

CS Form No. 33-B
Revised 2018

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

Mr./Mrs./Ms.: EDILBERTO V. MENDOZA

WESTERN LEYTE STATE OFFICE
ORMOG CITY

(Stamp of Date of Receipt)

RECEIVED: AUG 13 2020
DATE/TIME 11:38 AM

RECEIVING OFFICER: for

FOR ACTION OFFICER

AUG 21 2020 9:34 AM
DATE AND TIME RECEIVED

AUG 21 2020 9:36 AM
DATE AND TIME ATTESTED

ACTION OFFICER: for

You are hereby appointed as Security Guard III (SG 8, Step 1)

(Position Title)

under Permanent
(Permanent, Temporary, etc.)

status at the Security Office
(Office/Department/Unit)

with a compensation rate of SEVENTEEN THOUSAND FIVE HUNDRED FIVE (P 17, 505.00)
pesos per month.

The nature of this appointment is Promotion vice VACANT
(Original, Promotion, etc.)

, who with plantilla Item No. VISCAB-SECG3-3-2010 Page 7 of 20 pp.
Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.
Subject to CSC attestation of the promotional appointment of the incumbent of the previous position.

Very truly yours,

Edgardo E. Tulin
EDGARDO E. TULIN
Appointing Officer/Authority

June 16, 2020
Date of Signing

Accredited/Deregulated Pursuant to
CSC Resolution No. 1400350, s. 2014
dated 3/3/2014

DRY SEAL

CIVIL SERVICE COMMISSION
WESTERN LEYTE STATE OFFICE

4/19/21 2:58 PM

RELEASING OFFICER: PT ARCELO

RECEIVED BY: JENEFER
4/19/21

(Stamp of Date of Release)

Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended have been complied with, reviewed and found to be in order.

The position was published at CSC BULLETIN from September 26, 2019 to October 6, 2019 and posted in Bulletin Boards from September 26, 2019 to October 6, 2019 in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on June 10, 2020.

LOURDES B. CANO
HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on June 10, 2020.

REMBERTO A. PATINDOL
Chairperson, HRMPSB/ Placement Committee

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee
Original Copy- for the Civil Service Commission
Original Copy- for the Agency

Acknowledgement
Received original/photocopy of appointment on 7/7/2020
Edilberto V. Mendez
Appointee