


Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. MERLE N.GRAVADOR has assumed the duties and responsibilities as Adm.Aide III of PRPEO effective July 1, 2019.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Merle N. Gravador as Adm.Aide III.

Done this 1<sup>st</sup> day of July 2019 in \_\_\_\_\_.

  
**LOURDES B. CANO**  
Head of Office/Department

Date: 7/1/19

Attested by:

  
**REMBERTO A. PATINDOL**  
Vice President for Administration and Finance

201 file  
Admin  
COA  
CSC

*For submission to CSCFO  
within 30 days from the  
date of assumption of the  
appointee*