

REPUBLIC OF THE PHILIPPINES BC-CSC Form No. 1 (Position Description Form)		1. NAME OF EMPLOYEE TAYROS AGNES MORANTE (Family Name) (Given Name) Middle Name	
2. DEPARTMENT, CORPORATION OR AGENCY/ LOCAL GOVERNMENT Visayas State College of Agriculture		3. BUREAU OF OFFICE SUC	
4. DEPT./BRANCH/DIVISION DASVM		5. WORK STATION/PLACE OF WORK DASVM	
6a. PRES. APPROP. ACT/ BOARD RES/ ORD. NO. ITEM NO. VISCAB- AP3-1	6b. PREV. APPROP ACT/ BOARD RES/ ORD. NO. ITEM NO.	7a. SALARY P.A. 7b. OTHER COMPENSATION ₱104,544.00	
8. OFFICIAL DESIGNATION OF POSITION Assistant Professor III		9. WORKING PROPOSED TITLE Assistant Professor III	
10. WAPCO CLASSIFICATION OF THIS POSITION Assistant Professor		11. OCCUPATION GROUP TITLE (leave blank)	

12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS

MUNICIPALITY [ ] CITY [ ] PROVINCE [ ]

1st 2nd 3rd 4th 5th 6th  
 [ ] [ ] [ ] [ ] [ ] [ ]

13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attached additional sheets.

Percent of  
Working Time

D U T I E S

75%	Teaches undergraduate Animal Health and Veterinary Courses
13%	Conducts Extension activities
10%	Acts as Field Veterinarian of all College Projects of DASVM
2%	Performs other functions as directed by the Dept. Head
100%	



14. POSITION TITLE OF IMMEDIATE SUPERVISOR

15. POSITION TITLE OF NEXT HIGHER SUPERVISOR

**Department Head**

**Director of Instruction**

16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and titles)

**computers, microscope, slide, syringes and overhead projector**

17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work.

18. CONTACT

Occasional

Frequent

General Public

☒

Other Agencies

☒

Supervisors

☒

Management

☒

Other (Specify)

19. WORKING CONDITION

Normal Working Condition

Field Work

☒

Field Trips

☒

Exposed to Varied Weather

Others (Specify)

20. I CERTIFY that the above answers are accurate and complete.

July 17, 1996

Date

AGNES M. TAVEROS

Signature of Employee

21. Describe briefly the general function of the Unit/or Section.

**Animal Science and Veterinary Medicine**

22. Describe briefly the general function of the position.

**Instruction, Research and Extension**

23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all position other than teaching).

Education: Masteral degree in the area of specialization

Experience: 3 years relevant experience & 16 hours of relevant training.

23b. Licenses or certificates required to do this work, if any.

None

24. I HEREBY CERTIFY that the above answers are accurate and complete.

7/17/96

Date

SULPECIO C. BANTUGAN

Signature and Title of Immediate supervisor

25. APPROVED: Date

SAMUEL S. GO Head of Agency