

## CONTRACT OF SERVICES

### KNOW ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

The Leyte State University, formerly VISCA, established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 and converted into a state university with principal office at Visca, Baybay, Leyte, duly represented by the University President, DR. PACIENCIA P. MILAN, herein after referred to as the FIRST PARTY

- and -

DEMETRIO V. BELMONTE, JR. legal age, Filipino, married and residing at Brgy. Pangasugan, Baybay, Leyte, herein after referred to as the SECOND PARTY;

### WITNESSETH

WHEREAS, the FIRST PARTY is engaged not only in instruction but also in research and extension;

WHEREAS, the FIRST PARTY is a grantee of research funds from other government agencies such as PCARRD, NSDB, MA, and other private institutions;

WHEREAS, the FIRST PARTY is in need of personnel who possess the necessary technical know-how in the field of agricultural research to conduct researches or assist the researchers in the conduct of research activities;

WHEREAS, the SECOND PARTY possesses the required technical know-how in agricultural research and willing to participate in any research and development activities;

NOW, THEREFORE, premises considered, the parties hereto have hereunto agreed on the following terms and conditions, to wit:

That the FIRST PARTY hires the services of the SECOND PARTY as Science Aide of the Project PRCRTC Proj. 140 effective January 1, 2002 until June 30, 2002 unless sooner terminated:

That the SECOND PARTY has the following duties and responsibilities:

1. To help in the establishment and conduct of gabi experiment particularly that of the project;
2. To collect data and other necessary information from the experiment; and
3. To do other related tasks that may be assigned by the study leader.

That in consideration of the services of the SECOND PARTY, the FIRST PARTY binds itself to pay the former a total amount of FORTY THREE THOUSAND SIX HUNDRED THIRTY-FIVE PESOS AND 91/100 (P 43,635.91) representing salary including PERA and ACA for six (6) months net of six (6) days service break payable at least twice a month at Visca, Baybay, Leyte upon presentation of a Daily Time Record duly attested by the representative of the FIRST PARTY;

That the SECOND PARTY authorizes the FIRST PARTY to deduct from his/her monthly salary the amount corresponding to his/her personal contributions to GSIS, RLIP, Medicare, ECIP and PAG-IBIG as provided for by existing laws and regulations;

That the FIRST PARTY grants the SECOND PARTY reimbursement of necessary expenses for travels made officially in connection with the project and duly approved by the FIRST PARTY or his duly authorized representative upon presentation of pertinent supporting papers and subject to usual accounting and auditing rules and regulations;

Handwritten notes on the left margin: "Leyte State University", "Science Aide", "PRCRTC Proj. 140", "January 1, 2002", "June 30, 2002", "P 43,635.91", "six (6) months", "six (6) days", "Daily Time Record", "Visca, Baybay, Leyte", "GSIS, RLIP, Medicare, ECIP", "PAG-IBIG", "existing laws and regulations", "usual accounting and auditing rules and regulations".

Handwritten signatures at the bottom left: "Paciencia P. Milan" and "Demetrio V. Belmonte, Jr."



That the SECOND PARTY is entitled to leave benefits as provided for by Joint CSC and DBM Circular No. 99-7 dated December 29, 1999. However, since monetization of leave credits and payment of terminal leave benefits of contractual employees are chargeable only to the lump sum appropriation of the current year of the agency the SECOND PARTY should enjoy all leave credits within the year it is earned.

That the SECOND PARTY agrees to the reservation of a right or the FIRST PARTY to terminate the services of the former in the event that the performance of the SECOND PARTY in achieving the purpose of the project, for lack of funds, or for other just cause;

That in case either party desires to terminate this contract before its expiration date, a written notice shall be served to the other party at least (3) days before effectivity of the termination.

IN WITNESS WHEREOF, we hereunto set our hands on this 1<sup>st</sup> day of Jan., 2002 in Visca, Baybay, Leyte.

LEYTE STATE UNIVERSITY  
Visca, Baybay, Leyte

By:

PACIENCIA P. MILAN  
University President  
(First Party)

DEMETRIO V. BELMONTE, JR.  
(Second Party)

Signed in the presence of:

ROBERTA C. LEMOS  
Accountant IV

TERESITA L. QUIÑANOLA  
OIC, HRMDO

J.R. PARDALES, JR.  
(Project/Study Leader)

REPUBLIC OF THE PHILIPPINES)  
PROVINCE OF LEYTE ) S.S.  
MUNICIPALITY OF BAYBAY )

On this 1<sup>ST</sup> day of January, 2002 personally appeared before me Dr. Paciencia P. Milan representing the Leyte State University, Visca, Baybay, Leyte with Residence Certificate No. 08310466 issued on Jan. 11, 2002 at Baybay, Leyte and Mr. Demetrio V. Belmonte, Jr. with Residence Certificate No. 08332644 issued on Jan. 16, 2002 at Baybay, Leyte known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed.

This instrument consisting of two (2) pages including this page where the acknowledgement has been written, signed on the left hand margin of each and every page hereto by the parties and their witnesses and sealed with my notarial seal.

IN WITNESS WHEREOF, I hereunto set my hand the day, year and place above written.

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Book No. 38  
Series of 2002

**ZENEN A. PURAY**  
NOTARY PUBLIC  
FOR THE PROVINCE OF LEYTE AND THE CITIES OF ORMOG AND TACLOBAN  
UNTIL DECEMBER 31, 2002  
PTR NO. 9363553 V JAN. 2, 2002. BAYBAY, LEYTE  
IBP NO. 0530 JANUARY 2, 2002. ORMOG CITY