

CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BENGALAN		
FIRST NAME	MARLON	NAME EXTENSION (JR., SR)	
MIDDLE NAME	DIAZ		
3. DATE OF BIRTH (mm/dd/yyyy)	4/16/1968	16. CITIZENSHIP	<div><input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship</div> <div><input type="checkbox"/> by birth <input type="checkbox"/> by naturalization</div> <div>Pls. indicate country:</div> <div>Philippines</div>
4. PLACE OF BIRTH	CEBU CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.645	House/Block/Lot No.	Street
8. WEIGHT (kg)	81	Subdivision/Village	PATAG
9. BLOOD TYPE	B	BAYBAY	Barangay
10. GSIS ID NO.	68041601471	City/Municipality	LEYTE
11. PAG-IBIG ID NO.	1700-0024-2893		Province
12. PHILHEALTH NO.	13-000039836-6		
13. SSS NO.		18. PERMANENT ADDRESS	
14. TIN NO.	162-770-413	House/Block/Lot No.	Street
15. AGENCY EMPLOYEE NO.	VOOO100	Subdivision/Village	PATAG
		BAYBAY	Barangay
		City/Municipality	LEYTE
			Province
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	09261301554
		21. E-MAIL ADDRESS (if any)	elbegalan@yahoo.com.

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	BENGALAN		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	EMMYLOU	NAME EXTENSION (JR., SR)	NINO MARLO L. BENGALAN	1/10/1996
MIDDLE NAME	LABENIA		JOMEL L. BENGALAN	7/6/1999
OCCUPATION	AGRICULTURAL TECHNOLOGIST		CHRISTIAN MAR L. BENGALAN	3/2/2001
EMPLOYER/BUSINESS NAME	LGU-BAYBAY			
BUSINESS ADDRESS	BAYBAY CITY			
TELEPHONE NO.	335-3755			
24. FATHER'S SURNAME	BENGALAN			
FIRST NAME	DAMASO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	ISRAEL			
25. MOTHER'S MAIDEN NAME				
SURNAME	DIAZ			
FIRST NAME	EUGENIA			
MIDDLE NAME	AGOSTO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	GABAS ELEMENTARY SCHOOL	PRIMARY EDUCATION	6/1/1973	3/1/1980		3/1980	
SECONDARY	BAYBAY NATIONAL HIGH SCHOOL	FIRST YEAR	6/1/1981				
VOCATIONAL / TRADE COURSE							
COLLEGE							
GRADUATE STUDIES							

(Continue on separate sheet if necessary)

SIGNATURE

DATE

April 25, 2017

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IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
NA			NA		

