

Republic of the Philippines  
**Visayas State University**  
Baybay , Leyte

**PLANTILLA OF CASUAL APPOINTMENT**

Department/Div. : VSU Cebu Office

Source of Funds: A. I.a.


Date Prepared by: ODAHRD 01/01/2013

Name of Appointee/s	Position	Level	S G	Daily Wage/ Salary	Period of Employment		If renewal (include date of previous employment)
					From	To	
CAINTIC, Lenita L.	Administrative Aide I	1	1	P 344.32	Jan. 1, 2013	June 30, 2013	July 1, 2012- Dec. 31, 2012

The above named personnel is hereby hired/appointed as casuals at the rate opposite his/her name for the period indicated. It is understood that such employment cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off anytime before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

**CERTIFICATION:**

This is to certify that all the requirements are pursuant to CSC MC NO.40, s.1998 as amended, have been complied with, reviewed and found in order.


  
**LOURDES B. CANO**  
Director, ODAHRD  
01/01/2013

APPROVED:

  
**JOSE L. BACUSMO**  
Appointing Authority  
01/01/2013

Pinagtibay alinsunod sa resolusyon ng  
Komisyon ng Serbisyo Sibil **Blg.93-58-42**  
na may petsa Enero 1, 1994.

THIS IS TO CERTIFY THAT THE POSITIONS  
STATED HEREIN WHERE PUBLISHED ON  
11/15/2012 IN **CSC BULLETIN** PURSUANT TO  
CSC MC NO.20,S. 2002.

  
**LOURDES B. CANO**  
Dir. ODAHRD

VERIFIED BY: \_\_\_\_\_