

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. VIVIAN V. BALBARINO has assumed the duties and responsibilities as ADMIN. OFFICER V (SUPPLY OFFICER III) of SUPPLY & PROPERTY OFFICE effective July 3, 2023 a date..

This certification is issued in connection with the issuance of the appointment of Ms./Mr. MS. BALBARINO as ADMINISTRATIVE OFFICER V (SUPPLY OFFICER III).

Done this 02 AUG 2023 day of                      in                      2023.

                      
**ATTY. RYSAN C. GUINOCOR**  
Head of Office/Department/Unit

Date: July 3, 2023

Attested by:

                      
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*