

Republic of the Philippines  
Visayas State College of Agriculture  
Baybay, Leyte

PLANTILLA OF CASUAL APPOINTMENT

Department/Division: OFFICE OF STUDENT AFFAIRS

Source of Funds: 8-84-110-1.2  
Date Prepared by HRMO: 01-01-2001

| Name of Appointee/s  | Position      | Level | SG | Daily Wage/ Salary | Period of Employment |           | If Renewal (incl. Date of Previous employment) |
|----------------------|---------------|-------|----|--------------------|----------------------|-----------|--|
|                      |               |       |    |                    | From                 | To        |  |
| 1. ABENOJA, JESUS M. | Carpenter - 2 | 1     | 5  | 304.91             | Jan. 1, 2001         | 30-Jun-01 | April 1 - December 31, 2000                    |
| ② LUNA, MERIAM M.    | Clerk 1       | 1     | 3  | 261.41             | Jan. 1, 2001         | 30-Jun-01 | April 1 - December 31, 2000                    |
|                      |               |       |    |                    |                      |           |  |

The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their/his name(s) for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed for funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 40, <sup>1998 AS AMENDED</sup> SA have been complied with, reviewed and found in order.

MYRNA M. AVILA  
HRMO

JAN. 01, 2001  
Date

APPROVAL

PACIENCIA P. MILAN  
Appointing Authority

JAN. 01, 2001  
Date Issued

Pinagtibay alinsunod sa resolusyon ng Komisyon ng Serbisyo Sibil Big. 93-58-42 na may petsa Enero 1, 1994