



**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

**I. PERSONAL INFORMATION**

2. SURNAME	Parmis		
FIRST NAME	Annie	NAME EXTENSION (JR., SR) NA	
MIDDLE NAME	Andoy		
3. DATE OF BIRTH (mm/dd/yyyy)	8/25/1971	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Margosatubig, Zamboanga del Sur	If holder of dual citizenship, please indicate the details.	PHILIPPINES
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input checked="" type="checkbox"/> Separated	17. RESIDENTIAL ADDRESS	Apartment #49 Kilbourne Drive House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
7. HEIGHT (m)	1.55	ZIP CODE	6521-A
8. WEIGHT (kg)	68		
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	Apartment #49 Kilbourne Drive House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
10. GSIS ID NO.	006-0017-6727-8	ZIP CODE	6521-A
11. PAG-IBIG ID NO.	1700-0025-1139		
12. PHILHEALTH NO.	13-0000153112-6		
13. SSS NO.	NA	19. TELEPHONE NO.	NA
14. TIN NO.	186-751-391	20. MOBILE NO.	09154384726
15. AGENCY EMPLOYEE NO.	V000256	21. E-MAIL ADDRESS (if any)	gravoso.annie@gmail.com

**II. FAMILY BACKGROUND**

22. SPOUSE'S SURNAME	Gravoso		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Rotacio	NAME EXTENSION (JR., SR) NA	Ronnie Emmanuel P. Gravoso	12/6/1994
MIDDLE NAME	Sabong		Marviana Lovella P. Gravoso	7/13/1996
OCCUPATION	Professor			
EMPLOYER/BUSINESS NAME	Visayas State University			
BUSINESS ADDRESS	Visca, Baybay City, Leyte			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	Parmis			
FIRST NAME	Mariano	NAME EXTENSION (JR., SR) NA		
MIDDLE NAME	Ricorte			
25. MOTHER'S MAIDEN NAME				
SURNAME	Andoy			
FIRST NAME	Flaviana			
MIDDLE NAME	Lorejas			

(Continue on separate sheet if necessary)

**III. EDUCATIONAL BACKGROUND**

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Margosatubig Regional Pilot School (MRPS)	NA	June 1978	March 1984	NA	1984	Valedictorian
SECONDARY	Pax High School; Margosatubig Academy (MARAC)	NA	June 1984	March 1988	NA	1988	Salutatorian
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA	NA	NA	NA
COLLEGE	MSU- Iligan Institute of Technology (MSU-IIT)	AB- English (Linguistics)	1988	1992	NA	1992	Cum Laude
GRADUATE STUDIES	Visayas State University (VSU); Cebu Normal University (CNU)	MS- Language Teaching (MS-LT); EdD - English Language Teaching	1993;1999	1999; 2008	NA	2008	NA

(Continue on separate sheet if necessary)

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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	PRC- Licensure Examination for Teachers	_____	_____	Tacloban City	_____	_____
	Civil Service Eligibility	_____	_____	(Graduated Cum Laude)	_____	_____

#### V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

*(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.*

[illegible]

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Amal Kumar

12/6/19



## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

[illegible]

(Continue on separate sheet if necessary)

## VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
writing scripts, singing, dancing, event organizing, play and program production	VSU Loyalty Awards (2005; 2010; 2015)	VSU- Faculty Association
		Tau Gamma Phi/ Sigma; LIONS Club International
		Linguistics Society of the Philippines
		Catholic Women's League
		Brotherhood of Christian Businessmen and Professionals
		Speech Communication Organization of the Philippines
		Philippine Association of Language Teachers

(Continue on separate sheet if necessary)

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## Seminars and Trainings (and others) attended (Annie A. Parmis)

Title	Nature of Participation	Sponsoring Agency	Inclusive Dates
Linguistics Society of the Philippines International Conference	Participant	LSPIC 2019	March 7-9, 2019
Tikas at Galing ang Sagisag ng Nagkakaisang Babaeng Triskelion	Participant	TAU GAMMA	January 17, 2019
2018 PALT National Conference and Convention	Participant	PALT	May 2 – 4, 2018
1 <sup>st</sup> Salindunong International Conference	Participant	Xavier University	April 2 – 4, 2018
Unified Baybay Triskelion, Rise to a stronger and better brotherhood and sisterhood	Participant	TAU GAMMA	February 25, 2018
1 <sup>st</sup> Association of Education on Outcomes-Based Education	Participant	VSU	February 7, 2018
9 <sup>th</sup> PASUC Culture and the Arts Festival 2017	Participant	PASUC	November 29 – December 1, 2017
National Public Orientation on the Policies, Standards and Guidelines for Various Programs	Participant	CHED	November 21, 2017
TV Program Production Workshop	Participant	VSU (DLABS)	October 13, 2017
International English Teachers Conference	Participant	VIVIXX Technical Academy	August 18-21, 2017
Publication of Research Output is a Must: Navigating Carefully Through Ethical and Professional Challenges in the Competitive World	Participant	VSU (DLABS)	August 14, 2017
Seminar-Workshop on the Preparation of Instructional Materials for the VSU Open University	Participant	VSU	April 21, 2017
15 <sup>th</sup> Annual International TESOL Conference	Participant	TESOL Asia	April 7 – 9, 2017
Gender Sensitivity Training for the Faculty and Staff	Participant	VSU (DLABS)	March 17, 2017

