

# PERSONAL DATA SHEET

**WARNING:** Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	SOROÑO		
FIRST NAME	TRIANA	NAME EXTENSION (JR., SR.)	
MIDDLE NAME	FAUSTINO	N/A	
3. DATE OF BIRTH (mm/dd/yyyy)	02/15/1996	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	ORMOC CITY	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country:
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	NA
7. HEIGHT (m)	1.61		House/Block/Lot No. Street
8. WEIGHT (kg)	63	ZIP CODE	NA BRGY. PANGASUGAN
9. BLOOD TYPE	O		Subdivision/Village Barangay
10. GSIS ID NO.	2005311413		BAYBAY CITY LEYTE
11. PACIFIC ID NO.	121227606667		City/Municipality Province
12. PHILHEALTH NO.	132024262409		6521
13. SSS NO.	NA	18. PERMANENT ADDRESS	NA
14. TIN NO.	341795688		House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.	V01047	19. TELEPHONE NO.	NONE
		20. MOBILE NO.	0917 106 2996
		21. E-MAIL ADDRESS (if any)	tfsorono@vsu.edu.ph

## II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	NA	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR.)	N/A
MIDDLE NAME	N/A	N/A	N/A
OCCUPATION	N/A		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	SORONO		
FIRST NAME	RAMON	NAME EXTENSION (JR., SR.)	N/A
MIDDLE NAME	GARGANERA		
25. MOTHER'S MAIDEN NAME			
SURNAME	FAUSTINO		
FIRST NAME	ANALIZA		
MIDDLE NAME	TANGLE		

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BRGY. CONSUEGRA ELEM. SCHOOL	ELEMENTARY	2002	2008	GRADUATED	2008	VALENTINARIAN
SECONDARY	NEW ORMOC CITY NATIONAL HIGH SCHOOL	HIGH SCHOOL	2008	2012	GRADUATED	2012	NONE
VOCATIONAL / TRADE COURSE	NONE	NONE	NA	NA	GRADUATED	NA	NA
COLLEGE	WICAYAS STATE UNIVERSITY	COLLEGE	2012	2017	GRADUATED	2017	CUM LAUDE
GRADUATE STUDIES	NONE	NONE	NA	NA		NA	NA

(Continue on separate sheet if necessary)

SIGNATURE		DATE	JULY 30, 2020	CS FORM 212 (Revised 2017), Page 1 of 4
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[illegible]

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

*(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.*

[illegible]

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## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

[illegible]

(Continue on separate sheet if necessary)

**SIGNATURE**

DALE

JULY 30, 2020

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO  
☐ YES ☒ NO  
If YES, give details: \_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
b. Have you been criminally charged before any court?

☐ YES ☒ NO  
If YES, give details: \_\_\_\_\_

☐ YES ☒ NO  
If YES, give details: \_\_\_\_\_  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO  
If YES, give details: \_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO  
If YES, give details: \_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO  
If YES, give details: \_\_\_\_\_

☐ YES ☒ NO  
If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO  
If YES, give details (country): \_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES ☒ NO  
If YES, please specify: \_\_\_\_\_

☐ YES ☒ NO  
If YES, please specify ID No: \_\_\_\_\_

☐ YES ☒ NO  
If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)

NAME	ADDRESS	TEL. NO.
PROF. ARTHUR IT. TAMBONG	VISCA, BRGY. PANGASUGAN, BAYBAY CITY, LEYTE	+63 956 150 4338
DR. ROBERTO C. GUARTE	VISCA, BRGY. PANGASUGAN, BAYBAY CITY, LEYTE	+63 917 310 8078

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: TIN

ID/License/Passport No.: 341-795-688

Date/Place of issuance: 07/12/2018

*[Signature]*

Signature (Sign inside the box)

30 July 2020

Date Accomplished



TRIANA F. SORONG



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 12 AUG 2020, affiant exhibiting his/her validly issued government ID as indicated above.

*[Signature]*  
**ATTY. RYAN C. GUINOCOR**  
Person Administering Oath



## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: September 14, 2017 – Present
- Position: Instructor I
- Name of Office/Unit: Dept. of Agricultural and Biosystems Engineering
- Immediate Supervisor: Engr. Eldon P. De Padua
- Name of Agency/Organization and Location: College of Engineering, Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Developed OBTL syllabi
  - Developed instructional materials (IMs)
  - Assisted in the preparations for AACUP, ISO, RQAT, and Washington Accord accreditation.
- Summary of Actual Duties
  - Responsible for teaching courses offered by the department; monitor and grade the performance of students enrolled in the courses being taught; guide students through their activities before, during, and after the field practice, especially in their preparation of their narrative reports; advise students during their thesis activities and manuscript preparation; prepare instructional materials and OBTL syllabi for the courses being taught; provide assistance in the administrative activities in the department and performs other related functions

  
\_\_\_\_\_  
TRIANA F. SOROÑO

(Signature over Printed Name  
of Employee/Applicant)

Date: 30 July 2020