

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () () use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	SALADAGA		
FIRST NAME	FLORENCIO JOHN	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	SAAVEDRA		
3. DATE OF BIRTH (mm/dd/yyyy)	JUNE 02, 1981	16. CITIZENSHIP	
4. PLACE OF BIRTH	WLPH BAYBAY LEYTE	If holder of dual citizenship, please indicate the details.	Pls. indicate country:
5. SEX	Male		
6 CIVIL STATUS	Married	17. RESIDENTIAL ADDRESS	22 Kangleon Street
			House/Block/Lot No. Street
			N/A N/A
			Subdivision/Village Barangay
			Ormoc City Leyte
			City/Municipality Province
7. HEIGHT (m)	1.85m		
8. WEIGHT (kg)	85kg	ZIP CODE	6541
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	N/A N/A
			House/Block/Lot No. Street
10. GSIS ID NO.	N/A		N/A N/A
			Subdivision/Village Barangay
11. PAG-IBIG ID NO.	1211-2512-3822		Ormoc City Leyte
			City/Municipality Province
12. PHILHEALTH NO.	130500368951	ZIP CODE	6541
13. SSS NO.	06-2244222-4	19. TELEPHONE NO.	N/A
14. TIN NO.	330517947-0000	20. MOBILE NO.	09173217599
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	john.saladaga@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	SALADAGA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MA. LOLITA	NAME EXTENSION (JR., SR)	MARY BRITTANY T. SALADAGA	December 31, 2002
MIDDLE NAME	TAMPIPI		BRIDGET T. SALADAGA	April 22, 2005
OCCUPATION	HOUSEWIFE		JAMAL T. SALADAGA	November 04, 2009
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	SALADAGA			
FIRST NAME	FLORENCIO	NAME EXTENSION (JR., SR) SR.		
MIDDLE NAME	ANDO			
25. MOTHER'S MAIDEN NAME				
SURNAME	SALADAGA			
FIRST NAME	FE			
MIDDLE NAME	BACLAYON			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA FOUNDATION ELEMENTARY SCHOOL (VFES)	Elementary Graduate	1988	1994	Graduate	1994	w/ HONORS
SECONDARY	VISCA LABORATORY HIGH SCHOOL (VLHS)	High School Graduate	1994	1998	Graduate	1998	SCHOLAR
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	Visayas State University Main Campus	BS AGRICULTURE	1998	2004	Graduate	2004	PARTIAL SCHOLAR
GRADUATE STUDIES	Visayas State University Main Campus	MS AGRONOMY	2017	2020	Graduate	2020	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	August 23, 2021
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE	
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DATE _____

August 23, 2021

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Kabalikat Civicom	November 2017	Present	---	Member / Community Assessment










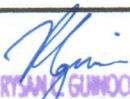
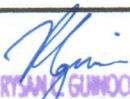
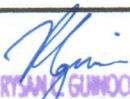
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Continue on separate sheet if necessary)

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Computer Literate		N/A		VSU Faculty Association
	High School baseball coach		N/A		VSUIHS
	Driving Motorized Vehicle		N/A		N/A
	Crop Protection and Management		N/A		N/A

(Continue on separate sheet if necessary)

August 23, 2021

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: _____ Finished Contract												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>Rosario P. Abela, Ed.D.</td><td>VSU, VISCA, Baybay City, Leyte</td><td>(+63) 918 364-1159</td></tr><tr><td>Dr. Julius V. Abela</td><td>VSU, VISCA, Baybay City, Leyte</td><td>(+63) 920 855-3990</td></tr><tr><td>Dr. Lolito C. Bestil</td><td>VSU, VISCA, Baybay City, Leyte</td><td>(+63) 917 705-2058</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	Rosario P. Abela, Ed.D.	VSU, VISCA, Baybay City, Leyte	(+63) 918 364-1159	Dr. Julius V. Abela	VSU, VISCA, Baybay City, Leyte	(+63) 920 855-3990	Dr. Lolito C. Bestil	VSU, VISCA, Baybay City, Leyte	(+63) 917 705-2058
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: Driver's License</td></tr><tr><td>ID/License/Passport No.: H03-98-031097</td></tr><tr><td>Date/Place of Issuance: Ormoc City Leyte</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: Driver's License	ID/License/Passport No.: H03-98-031097	Date/Place of Issuance: Ormoc City Leyte	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>August 23, 2021</td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)	August 23, 2021	Date Accomplished				
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SUBSCRIBED AND SWORN to before me this <u>8/29/21</u> , affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td></td></tr><tr><td>ATTY. RYSAN GUINOCOR</td></tr><tr><td>VSU Chief Legal Officer</td></tr><tr><td>Person Administering Oath</td></tr></table>			ATTY. RYSAN GUINOCOR	VSU Chief Legal Officer	Person Administering Oath								
													
