REPUBLIC OF THE DRATEDIAGE	-100
REPUBLICOSE FORM PROLIPPINES	1. NAME OF EMPLOYEE
(Position Description Form)	GUARTE JACQUELINE MENDOZA (Family Bane) (Given Bane) (Middle Hane)
2. DEPARTMENT, CORPORATION OR AGENCY/LOCA GOVERNMENT	
Visayas State College of Agriculture	IS. NAMES, TITTES AND ITEM NOS. OF THOSE YOU
DEPT./BRANCH/DIVISION Dept. of Ag. Eng'g. & Applied Mathematics	5. WORK STATION/PLACE OF WORK
6a. PRES. APPRO. 6b. PREV. APPRO ACT/	
DUARD REST	P186,204.00
ORD. NO. ORD. NO. ITEM NO. ITEM NO.	7b. OTHER COMPENSATION: TO THE TOTAL
1 not ibno garriow issuch	Occasional Frequent
8. OFFICIAL DESIGNATION OF POSITION	9. WORKING PROPOSED TITLE
Assoc. Professor (1999) (1990)	Assoc. Professor Associated
10. WAPCO CLASSIFICATION OF THIS POSITION	11. OCCUPATION GROUP TITLE
3. STATEMENT OF DUTIES AND RESPONSIBILITIE attached additional sheets.	S. If more space is needed, please
Working Time : DUT	(ES
20% : Acts as College Statistician	higher mathematics and other related of the state of the
10% Do other duties assigned by	the superviser/dept. head. [. noi include
o has roley at terms and	Experience: 2 was rel vant experience:
this work, if any,	36, Ideenses or certificates required to do
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: sielanco bas efectos era	A. I HEARRY CERTIFY that the shove sherers
in alliest St. Profit	De target
Signature and Pitle of Immediate	Date
	5. APP QVEDS
Worden A To Beat	the last of the same and the sa

1	AND	(EDSTITUDE DORSELIDITOR LOLL)
4.	POSITION TITLE OF IMMEDIATE SUPERVISOR	15. POSITION TITLE OF NEXT HIGHER
	Professor DACHIM	Director COMMORATION OR AGENCY / LOCAL COVERNMENT.
5.	NAMES, TITLES AND ITEM NOS. OF THOSE YOU by their item nos. and titles)	U DIRECTLY SUPERVISE (if more than (7), list only
	TO BOATTA TO BOATTA TO THE TOTAL TO THE TOTA	MOTOR TO MENTER OF THE PROPERTY OF THE PROPERT
7.	MACHINES, EQUIPMENT, TOOLS, etc. used ro	egularly in performance of work.
	calculator, pen, computer units,	Compa
8.	CONTRACT Occasional Frequent General Public [] [] Other Agencies [] [] Supervisors [] [] Management [] [] Other (Specify) [] []	19. WORKING CONDITION Normal Working Condition [] Field Work [] Field Trips [] Exposed to Varied Weather [] Others (Specify) []
0.	I CERTIFY that the above answers are acc	curate and complete.
	7 Actiber 1998 Date	Signature of Employee
1.	Describe briefly the general function of To conduct instruction, research and e	
2.	Describe briefly the general function of	f the position.
	To conduct instruction, research and e	xtension. 1 to insport gail
3a.x	filling up a vacancy for this position. the qualifications of the present incumb positions other than teaching).	years and kind of education considered in (Keep the position in mind rather than bent. This item should be filled for all
	Education: Relevant masteral degree	
	Experience: 2 yrs relevant experience;	8 hrs relevant training
3b.	Licenses or certificates required to do none	this work, if any.
4.	I HEREBY CERTIFY that the above answers	are accurate and comflete.
		JIMMY R. ROSILLO
	16/7/98 Date	Signature and Title of Immediate
	100 0000	Supervisor
5.	APPROVED:	Nu eller
1		SAMUEL S. GO

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