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BAYBAY CITY, LEYTE

VISAYAS STATE UNIVERSITY
Visca, Baybay, Leyte

CLEARANCE FOR FACULTY/STAFF

Name: MA. GRACE M. CURAY-SUMARIA

Dept./Office: DAE

Position: Instructor I

Last day of Service in VSU: _____

Faculty/employee who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due the faculty/employee from the university. After completion of this clearance return all copies to the Human Resource Management and Development Office (HRMDO).

The above-named faculty-employee is cleared of money, property and other responsible from VSU, Visca, Baybay, Leyte as indicated below:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others _____

Effective Date: August 1, 2017

Until further notice faculty/employee's

Address: _____

Reason if resignation: _____

OFFICE	SIGNATURE/DATE	OFFICE	SIGNATURE/DATE
1. Home Dept/Office	<u>ARTHUR L. TAMBONG</u>	18. University Librarian	<u>ANDRELI D. PARDALES</u>
2. Dean, Coll. of Agric. & Food Science	<u>VICTOR B. ASIO</u> 7/13	19. University Physician	<u>JOSEPHINE O. ZAFICO</u> 7-4-17
3. Dean, Coll. of Arts & Sciences	<u>CANDELARIO L. CALIBO</u>	20. University Registrar	<u>EMEZER L. VELASCO</u>
4. Dean, Coll. of Educ.	<u>LIJUELA J. GNADRA</u>	21. Head, Acctg. Office	<u>ERLINDA S. ESGUERRA</u>
5. Dean, Coll. of Eng'g.	<u>ROBERTO C. GUARTE</u>	22. Head, Cash Office	<u>CORAZON U. NUEVO</u>
6. Dean, Coll. of Forestry & Env'l Science	<u>DENNIS R. PEQUE</u>	23. Head, Records Div.	<u>ASTER A. SEVILLA</u>
7. Dean, Coll. of Mgt & Economics	<u>ANTONIO P. ABAMO</u>	24. Head, PRPEO	<u>T.L. QUINANOLA</u> 7/24/17
8. Dean, Coll. of Nursing	<u>R. CRECIA L. MENESES</u> 7/24/17	25. Head, GSD	<u>M.L.P. VALENZONA</u>
9. Dean, Coll. of Vet. Med.	<u>EUGENE B. LANADA</u>	26. Head, SPPMO	<u>ALICIA M. FLORES</u> 7/4/17
10. Dean, Grad. School	<u>ANABELLA B. TULIN</u>	27. Director, Administration HRD	<u>LOURDES B. CANO</u> 7/6/17
11. Dean of Students	<u>MANOLO B. LORETO, JR.</u>	28. Director, Finance	<u>LOUELLA C. AMPAC</u> 7/17/17
12. Director, Inst. of Human Kinetics	<u>ALELI A. VILLOCINO</u> 7/24/17	29. VP, Research & Ext.	<u>OTHELLO B. CARUNO</u> 7/24/17
13. Director, Eco-FARM	<u>ROMEL B. ARMECIN</u>	30. VP, Instruction	<u>BEATRIZ S. BELONIAS</u> 7/24/17
14. Director, NARC	<u>FELICIANO G. SINON</u>	31. VP, Adm. & Finance	<u>REMBERTO A. PATINDOL</u>
15. Director, NCRC	<u>MA. JULIET C. CENIZA</u>	32. VP, Planning, Res. Gen. & External Affairs	<u>DANIEL M. TUDTUD, JR.</u>
16. Director, PhilRootcrops	<u>ERLINDA A. VASQUEZ</u>		
17. VFA/ AdPA			

APPROVED:

EDGARDO E. TULIN, Ph.D.
President