

LEYTE STATE UNIVERSITY  
Visca, Baybay, Leyte

CLEARANCE FOR FACULTY/STAFF

Name: SUZETTE BINONGO LINA  
Dept. / Office : Agronomy and Soil Science

Position: Instructor I  
Last Day of Service in LSU 09/30/05

Faculty /employee who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/employee from the university. After completion of this clearance return all copies to the Human Resource Management and Development Office (HRMDO).

The above-named faculty/employee is cleared of money, property, and other responsibilities from LSU, Visca, Baybay, Leyte as indicated below:

Purpose: [ ] Resignation [ ] Retirement [ ] Transfer [X] Study Leave [ ] Others \_\_\_\_\_  
Effective Date : **October 1, 2005** Until further notice Faculty/employee's Address: **279-A. Mabini St., Tagnipa, Maasin City, So. Leyte**

Reason if resignation :

OFFICE	SIGNATURE/DATE	OFFICE	SIGNATURE/DATE
1. Home Dept/Office	VICTOR B. ASIO	16. Director, PhilRootcrops	AM MARISCAL
2. Dean, Coll. Of Agric.	OSCAR B. POSAS	17. Director, ODREX	THELLO B. CAPINOG
3. Dean, Coll. Of Arts & Sci.	D.L. LANDERITO	18. University Librarian	R.B. NAPIERE
4. Dean, Coll. Of Educ.	D.L. ALCOBER	19. University Librarian	R.B. NAPIERE
5. Dean, Coll. Of Eng'g & Agri-Industries	R.C. GUARTE	20. University Physician	I.P. BERTULFO
6. Dean, Coll. Of forestry	E.O. MANGAOANG	21. University Registrar	L.N. MARISCAL
7. Dean, Coll. Of Vet Med	T.J. FERNANDEZ Jr.	22. Head, Acctg Office	R.C. LEMOS
8. Dean, Grad. School	M.T. DIPUTADO	23. Head, Cash Office	R.C.U. NUEVO
9. Dean of Students	M. B. LORETO Jr.	24. Head, HRMDO	T.L. QUINANOLA
10. Director, Inst. of Human Kinetics	A. A. VILLOCINO	25. Head, PPO	N. M. ISRAEL
11. Director, Accre. & Eval	E. E. TULIN	26. Head, Property Office	J. B. ISRAEL
12. Director, CIMD	E. E. TULIN	27. Director, Administration	L. B. CANO
13. Director, FARM I	E. A. BALBARINO	28. Director, Finance	N.V. CALA
14. Director, NARC	L. R. GONZAL	29. V. P. Acad. Affairs	J. B. BACUSMO
15. Director, NSRC	EUTIRQUIO SUDARIA	30. V. P. Adm. & Finance	J. M. ALKUINO Jr.
		31. V. P. Affairs	MK PALOMAR

APPROVED:

PACIENCIA P. MILAN  
President