

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BAGARINAO		
FIRST NAME	JUNVIC	NAME EXTENSION (JR., SR)	
MIDDLE NAME	BANDE		
3. DATE OF BIRTH (mm/dd/yyyy)	6/16/1988	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Brgy.Marcos Baybay City Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivision/Village Marcos Baybay Barangay City/Municipality Leyte Province
7. HEIGHT (m)	166 cm	ZIP CODE	6521
8. WEIGHT (kg)	69.7 kl		
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Marcos Baybay Barangay City/Municipality Leyte Province
10. GSIS ID NO.		ZIP CODE	6521
11. PAG-IBIG ID NO.	121202294955		
12. PHILHEALTH NO.	13-000109044-6		
13. SSS NO.		19. TELEPHONE NO.	563-7229
14. TIN NO.	437-579-665	20. MOBILE NO.	09268801949 / 09392621233
15. AGENCY EMPLOYEE NO.	V01103	21. E-MAIL ADDRESS (if any)	Bandejhun4@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME			23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)		
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	BAGARINAO	JR.		
FIRST NAME	VICENTE	NAME EXTENSION (JR., SR)		
MIDDLE NAME	TOLERO			
25. MOTHER'S MAIDEN NAME	MAZO			
SURNAME	BAGARINAO			
FIRST NAME	AIDA			
MIDDLE NAME	BANDE			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	San Augustine Elementary school	Primary	6/1/1986	3/14/2002		2002	
SECONDARY	Bunga National High School	Secondary	6/5/2002	3/28/2007		2007	
VOCATIONAL / TRADE COURSE							
COLLEGE	Visayas State University	Bachelor of Animal Science	6/5/2007	3/31/2009	2nd year		
GRADUATE STUDIES							

(Continue on separate sheet if necessary)

SIGNATURE		DATE	5/31/19
-----------	--	------	---------











34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☐ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No:

☐ YES

☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Dr. Erlinda A. Vasquez	Visca Baybay City Leyte	563-7229
Maria Elsa M. Umpad	Ormoc City	
Marcelo A. Quevedo	Visca Baybay City Leyte	563-7229

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID:

V01103

ID/License/Passport No.:

H1217001671

Date/Place of Issuance:

7/4/2017 @ LTO Baybay City

Signature (Sign inside the box)

6/30/19

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 18 JUN 2019, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR

VS LEGAL OFFICER

Person Administering Oath




## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: July, 16 2013- Present
- Position: Utility Messenger
- Name of Office/Unit: Philippine RootCrops and Research Training Center
- Immediate Supervisor: Dr. Erlinda A. Vasquez
- Name of Agency/Organization and Location: Visayas State University  
VSU, Baybay City Leyte
- List of Accomplishments and Contributions (if any)
  
- Summary of Actual Duties Prepare, records and deliver correspondence vouchers, PR and payrolls to Admin Building and other Departments and Offices.  
Follow-up the processing of trip tickets and Cash Advance.  
Clean admin office of PRCRTC.
  
- Duration: June 1, 2012- June 30, 2013
- Position: Utility Worker
- Name of Office/Unit: Department of Horticulture
- Immediate Supervisor: Dr. Antonio Acedo
- Name of Agency/Organization and Location: Visayas State University  
VSU, Baybay City Leyte
- List of Accomplishments and Contributions (if any)
  
- Summary of Actual Duties Cleaning of Classrooms, faculty rooms, Cr and loans of the Department.  
Prepare, records and follow-up processing of vouchers and other documents.

  
 JUNVIC B. BAGARINAO  
 (Signature over Printed Name  
 of Employee/Applicant)

Date: June , 2019

