



VISAYAS
STATE UNIVERSITY

Office of the President

2/F Administration Building
Visca, Baybay City, Leyte, PHILIPPINES
Telefax: +63 53 563 7067
Email: op@vsu.edu.ph
Website: www.vsu.edu.ph

Notice of Salary Adjustment

06-February-2020

Pursuant to National Budget Circular No. 579 dated January 24, 2020, implementing Republic Act No. 11466 dated January 8, 2020, the salary of the following faculty/staff are hereby adjusted effective January 1, 2020, as follows:

Name of Faculty/Staff	Item No. FY 2019 Plantilla of Personnel	Position	Salary Grade	Step Increment
A. CASTILLO, Bonifacio E.	ADA3-167-2004	Administrative Aide III	3	1
B. ALBA, Doreen B.	ADA3-187-2004	Administrative Aide III	3	1
C. CAINTIC, Joie Proceso S.	ADA3-175-2004	Administrative Aide III	3	1
D. ESCALA, Leopoldo S. Jr.	ADA3-213-2004	Administrative Aide III	3	1
E. GODOY, Celso P.	ADA3-217-2004	Administrative Aide III	3	1
F. JAYME, Jenefer B.	ADA3-190-2004	Administrative Aide III	3	1

- Adjusted monthly basic salary effective January 1, 2020, under the new Salary Schedule:
SG 3 Step 1 **P 13,019.00**
(156,228.00) p.a.
- Actual monthly basic salary as of December 31, 2019:
SG 3 Step 1 **P 12,466.00**
(149,592.00) p.a.
- Monthly salary adjustment effective January 1, 2020 (1-2) **P 553.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

EDGARDO E. TULIN
President

cc: Records, GSIS, PRPEO, Payroll