

PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly if accomplished through own handwriting. Tick appropriate boxes ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

I. PERSONAL INFORMATION


1. SURNAME	PEDERE		
2. FIRST NAME	ROD MARK		NAME EXTENSION (JR., SR) N/A
MIDDLE NAME	NIOG		
3. DATE OF BIRTH (dd/mm/yyyy)	30/11/2000	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BRGY. INIGUIHAN, BATO, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX AT BIRTH	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
7. HEIGHT (m)	163 m	ZIP CODE	
8. WEIGHT (kg)	58 kg		
9. BLOOD TYPE	N/A		
10. UMID ID NO.	N/A		
11. PAG-IBIG ID NO.	N/A	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
12. PHILHEALTH NO.	13-250324524-1	ZIP CODE	
13. PhilSys Number (PSN):	2850-3640-8429-0531	19. TELEPHONE NO.	
14. TIN NO.	N/A	20. MOBILE NO.	
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (dd/mm/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	PEDERE			
FIRST NAME	RODRIGO	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	PINOLA			
25. MOTHER'S MAIDEN NAME				
SURNAME	NIOG			
FIRST NAME	MARITES			
MIDDLE NAME	LABRADOR		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	TABUNOK ELEMENTARY SCHOOL	N/A	24/04/2005	04/03/2013		2013	FIRST HONORABLE MENTION
SECONDARY	BATO SCHOOL OF FISHERIES (JHS) BATO INSTITUTE OF SCIENCE AND TECHNOLOGY (SHS)	N/A	15/04/2013	11/03/2019		2019	WITH HIGH HONORS
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A		N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR IN ELEMENTARY EDUCATION- GENERAL EDUCATION	05/08/2019	03/08/2023		2023	MAGNA CUM LAUDE
GRADUATE STUDIES	CEBU NORMAL UNIVERSITY	MASTER OF ARTS IN EDUCATION- EARLY CHILDHOOD EDUCATION	JANUARY, 2025	SEPTEMBER, 2025	15 UNITS	N/A	N/A

(Continue on separate sheet if necessary)	
SIGNATURE	DATE
	09/09/2024



#### IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

*(Include private employment. Start from your recent work.) Description of duties should be indicated in the attached Work Experience Sheet.*

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/09/2025
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[illegible]

#### VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

### VIII. OTHER INFORMATION










31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Computer Literacy	N/A	N/A
Speaking		
Writing		
Reading books		

**SIGNATURE**

DATE \_\_\_\_\_

04/09/2025



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: _____ Resignation due to changes in priority _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277, as amended); and (c) Expanded Solo Parents Welfare Act (RA 11861), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><thead><tr><th>NAME</th><th>OFFICE / RESIDENTIAL ADDRESS</th><th>CONTACT NO. AND/OR EMAIL</th></tr></thead><tbody><tr><td>Joshua B. Orais</td><td>Soro-Soro, Maasin City, Southern Leyte</td><td>9484746423</td></tr><tr><td>Marz Pauline G. Bandalaz-Salazar</td><td>Tinago, Inopacan, Leyte</td><td>9695720139</td></tr><tr><td>Jose Celso S. Perez Jr.</td><td>Bagong Buhay, Ormoc City, Leyte</td><td>9281533913</td></tr></tbody></table>		NAME	OFFICE / RESIDENTIAL ADDRESS	CONTACT NO. AND/OR EMAIL	Joshua B. Orais	Soro-Soro, Maasin City, Southern Leyte	9484746423	Marz Pauline G. Bandalaz-Salazar	Tinago, Inopacan, Leyte	9695720139	Jose Celso S. Perez Jr.	Bagong Buhay, Ormoc City, Leyte	9281533913
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct, and complete statement pursuant to the provisions of pertinent laws, rules, and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td>Philhealth</td></tr><tr><td>ID/License/Passport No.:</td><td>13-250324524-1</td></tr><tr><td>Date/Place of Issuance:</td><td>Hilongos-September, 2024</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	Philhealth	ID/License/Passport No.:	13-250324524-1	Date/Place of Issuance:	Hilongos-September, 2024	<table><tr><td> Signature (Sign inside the box) Date Accomplished: 9/14/2025</td><td> PHOTO   Right Thumbmark</td></tr></table>	 Signature (Sign inside the box) Date Accomplished: 9/14/2025	 PHOTO   Right Thumbmark		
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SUBSCRIBED AND SWORN to before me this <u>16 SEP 2025</u> , affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td>ATTY. KAREN ABEGAIL S. MONTERO VSU Director, Legal Affairs and Services Person Administering Oath</td></tr></table>		ATTY. KAREN ABEGAIL S. MONTERO VSU Director, Legal Affairs and Services Person Administering Oath											
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## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: 11 August 2023 – 18 February 2024
  - Position: Center-based English as a Second Language Teacher
  - Name of Office/Unit: 51Talk
  - Immediate Supervisor: Jeth Milmao
  - Name of Agency/Organization and Location: Talking Mills Learning Center- Bato, Leyte
  - List of Accomplishments and Contributions (if any)
    - Trained Teachers
  - Summary of Actual Duties
  - Responsible for conducting booked lessons via the company's platform using interactive materials, creating lesson plans tailored to students' proficiency levels, teaching grammar and vocabulary, engaging students in conversations, and integrating cultural aspects of English communication.
- 
- Duration: 25 March 2024 – Present
  - Position: Homebased ESL Teacher
  - Name of Office/Unit: Allright Limited
  - Immediate Supervisor: N/A
  - Name of Agency/Organization and Location: Allright (Florinis, 7 Greg Tower, 2nd floor 1065, Nicosia, CY)
  - List of Accomplishments and Contributions (if any)
  - Summary of Actual Duties
  - Responsible for conducting booked lessons via the company's platform using interactive materials, creating lesson plans tailored to students' proficiency levels, teaching grammar and vocabulary, engaging students in conversations, and integrating cultural aspects of English communication.

  
ROD MARK N. PEDERE

(Signature over Printed Name  
of Employee/Applicant)

Date: 09/01/2025