<b>1<sup>st</sup> International Convention on Competency Based Teaching and Outcomes Based on Education (OBE)</b>	<b>Participant</b>	<b>UCPE</b>	<b>February 25 – 27, 2019</b>
<b>Poetry and Creative Writing Seminar</b>	<b>Participant</b>	<b>VSU (DLABS)</b>	<b>February 20, 2017</b>
<b>2<sup>nd</sup> VSU Culture and the Arts Festival</b>	<b>Coordinator</b>	<b>VSU</b>	<b>February 27 – 28, 2019</b>
<b>Poetry and Creative Writing Seminar</b>	<b>Coordinator</b>	<b>VSU (DLABS)</b>	<b>February 20, 2017</b>
<b>PASUC VIII Culture and the Arts Festival Competition</b>	<b>Coordinator</b>	<b>PASUC</b>	<b>October 27, 2017</b>
<b>TV Program Production Workshop</b>	<b>Coordinator</b>	<b>VSU (DLABS)</b>	<b>October 12 – 13, 2017</b>
<b>Community Outreach</b>	<b>Coordinator</b>	<b>Kambonggan Elementary School</b>	<b>September 9, 2016</b>
<b>International Conference on Language, Literature and Culture, Las Vegas, USA</b>	<b>Presenter</b>	<b>Academics World</b>	<b>July 17 – 18, 2019</b>
<b>Linguistics Society of the Philippines International Conference: “Student’s Exposure, Motivation and Anxiety toward English Language”</b>	<b>Presenter</b>	<b>LSPIC</b>	<b>March 7 – 9, 2019</b>
<b>Linguistic Society of the Philippines International Conference: “Student’s Vocabulary Acquisition on Watching Subtitles Films”</b>	<b>Presenter</b>	<b>LSPIC</b>	<b>March 7 – 9, 2019</b>
<b>2<sup>nd</sup> International Conference on English Across the Curriculum</b>	<b>Presenter</b>	<b>The Hongkong Polytechnic University</b>	<b>December 4 – 5, 2018</b>
<b>1<sup>st</sup> Salindunong International Conference: “Functions of Conversational Profanity in Oral Communication Among VSU English Language Students”</b>	<b>Presenter</b>	<b>Xavier University</b>	<b>April 2 – 4, 2018</b>
<b>1<sup>st</sup> Salindunong International Conference: “English Language Proficiency of Senior High School Students at the Visayas State University”</b>	<b>Presenter</b>	<b>Xavier University</b>	<b>April 2 – 4, 2018</b>
<b>ICLLC: Student’s Functions of Reading: A Cross Sectional Study</b>	<b>Awardee (Best Presentation/Best Content)</b>	<b>Academics World</b>	<b>July 17 – 18, 2019</b>



	category)			
<b>Visayas State University (Graduate)Science and Humanities Journal</b>	<b>Language Editor</b>	<b>VSU</b>	<b>January – December 2018</b>	
<b>AB English Language Society</b>	<b>Awardee (Active Performance)</b>	<b>VSU (DLABS- ABELS)</b>	<b>August 25, 2018</b>	<b>3.2</b>
<b>Regional Quality Assessment Team (RQAT): Inspection and Evaluation of the Bachelor of Arts in English Language (BAEL)</b>	<b>Evaluator</b>	<b>LNU</b>	<b>October 3, 2017</b>	
<b>Simply English Language School (for IELTS)</b>	<b>Awardee</b>	<b>SE</b>	<b>December 18, 2016</b>	
<b>120-Hour TESOL Course: International Training Course</b>	<b>Awardee</b>	<b>TESOL</b>	<b>October 2, 2016</b>	
• <b>Introduction to the World of TESOL</b>				
• <b>Second Language Acquisition Principles</b>				
• <b>Task-Based Teaching Approaches</b>				
• <b>Teaching Grammar</b>				
• <b>Teaching Pronunciation</b>				
• <b>Error Correction in ESL Teaching</b>				
• <b>Students Assessment</b>				
• <b>Teaching English to Young Learners</b>				
• <b>Lesson Planning</b>				
• <b>Methodologies in TESOL</b>				
• <b>Teaching Listening, Speaking, Writing and Reading Skills (Macro-Skills)</b>				
• <b>Teaching Business English</b>				
• <b>Instructional Materials Development</b>				
• <b>Internal Assessment</b>				
<b>TESOL ASIA Online Teaching Certification Course</b>	<b>Awardee</b>	<b>TESOL</b>	<b>October 2, 2016</b>	
• <b>Fundamental Differences between Online Teaching and face to face classes</b>				
• <b>Assessing your students true language competencies</b>				

• The English language learner: needs assessment			
• Teaching techniques and strategies			
• Teaching vocabulary building			
• Teaching grammar			
• Teaching pronunciation			
• Teaching Business English			
• Teaching English to Young Learners			
• Teaching Exams (TOEFL, TOEIC, IELTS)			
• Practical Examination (Demonstration)			
Doctor of Education	Awardee	CNU	October 20, 2017
Professional Teacher	Awardee	Board for Professional Teachers	October 26, 1999



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country): \_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Dr. Beatriz S. Belonias	VSU, Visca	----
Dr. Christina A. Gabrillo	VSU, Visca	----
Dr. Salome B. Bulayog	VSU, Visca	----

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Annie A. Pormis

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: V000256

ID/License/Passport No.: ----

Date/Place of Issuance: Visayas State University

Signature (Sign inside the box)

12-06-2019

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN C. GUINOCOR

VSU LEGAL OFFICER

Person Administering Oath

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