

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. VIRGILIO C. ACILO has assumed the duties and responsibilities as Administrative Aide III of Office of the Head of Records and Archives effective July 1, 2021 to December 31, 2021.


This certification is issued in connection with the issuance of the appointment of Ms./Mr. ACILO, VIRGILIO as Administrative Aide III.

Done this 7th day of June, 2021 in Records Office and Archives Center.


MARIA ROBERTA S. MIRAFLOR
Head of Office/Department/Unit

Date: July 1, 2021

Attested by:


HONEY SOFIA V. COLIS
OIC Director, ODHRM

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*