

CS Form No. 33-B  
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

**Mr./Mrs./Ms.: RAFAEL B. VERGARA JR.**

You are hereby appointed as **Administrative Aide VI (SG 6, Step 1)**

(Position Title) Clerk III

under **Permanent** status at the **ODIE**  
(Permanent, Temporary, etc.) (Office/Department/Unit)


with a compensation rate of **SIXTEEN THOUSAND TWO HUNDRED** **(P 16,200.00)** pesos  
per month.

The nature of this appointment is **Promotion** vice **vacant**  
(Original, Promotion, etc.)

, who **N/A** with plantilla Item No. **VISCAB- ADA6- 84-2004** Page **8** of **20** pp.  
Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.  
Subject to CSC attestation of the promotional appointment of the incumbent of the previous position.

Very truly yours,

  
**EDGARDO E. TULIN**  
Appointing Officer/Authority

**February 17, 2021**  
Date of Signing

Accredited/Deregulated Pursuant to  
CSC Resolution No. **1801514**, s. 2018  
**dated 12/18/2018**

DRY SEAL


(Stamp of Date of Release)



### Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended have been complied with, reviewed and found to be in order.

The position was published at CSC BULLETIN from 6/22/2020 to 7/02/2020 and posted in Bulletin Boards from 6/22/2020 to 7/02/2020 in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on November 19, 2020.

  
**LOURDES B. CANO**  
HRMO

### Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/**Placement Committee** during the deliberation held on November 19, 2020.

  
**REMBERTO A. PATINDOL**  
Chairperson, HRMPSB/ **Placement Committee**

### CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee  
Original Copy- for the Civil Service Commission  
Original Copy- for the Agency

#### Acknowledgement

Received original/photocopy of appointment on 3/8/2021

  
Appointee