS (if any)	jothamlloydalegre@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	ALEGRE		N/A	N/A
FIRST NAME	JONATHAN	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	GARCIANO		N/A	N/A
25. MOTHER'S MAIDEN NAME			N/A	N/A
SURNAME	YAP		N/A	N/A
FIRST NAME	ANA MARIE		N/A	N/A
MIDDLE NAME	MAGALLANES		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAN ISIDRO ELEMENTARY SCHOOL	PRIMARY EDUCATION (ELEMENTARY)	2006	2012	N/A	2012	1st Honorable Mention
SECONDARY	NEW ORMOC CITY NATIONAL HIGH SCHOOL	SECONDARY EDUCATION (JUNIOR HIGH SCHOOL)	2012	2016	N/A	2016	N/A
VOCATIONAL / TRADE COURSE	ORMOC CITY SENIOR HIGH SCHOOL	SENIOR HIGH SCHOOL	2016	2018	N/A	2018	With High Honors
COLLEGE	VISAYAS STATE UNIVERSITY MAIN CAMPUS	BACHELOR OF SCIENCE IN CHEMISTRY	2018	2022	N/A	2022	DOST
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

SIGNATURE		DATE
		11/27/24

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	CHEMIST LICENSURE EXAMINATION	74.8	OCTOBER 17-18, 2022	TACLOBAN CITY	0015234	20 05 2025
	CHEMICAL TECHNICIAN LICENSURE EXAMINATION	84.5	OCTOBER 19, 2022	TACLOBAN CITY	N/A	N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE 

DATE _____

11/27/29

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11/22/24

SIGNATURE

DATE

(Continue on separate sheet if necessary)

31. SPECIAL SKILLS AND HOBBIES

32. NON-ACADEMIC DISTINCTIONS / RECOGNITION

33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION

Integrated Chemists of the Philippines

N/A

Reading

Writing

Basic Graphic Layout

VIII. OTHER INFORMATION

(Continue on separate sheet if necessary)

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS

INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)

From

To

NUMBER OF HOURS

Type of LD (Managerial/Supervisory/Technical/etc)

CONDUCTED/SPONSORED BY (Write in full)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Continue on separate sheet if necessary)

29. NAME & ADDRESS OF ORGANIZATION

INCLUSIVE DATES (mm/dd/yyyy)

From

To

NUMBER OF HOURS

POSITION / NATURE OF WORK

N/A

N/A

N/A

IX. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

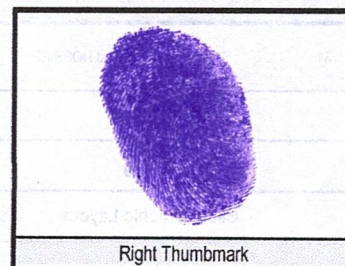
34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
Candelario L. Calibo	Dumaguete City	09999906169
Helen Grace F. Oracion	Baybay City	09073118005
Johanalyn Granada	Bato, Leyte	09850369357

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



PHOTO



Right Thumbmark

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID: PRC
ID/License/Passport No.: 0015234
Date/Place of Issuance: 12/01/2022

Signature (Sign inside the box)
11/23/24
Date Accomplished

SUBSCRIBED AND SWORN to before me this 27 NOV 2024, affiant exhibiting his/her validly issued government ID as indicated above.

Doc. No.: DD
Page No.: 9
Book No.: 24
Series of 2024

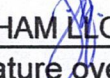
ATTY. MICHAEL JUDE E. SABLAN PUBLIC ATTORNEY I PURSUANT TO RA 9106 Person Administering Oath
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: January 2024 – December 2024
- Position: Instructor I
- Name of Office/Unit: Department of Pure and Applied Chemistry
- Immediate Supervisor: Mark Ryan R. Tripole, DoPAC Head
- Name of Agency/Organization and Location: Visayas State University, ViSCA, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 1. Teaches assigned subjects and performs other teaching related functions, among others, the following:
 - a. Prepares and revises teaching materials/guides and submit to department head.
 - b. Prepares and gives examinations (midterms/final/long/quizzes).
 - c. Checks test papers, learning tasks, laboratory reports, among others and returns to students one week after examination.
 - d. Evaluate and correct the thesis outlines of thesis advisees and others.
 - e. Submits grade sheets within prescribed period to the Registrar through the department.
 - f. Turns over class records to department heads within two weeks after final examination.
 - g. Makes himself available for consultation by his/her students during scheduled consultation hours.


 JOTHAM LLOYD Y. ALEGRE
 (Signature over Printed Name
 of Employee/Applicant)

Date: 11/27/24

Instructions: 1. Include only the work experiences relevant to the position being applied to.

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- Duration: January 2024 - December 2024
- Position: Instructor I
- Name of Office/Unit: Department of Pure and Applied Chemistry
- Immediate Supervisor: Mark Ryan R. Tibolte, DoPAC Head
- Name of Agency/Organization and Location: Visayas State University, VSCA, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties:
 1. Teachers assigned subjects and perform other teaching related functions among others the following:
 - a. Prepare and revise teaching materials (guides and submit to department head).
 - b. Prepare and give examinations (individual/monodiscuss).
 - c. Check test papers, learning tasks, laboratory reports, among others and return to students one week after examination.
 - d. Evaluate and correct the thesis outlines of thesis advisees and others.
 - e. Submit grade sheets within prescribed period to the Registrar through the department.
 - f. Turn over class records to department heads within two weeks after final examination.
 - g. Makes himself available for consultation by higher students during scheduled consultation hours.

JOYD Y. ALFARO
(Signature over Printed Name)
of Employee/Applicant
Date: 11/24