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format *00-0*) INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
1/1/2017	PRESENT	ADMINISTRATIVE AIDE 1	VISAYAS STATE UNIVERSITY	10453.00	NBC 568	PERMANENT	YES
1/1/2016	12/31/2016	ADMINISTRATIVE AIDE 1	VISAYAS STATE UNIVERSITY	9949.00	NBC 562	PERMANENT	YES
1/16/2015	12/31/2015	ADMINISTRATIVE AIDE 1	VISAYAS STATE UNIVERSITY	9459.00	JntCSCDBM1	PERMANENT	YES
6/1/2012	1/15/2015	ADMINISTRATIVE AIDE 1	VISAYAS STATE UNIVERSITY	9365.00	NBC 540	PERMANENT	YES
1/6/2012	5/31/2012	ADMINISTRATIVE AIDE 1	VISAYAS STATE UNIVERSITY	8721.00	JntCSCDBM1	PERMANENT	YES
6/1/2011	1/15/2012	ADMINISTRATIVE AIDE 1	VISAYAS STATE UNIVERSITY	8610.00	NBC 530	PERMANENT	YES
6/24/2010	5/31/2011	ADMINISTRATIVE AIDE 1	VISAYAS STATE UNIVERSITY	8,030.00	NBC 524	PERMANENT	YES
7/1/2009	6/23/2010	ADMINISTRATIVE AIDE 1	VISAYAS STATE UNIVERSITY	7285.00	NBC 521	PERMANENT	YES
1/16/2009	6/30/2009	ADMINISTRATIVE AIDE 1	VISAYAS STATE UNIVERSITY	6622.00	JntCSCDBM1	PERMANENT	YES
7/1/2008	1/15/2009	ADMINISTRATIVE AIDE 1	VISAYAS STATE UNIVERSITY	6460.00	NBC 516	PERMANENT	YES
7/1/2007	6/30/2008	ADMINISTRATIVE AIDE 1	LEYTE STATE UNIVERSITY	5873.00	NBC 511	PERMANENT	YES
7/1/2006	6/30/2007	ADMINISTRATIVE AIDE 1	LEYTE STATE UNIVERSITY	5339.00	JntCSCDBM1	PERMANENT	YES
12/1/2004	6/30/2006	ADMINISTRATIVE AIDE 1	LEYTE STATE UNIVERSITY	5209.00	RETITLING	PERMANENT	YES
12/17/2002	11/30/2004	UTILITY WORKER 1	VISAYAS STATE COLLEGE OF AGRICULTURE	5209.00			
7/1/2001	12/16/2002	UTILITY WORKER 1	VISAYAS STATE COLLEGE OF AGRICULTURE	5209.00	NBC474	PERMANENT	YES
1/1/2000	6/30/2001	UTILITY WORKER 1	VISAYAS STATE COLLEGE OF AGRICULTURE	5082.00	NBC468	PERMANENT	YES
12/17/1999	12/31/1999	UTILITY WORKER 1	VISAYAS STATE COLLEGE OF AGRICULTURE	4840.00			
1/1/1996	12/31/1996	LABORER	VISAYAS STATE COLLEGE OF AGRICULTURE	4400.00			
1/1/1995	12/31/1995	LABORER	VISAYAS STATE COLLEGE OF AGRICULTURE	200/DAY			
1/1/1994	12/31/1994	LABORER	VISAYAS STATE COLLEGE OF AGRICULTURE	172.73/DAY			
2/16/1993	12/31/1993	LABORER	VISAYAS STATE COLLEGE OF AGRICULTURE	127.26/DAY			
9/16/1992	12/31/1992	LABORER	VISAYAS STATE COLLEGE OF AGRICULTURE	90.90/DAY			
12/1/1987	12/31/1987	LABORER	VISAYAS STATE COLLEGE OF AGRICULTURE	90.90/DAY			
10/16/1985	12/31/1985	LABORER	VISAYAS STATE COLLEGE OF AGRICULTURE	32.85/DAY			
2/4/1985	3/31/1985	LABORER	VISAYAS STATE COLLEGE OF AGRICULTURE	18.10/DAY			
11/12/1984	12/31/1984	LABORER	VISAYAS STATE COLLEGE OF AGRICULTURE	16.40/DAY			

(Continue on separate sheet if necessary)