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

Duration: August 03, 2020 – July 30, 2021

- Position: Instructor 1 Substitute (Agriculture/Crop Production)
- Name of Office/Unit: Visayas State University Integrated High School
- Immediate Supervisor: Dr. Shalom Grace C. Sugano
- Name of Agency/Organization and Location: Visayas State University / Visca, Baybay, Leyte
- List of Accomplishments and Contributions (if any)
 - ☐ Develop Module and Online Instructional materials
 - ☐ Develop Course Syllabus and Instructional Materials
 - ☐ Planned and organized lessons in different subjects
 - ☐ Monitoring of College Student Modules in EVSU Ormoc as mandated by ma'am Aleli Vellochino
 - ☐ Section Head of TLE section
 - ☐ TVL-CAP Senior High Grade 11 and 12 coordinator
 - ☐ SHS Research Adviser
 - ☐ Formulated and applied stimulating activities as part of instruction
 - ☐ Assistant Commandant for CAT-1 Unit
 - ☐ FFP Club Adviser for VSUIHS
 - ☐ Clean and Green Chairman for VSUIHS
 - ☐ Disciplinary committee member for VSUIHS
 - ☐ Nursery renovation project chairman
 - ☐ Summary of Actual Duties
 - ☐ Provide quality instruction to students, SHS coordinator, actively participates with the school activities, ensures the safety of the students and performs other related functions

- Duration: August 03, 2019 – June 15, 2020
- Position: Instructor 1 Substitute (Agriculture/Crop Production)
- Name of Office/Unit: Visayas State University Integrated High School
- Immediate Supervisor: Dr. Shalom Grace C. Sugano
- Name of Agency/Organization and Location: Visayas State University / Visca, Baybay, Leyte

- List of Accomplishments and Contributions (if any)
 - ☐ Develop Module and Online Instructional materials
 - ☐ Develop Course Syllabus and Instructional Materials
 - ☐ Planned and organized lessons in different subjects
 - ☐ Section Head of TLE section
 - ☐ TVL-CAP Senior High Grade 11 and 12 coordinator
 - ☐ SHS Research Adviser
 - ☐ Formulated and applied stimulating activities as part of instruction
 - ☐ Baseball Coach for VSUIHS

- ☐ EVRAA Archery Coach Men for VSUIHS
- ☐ Assistant Commandant for CAT-1 Unit
- ☐ FFP Club Adviser for VSUIHS
- ☐ Clean and Green Chairman for VSUIHS
- ☐ Disciplinary committee member for VSUIHS
- ☐ Nursery renovation project chairman
- Summary of Actual Duties
 - ☐ Provide quality instruction to students, SHS coordinator, actively participates with the school activities, ensures the safety of the students and performs other related functions

- Duration: August 01, 2018 – June 5, 2019
- Position: Part-Time Instructor (Agriculture/Math 1A)
- Name of Office/Unit: Visayas State University Integrated High School
- Immediate Supervisor: Dr. Charis B. Limbo
- Name of Agency/Organization and Location: Visayas State University / Visca, Baybay, Leyte
- List of Accomplishments and Contributions (if any)
 - ☐ Develop Course Syllabus and Instructional Materials
 - ☐ Planned and organized lessons in different subjects
 - ☐ Section Head of TLE section
 - ☐ Advised Class Section
 - ☐ Formulated and applied stimulating activities as part of instruction
 - ☐ Baseball Coach for VSUIHS
 - ☐ EVRAA Archery Coach Men for VSUIHS
 - ☐ Assistant Commandant for CAT-1 Unit
 - ☐ FFP Club Adviser for VSUIHS
 - ☐ Clean and Green Chairman for VSUIHS
 - ☐ Disciplinary committee member for VSUIHS
- Summary of Actual Duties
 - ☐ Provide quality instruction to students, classroom adviser, actively participates with the school activities, ensures the safety of the students and performs other related functions

- Duration: November 02, 2017 – June 6, 2018
- Position: Part-Time Instructor (Agriculture/PEHM 1)
 - Name of Office/Unit: Visayas State University Integrated High School
 - Immediate Supervisor: Dr. Rosario P. Abela
 - Name of Agency/Organization and Location: Visayas State University / Visca, Baybay, Leyte
 - List of Accomplishments and Contributions (if any)
 - ☐ Revised course outline and syllabus
 - ☐ Planned and organized lessons in different subjects
 - ☐ Formulated and applied stimulating activities as part of instruction
 - ☐ Baseball Coach for VSUIHS
 - ☐ Assistant Commandant for CAT-1 Unit
 - ☐ FFP Club Adviser for VSUIHS
 - ☐ Clean and Green Chairman for VSUIHS
 - ☐ Disciplinary committee member for VSUIHS
 - Summary of Actual Duties

- ☐ Provide quality instruction to students, classroom adviser, actively participates with the school activities, ensures the safety of the students and performs other related functions


FLORENCIO JOHN S. SALADAGA

(Signature over Printed Name
of Employee/Applicant)

Date: _____