CS'Form No. 212 Revised 2017

PERSONAL DATA SHEET WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM (Do not fill up. For CSC use only) Print legibly. Tick appropriate boxes () use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. 2. SURNAME DELUZA NAME EXTENSION (JR., SR) FIRST NAME JEANIE ROSE MIDDLE NAME SUASE 3. DATE OF BIRTH 16. CITIZENSHIP 11/27/1995 Filipino Dual Citizenship (mm/dd/yyyy) by birth by naturalization BUTUAN CITY, AGUSAN DEL NORTE If holder of dual citizenship, 4. PLACE OF BIRTH Pls. indicate country: please indicate the details Male ✓ Female 5 SEX ✓ Single Married 17. RESIDENTIAL ADDRESS NIA **Purok Banana** 6 CIVIL STATUS House/Block/Lot No Street Widowed Separated Hingatungan N/A Other/s: Subdivision/Village Barangay Silago Southern Leyte 7. HEIGHT (m) 1.57m City/Municipality Province 50kg ZIP CODE 6607 8. WEIGHT (kg) Purok Banana 18. PERMANENT ADDRESS N/A 9. BLOOD TYPE B+ House/Block/Lot No Street Hingatungan NA 10. GSIS ID NO N/A Barangay Subdivision/Villa Silago Southern Leyte 11. PAG-IBIG ID NO 121230046589 City/Municipality Province 13-025508895-6 12 PHILHEALTH NO **ZIP CODE** 6607 13. SSS NO. 34 8824848 1 19. TELEPHONE NO. 14. TIN NO. 725-592-437 09283496546 20 MOBILE NO 15. AGENCY EMPLOYEE NO V02140 21. E-MAIL ADDRESS (if any) jeaniedeluza@gmail.com FAMILY BACKGROUND DATE OF BIRTH (mm/dd/yyyy) 22. SPOUSE'S SURNAME N/A 23. NAME of CHILDREN (Write full name and list all) NAME EXTENSION (JR., SR) N/A N/A N/A FIRST NAME MIDDLE NAME N/A N/A N/A N/A N/A OCCUPATION N/A EMPLOYER/BUSINESS NAME N/A N/A BUSINESS ADDRESS TELEPHONE NO N/A 24. FATHER'S SURNAME DELUZA NAME EXTENSION (JR., SR) N/A FIRST NAME ROGELIO ARAY MIDDLE NAME 25. MOTHER'S MAIDEN NAME SURNAME SUASE IESA FIRST NAME AMANTE MIDDLE NAME (Continue on separate sheet if necessary) SCHOLARSHIP HIGHEST LEVEL 26 PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE ACADEMIC LEVEL UNITS EARNED (Write in full) (Write in full) GRADUATED HONORS (if not gradu RECEIVED To From 1st Honorable ELEMENTARY SAN ROQUE ELEMENTARY SCHOOL ELEMENTARY 2009 2003 2009 N/A Mention HINGATUNGAN NATIONAL HIGH SCHOOL SECONDARY HIGH SCHOOL 2009 2013 2013 Salutaturian N/A VOCATIONAL / NA N/A N/A N/A N/A TRADE COURSE **BACHELOR OF SCIENCE IN DEVELOPMENT** COLLEGE VISAYAS STATE UNIVERSITY 2014 2018 N/A 2018 Cum Laude COMMUNICATION MASTER OF SCIENCE IN DEVELOPMENT **VSU Graduate GRADUATE STUDIES VISAYAS STATE UNIVERSITY** 2020 2022 N/A 2022 Scholar SIGNATURE DATE April 17, 2024

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Have you ever been convicted of any crime or violation of any court or tribunal?	YES NO If YES, give details:		
7. Have you ever been separated from the service in any of the dropped from the rolls, dismissal, termination, end of termination in the public or private sector?	☐ YES		
a. Have you ever been a candidate in a national or local e Barangay election)?	☐ YES ☑ NO If YES, give details:		
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment
- Duration: Nov. 16, 2023 Present
- Position: Instructor 1
- Name of Office/Unit: PhilRootcrops
- · Immediate Supervisor: Edgardo E. Tulin
- Name of Agency/Organization and Location: Visayas State University Baybay, Leyte
 - List of Accomplishments and Contributions (if any)
 - o Serves as communication specialist for the center.
 - o Design and produce IEC materials.
 - o Teaches DevCom subjects.
 - o Conducts research and extension activities related to root crops.
 - Summary of Actual Duties
 - Responsible in the production of IEC materials as part of the center's extension and socio-economic division activities. Conducts research and extension activities while teaching devcom subjects and thesis advising. Performs other tasks assigned by the supervisor.
- Duration: May 1, 2023 September 15, 2023
- Position: Community Development Assistant
- Name of Office/Unit: Social Engagement Team
- Immediate Supervisor: Marlea P. Munez
- Name of Agency/Organization and Location: Project Tarsier Visayas State University (Baybay/Biliran)
 - List of Accomplishments and Contributions (if any)
 - o Designed IEC materials for POs
 - Craft communication materials for POs
 - Conducts IEC/orientations to POs (FPIC)
 - Summary of Actual Duties
 - Responsible for conducting IEC to POs. Designs and crafts communication materials related to project engagements and activities for the POs. Actively collaborates with the Australian counterparts. Performs other tasks assigned by the supervisor.
- Duration: September 2022 February 2023
- Position: Part-time Instructor
- Name of Office/Unit: Department of Agricultural Extension and Education
- Immediate Supervisor: Milagros C. Bales
- Name of Agency/Organization and Location: Visayas State University Baybay, Leyte

- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Teaches management of extension programs and community resource management to agriculture students.
- Duration: July 2018 October 2020
 Position: Science Research Assistant
- Name of Office/Unit: University Integrated Media Center
- Immediate Supervisor: Ulderico B. Alviola
- Name of Agency/Organization and Location: Visayas State University Baybay, Leyte
 - List of Accomplishments and Contributions (if any)
 - o VSU Story 2018
 - o VSU Story 2020
 - o First Virtual Graduation, Student and Faculty On-Boarding
 - Summary of Actual Duties
 - Served as writer, photographer, and videographer. A content curator and creator for all official social media pages of the university, including print and website management. Covered and spearheads university-organized events (in person and live coverages).

JEANIE ROSE S. DELUZA

(Signature over Printed Name of Employee/Applicant)

Date: April 17 2019