SIGNATURE		DATE	April 25, 2017
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON- GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
N/A					N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	FIBER CRAFT MAKING	4/19/1999	4/23/1999	40.0		FIBER INDUSTRY DEVELOPMENT AUTHORITY
	TRAINING ON ABACA MANAGEMENT	9/13/199	9/17/1999	40.0		PHILIPPINE OIL CORPORATION
	TECHNO-SKILLS TRAINING ON ABACA	10/11/1999	10/15/1999	40.0		DEPARTMENT OF AGRARIAN REFORM
	LIVELIHOOD SKILLS AND TRAINING SEMINAR	3/8/1993	3/10/1993	24.0		WRIGHT VOATIONAL SCHOOL
	SKILLS TRAINING ON HAT AND BAG MAKING	4/26/1993	4/30/1993	40.0		DEPARTMENT OF TRADE & INDUSTRY
	TRAINING ON UMBAK HAT/BAG MAKING	5/24/1993	5/28/1993	40.0		DEPARTMENT OF TRADE & INDUSTRY
	CROP BASED TECHNOLOGY TRAINING	8/27/1993		8.0		LANDBANK
	SKILLS TRAINING ON ABACA HANDICRAFT	9/27/1993	10/1/1993	40.0		DEPARTMENT OF TRADE & INDUSTRY
	SHORT TRAINING COURSE ON UTILIZATION OF UMBAK INTO DIFFERENT HANDICRAFT PRODUCT	3/16/1992	3/18/1992	24.0		DEPARTMENT OF TRADE & INDUSTRY
	SKILLS TRAINING ON ABACA HANDICRAFT	5/25/1992	6/5/1992	80.0		FIBER INDUSTRY DEVELOPMENT AUTHORITY
	SHORT TRAINING COURSE ON UTILIZATION OF UMBAK INTO DIFFERENT HANDICRAFT PRODUCT	7/2/1992	7/4/1992	24.0		FIBER INDUSTRY DEVELOPMENT AUTHORITY
	TRAINING ON ABACA HANDICRAFT	3/18/1991	3/27/1991	80.0		DEPARTMENT OF TRADE & INDUSTRY
	SHORT TRAINING COURSE ON UTILIZATION OF UMBAK INTO DIFFERENT HANDICRAFT PRODUCT	5/20/1991	5/24/1991	40.0		NATIONAL ABACA RESEARC CENTER
	SHORT TRAINING COURSE ON UTILIZATION OF UMBAK INTO DIFFERENT HANDICRAFT PRODUCT	6/3/1991	6/7/1991	40.0		DEPARTMENT OF TRADE & INDUSTRY
	UTILIZATION OF ABACA WASTE FOR HIGH - VALUED PRODUCTS	7/9/1990	7/20/1990	80.0		DEPARTMENT OF TRADE & INDUSTRY

(Continue on separate sheet if necessary)

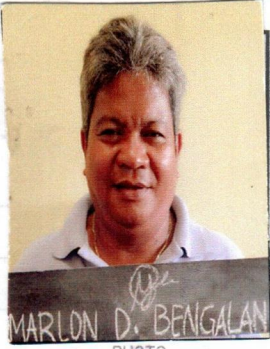
VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	HANDICRAFT MAKING		LOYALTY AWARD		COUPLES FOR CHRIST

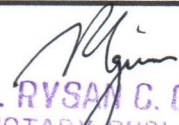
(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>

<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">FELICIANO G. CENON</td> <td style="text-align: center;">VISCA- BAYBAY CITY, LEYTE</td> <td></td> </tr> <tr> <td style="text-align: center;">LUZ O. MORENO</td> <td style="text-align: center;">VISCA- BAYBAY CITY, LEYTE</td> <td></td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>			NAME	ADDRESS	TEL. NO.	FELICIANO G. CENON	VISCA- BAYBAY CITY, LEYTE		LUZ O. MORENO	VISCA- BAYBAY CITY, LEYTE					 PHOTO
NAME	ADDRESS	TEL. NO.													
FELICIANO G. CENON	VISCA- BAYBAY CITY, LEYTE														
LUZ O. MORENO	VISCA- BAYBAY CITY, LEYTE														
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>															
<p>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</p> <p>PLEASE INDICATE ID Number and Date of Issuance</p> <p>Government Issued ID: VIN 3708-0257</p> <p>ID/License/Passport No.: HO3-96-026502</p> <p>Date/Place of Issuance: _____</p>	<div style="border: 1px solid black; height: 80px; margin-bottom: 5px;"></div> <p style="text-align: center;">Signature (Sign inside the box)</p> <p style="text-align: center;">APR 25 2017</p> <p style="text-align: center;">Date Accomplished</p>	<div style="border: 1px solid black; height: 100px; margin-bottom: 5px;"></div> <p style="text-align: center;">Right Thumbmark</p>													

SUBSCRIBED AND SWORN to before me this APR 25 2017, affiant exhibiting his/her validly issued government ID as indicated above.


ATTY. RYSAN C. GUINOCOR
 NOTARY PUBLIC
 UNTIL DECEMBER 31, 2017
 PTR 0192869 - BAYBAY/LEYTE - 1/12/17
 IBP 1030924 - TACLOBAN CITY - 12/19/16
 MCLE COMP. NO. V-0002880-07/20/15
 ROLL OF ATTORNEYS NO. 57467