

CS Form No. 33-B  
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

Mr./Mrs./Ms.: REMENITA J. SOLIS

You are hereby appointed as Administrative Assistant II (SG 8, Step 1)

(Position Title)

under Permanent  
(Permanent, Temporary, etc.)

status at the MMDC  
(Office/Department/Unit)

with a compensation rate of SEVENTEEN THOUSAND FIVE HUNDRED FIVE (P 17, 505.00)  
pesos per month.

The nature of this appointment is Promotion vice VACANT  
(Original, Promotion, etc.)

, who with plantilla Item No. VISCAB-ADAS2-41-2004 Page 6 of 20 pp.  
Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.  
Subject to CSC attestation of the promotional appointment of the incumbent of the previous position.

Very truly yours,

  
EDGARDO E. TULIN  
Appointing Officer/Authority

March 16, 2020  
Date of Signing

Accredited/Deregulated Pursuant to  
CSC Resolution No. 1400350, s. 2014  
dated 3/3/2014

DRY SEAL

(Stamp of Date of Release)



Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended have been complied with, reviewed and found to be in order.

The position was published at CSC BULLETIN from 10/25/2019 to 11/4/2019 and posted in Bulletin Boards from 10/25/2019 to 11/4/2019 in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on November 28, 2019.

LOURDES B. CANO  
HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on November 28, 2019.

REMBERTO A. PATINDOL  
Chairperson, HRMPSB/ Placement Committee

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee  
Original Copy- for the Civil Service Commission  
Original Copy- for the Agency

Acknowledgement

Received original/photocopy of appointment on April 17, 2020  
Appointee