



VISAYAS STATE UNIVERSITY  
Baybay, Leyte

CERTIFICATION

THIS IS TO CERTIFY that GRACIANA M. ESPINOSA  
newly appointed ADMINISTRATIVE AIDE VI in the  
(position designation)  
Department/Office of RECORDS OFFICE  
actually reported for duty on December 1, 2016  
(first day appointee actually reported)

  
ASTERIA A. SEVILLA  
Signature of Department Office Head